



Shire of Brookton

14 White Street, BROOKTON WA 6306

APPLICATION FOR ACCESS TO DOCUMENTS

(Under Freedom of Information Act 1992, S.12)

DETAILS OF APPLICATION

Surname: _____

Given name(s): _____

Australian Postal Address: _____

Postcode: _____ Telephone Number: _____

If application is on behalf of an organisation

Name of Organisation/Business: _____

Type of Request (Please Tick Appropriate Box)

Personal Documents

Non-Personal Documents

DOCUMENTS DETAILS

I am applying for access to documents (s) concerning _____

FORM OF ACCESS (Please Tick Appropriate Box)

I wish to inspect the document(s) Yes No

I require a copy of the document(s) Yes No

I require access in another form Yes No

(Specify) _____

FEES AND CHARGES

Attached is a cheque/cash to the amount of \$_____ to cover the application fee. I understand that before I obtain access to documents I may be required to pay processing charges in respect of this application and that I will be supplied with a statement of charge if appropriate.

In certain cases a reduction in fees and charges may apply – see section on fees and charges on the back of this form. If you consider you are entitled to a reduction submit a request with copies of documents, which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges Yes

No

APPLICANTS SIGNATURE: _____ DATE: ____/____/____