



Shire of Brookton

ORDINARY COUNCIL MEETING

MINUTES

Thursday 21 August 2014

These minutes were confirmed by Council as a true and correct record of the Ordinary Council meeting held on 21 August 2014.

Presiding Member:.....**Date:**.....

Disclaimer

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) establish procedures for revocation or revision of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of Brookton expressly disclaims liability for any loss or damage suffered by any person as a result or relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council Meeting.

Shire of Brookton
Ordinary Meeting of Council held 21 August 2014
Commencing at 12.30 pm.

TABLE OF CONTENTS

1.08.14	DECLARATION OF OPENING / ATTENDANCE / APOLOGIES.....	4
2.08.14	ANNOUNCEMENT OF VISITORS.....	4
3.08.14	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
4.08.14	PUBLIC QUESTION TIME.....	4
5.08.14	APPLICATIONS FOR LEAVE OF ABSENCE	5
6.08.14	PETITIONS/ DEPUTATIONS / PRESENTATION	5
7.08.14	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	5
8.08.14	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	5
9.08.14	DECLARATIONS BY MEMBERS & OFFICERS	5
10.08.14.0	TECHNICAL & DEVELOPMENT SERVICES REPORT	6
10.08.14.01	DEVELOPMENT APPLICATION – MOTORCYCLE EVENT – VARIOUS LOTS, SMART ROAD, BROOKTON	6
ATTACHMENT 10.08.14.01A		10
10.08.14.02	SUBDIVISION APPLICATION – 48 (LOT 265) CUMMING STREET, BROOKTON	16
ATTACHMENT 10.08.14.02A		19
10.08.14.03	RESTRICTED ACCESS VEHICLE (RAV) – ROAD NETWORK REVIEW	22
ATTACHMENT 10.08.14.03A		25
ATTACHMENT 10.08.14.03B		29
11.08.14.0	COMMUNITY SERVICES REPORT	31
11.08.14.01	APPOINTMENT OF DUAL FIRE CONTROL OFFICERS	31
12.08.14.0	FINANCE & ADMINISTRATION REPORT.....	33
12.08.14.01	LIST OF ACCOUNTS FOR PAYMENT	33
ATTACHMENT 12.08.14.01A		35

12.08.14.02	FINANCIAL STATEMENTS – STATEMENTS OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2014.....	41
	ATTACHMENT 12.08.14.02A.....	43
13.08.14.0	GOVERNANCE REPORT.....	58
14.08.14.0	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	60
15.08.14.0	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING – ELECTED MEMBERS, OFFICERS	60
16.08.14.0	CONFIDENTIAL REPORT.....	60
16.08.14.01	TENDER 02 14/15 – CONSTRUCTION OF TWO HOUSES AT 2 MONTGOMERY STREET	61
17.08.14.0	NEXT MEETING.....	62
18.08.14.0	CLOSURE	62

1.08.14 DECLARATION OF OPENING / ATTENDANCE / APOLOGIES

The Presiding Member opened the meeting at 12.30pm and welcomed Councillors, staff and members of the public.

Attendance

Elected Members

Cr KT Wilkinson – Shire President (Presiding Member)
Cr N Walker
Cr TM Eva
Cr R T Fancote
Cr K H Mills
Cr L Allington

Staff

Kevin O'Connor	Chief Executive Officer
Evelyn Arnold	Deputy Chief Executive Officer
Carina Whittington	Community Services Manager
Stefan de Beer	Shire Planner
Courtney McCallum	Governance Officer
Courtney Fulwood	Administration Officer
Fleur Wilkinson	Project Officer

Members of the Public

Jan Eva
Bob Harrington – Silver Chain
Peter Lindsey - Silver Chain

Apologies

Cr KL Crute - Deputy Shire President – Approved Leave of Absence

2.08.14 ANNOUNCEMENT OF VISITORS

The Presiding Member – Welcomed members of the public

3.08.14 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.08.14 PUBLIC QUESTION TIME

Jan Eva raised the following points with Council, which were taken on notice and asked the question at item 3;

1. Requested that water flow metre gauges be installed in the South Branch of the Avon River.
2. Street Drainage opposite the Anglican Church needs improving.
3. Does the Shire have a Policy on tree lopping of street trees not under power lines, but that are taller than houses; the president advised that we do not have such a Policy.
4. Footpaths in front of the Aged Care Units heading towards the School need improving and
5. Requested that visitor information be made more widely available in town and left at certain shops to help visitors to town.

5.08.14 APPLICATIONS FOR LEAVE OF ABSENCE

Council Resolution

5.08.14.01

Moved Cr Walker Seconded Cr Mills

That Councillor Fancote be approved a Leave of Absence for the Council Meeting to be held on 18 September 2014.

CARRIED 6-0

6.08.14 PETITIONS/ DEPUTATIONS / PRESENTATION

Bob Harrington and Peter Lindsey from Silverchain gave an update to Council on the renovations at the Saddleback Medical Centre.

Note - Members of the public and Project Officer left the meeting at 1.02pm

7.08.14 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Council Resolution

7.08.14.01

Moved Cr Mills Seconded Cr Walker

1. That the minutes of the Ordinary Council meeting held in the Shire of Brookton Council Chambers on Thursday 24 July 2014 be confirmed as a true and correct records of proceedings.
2. That the minutes of the Special Council Meeting held in the Shire of Brookton Council Chambers on Thursday 31 July 2014 be confirmed as a true and correct records of proceedings.

CARRIED 6-0

8.08.14 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Condolences

Nil

9.08.14 DECLARATIONS BY MEMBERS & OFFICERS

Members and Officers to declare Financial, Proximity or Impartiality Interests & submit forms to the Chief Executive Officer prior to the item.

Financial, Proximity and Impartiality Interests

Item no.	Staff	Type of Interest	Nature of Interest
10.08.14.02	Wilkinson	Financial	Owner of property

10.08.14.0 TECHNICAL & DEVELOPMENT SERVICES REPORT

10.08.14.01 DEVELOPMENT APPLICATION – MOTORCYCLE EVENT – VARIOUS LOTS, SMART ROAD, BROOKTON

FILE REFERENCE: P2746

AUTHORS NAME AND POSITION: Stefan de Beer
Shire Planner

NAME OF APPLICANT/RESPONDENT: Willie Thomson - Dirt High Promotions

DATE REPORT WRITTEN: 8 August 2014

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

PREVIOUS MEETING REFERENCE: No previous meeting reference

SUMMARY:

An application has been received to conduct a non-commercial Motorcycle Event at 505 (Lot 5815), and others, Smart Road, Brookton. It will be recommended the application is approved.

Background:

It is proposed to hold a non-commercial Motorcycle Event at 505 (Lot 5815), and others, Smart Road, Brookton. The event is proposed to occur on the 6th & 7th September 2014, and would be similar to events that were previously held on the same subject properties.

The subject properties are zoned Farming, partly cleared and vacant. Access is via Smart Road. The event will be held on properties located in both the Shire of Brookton as well as the Shire of Beverley (please refer to the Contextual Locality Map, attached hereto). For this reason, a similar report will serve before the Beverley Council for consideration.

A copy of the application letter and other documentation are enclosed for ease of reference.

Details:

The proposal entails a 'Juniors Motorcycle Event' to be held on Saturday 6th September 2014, from 9am to 4pm, and a 'Seniors Motorcycle Event' scheduled for Sunday 7th September 2014, from 9am to 4pm.

The event will be run under permit from *Motorcycling Australia* and run in accordance with the Australian Rules of Competition, with Public Liability Cover of \$50,000,000.

The proposed land use is a *use not listed* under the Shire of Brookton's Town Planning Scheme No. 3 (TPS 3) Table 1 – Zoning Table and cannot be reasonably determined as

falling within the interpretation of one of the existing uses. Therefore the provisions contained in Clause 3.6.5 of TPS 3 must be followed.

Statutory and Legal Considerations:

Provided Council determines the land use is consistent with the objectives and purposes of the zone as discussed above, the application complies with the Shire of Brookton's Town Planning Scheme No. 3.

Policy Considerations:

There is no council policy relative to this issue.

Consultation:

Surrounding neighbours likely to be affected by the event were invited to comment. Only one submission has been received from Cyril Blechynden, consisting of a '*No Objection*'.

Financial Implications:

There are no financial implications relative to this issue.

Strategic Plan Considerations:

Strategic Community Plan (2013 – 2023):

- No specific implication relative to this application.

Corporate Business Plan (2014 – 2018):

- No specific implication relative to this application.

Local Planning Strategy:

- No specific implication relative to this application.

Officer's Comment:

Clause 3.6.5 of TPS 3

As a land use, '*not listed*' under TPS 3, prior to determining the application, Council must determine that the proposed use may be consistent with the objectives and purposes of the zone. Should Council consider the proposal is consistent with the objectives and purposes of the zone Council may, at its discretion, permit the land use. At Council's discretion advertising may be required prior to determining the application.

Planning intent for the zone

It is the opinion of staff that the land use is consistent with the objectives and purposes of the zone. The proposal is located in a Farming zone and is remote from any sensitive land uses. Given the temporary nature of the proposal it is unlikely there will be any substantial negative impact on rural character, amenity or agricultural production in the surrounding area. Therefore it will be recommended the proposal be determined to be consistent with the objectives and purposes of the zone.

Character and Amenity

Given the temporary nature of the proposed activity and remote location it is unlikely there will be any substantial disturbance to the character or amenity of the area.

The main potential disturbance to amenity would be from noise and traffic. To ensure such amenity disturbance is minimised, should Council approve the application, hours of operation could be restricted as a condition of approval.

Emergency and Risk Management

The applicant has submitted an Emergency and Risk Management Plan (ERMP) for the event addressing possible identified risks and proposed mitigation measures. These include, amongst others:

- Emergency Evacuation;
- Fire Management;
- First Aid and Ambulance Services;
- Toilet Facilities, etc.

Should Council approve the application, adherence to the ERMP will be recommended to be made a condition of Planning Approval. Should Councillors so wish, a copy of the ERMP can be made available on request.

Conclusion

The application to conduct a motorcycle event is supported because:

- Any negative external impact will be limited;
- Previous events similar in nature has been conducted without incident; and
- Recommended conditions of approval are anticipated to address matters of concern.

Therefore it will be recommended the application be approved.

Voting Requirements:

Simple Majority Required.

Officer's Recommendation:

That Council approve a Motorcycle Event at 505 (Lot 5815 & others), Smart Road, Brookton, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
2. This approval is for activities occurring between and including 5th and 8th September 2014, as described in the application documentation.
3. Ablution facilities that comply with the Shire of Brookton's Environmental Health requirements shall be available on site at all times during the event.
4. Motorcycle activity shall only occur between the hours of 9.00am and 4.00pm on the 6th and 7th of September 2014.
5. The risk mitigation, control and responsibilities as prescribed in the Emergency and Risk Management Plan (ERMP) shall be complied with at all times during the event.
6. A person appropriately qualified in first aid shall be on site at all times during the event.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised to submit similar applications to the Shire at least 3 months before the scheduled event, in order for the Shire to adhere to the relevant Statutory requirements of the Shire of Brookton Town Planning Scheme.

Council Resolution

10.08.14.01

Moved Cr Walker Seconded Cr Eva

That Council approve a Motorcycle Event at 505 (Lot 5815 & others), Smart Road, Brookton, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
2. This approval is for activities occurring between and including 5th and 8th September 2014, as described in the application documentation.
3. Ablution facilities that comply with the Shire of Brookton's Environmental Health requirements shall be available on site at all times during the event.
4. Motorcycle activity shall only occur between the hours of 9.00am and 4.00pm on the 6th and 7th of September 2014.
5. The risk mitigation, control and responsibilities as prescribed in the Emergency and Risk Management Plan (ERMP) shall be complied with at all times during the event.
6. A person appropriately qualified in first aid shall be on site at all times during the event.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised to submit similar applications to the Shire at least 3 months before the scheduled event, in order for the Shire to adhere to the relevant Statutory requirements of the Shire of Brookton Town Planning Scheme.

CARRIED 6-0

ATTACHMENT 10.08.14.01A



1/17 Canvale Road
CANNING VALE 6155
Tel: 08 9455 2359
Mob: 0438 360 570

willie@williethomson.com
www.williethomson.com

ABN 90 083 103 560

23 June 2013

Shire of Brookton
PO Box 42
BROOKTON WA 6306

Att: Mr Stefan De Beer
Shire Planner

**Re: Proposed Non Commercial Motorcycle Activity
Across 211 Johnson Road Bally Bally and 505 Smart Road Brookton
06th & 07th September 2014
Property Owned by Vic and Diane Jirirtano and Steve Smart**

Hi Stefan,

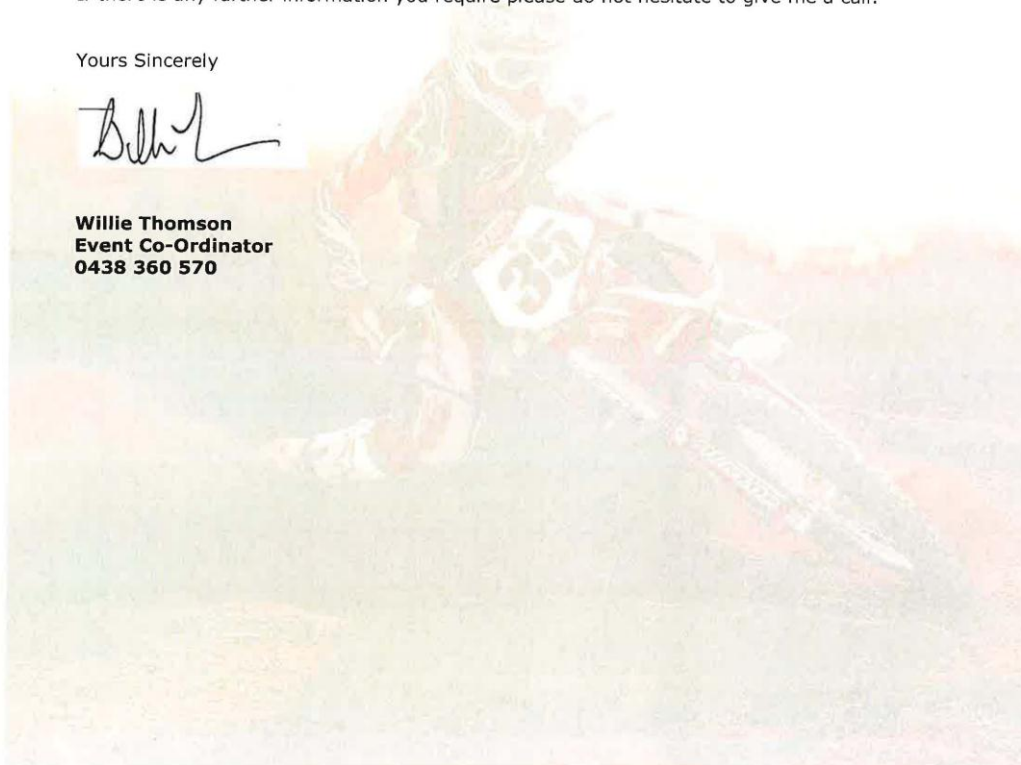
We are running looking at running a Motorbike event in September in your locality.

I have enclosed some general information on how the event works.


If there is any further information you require please do not hesitate to give me a call.

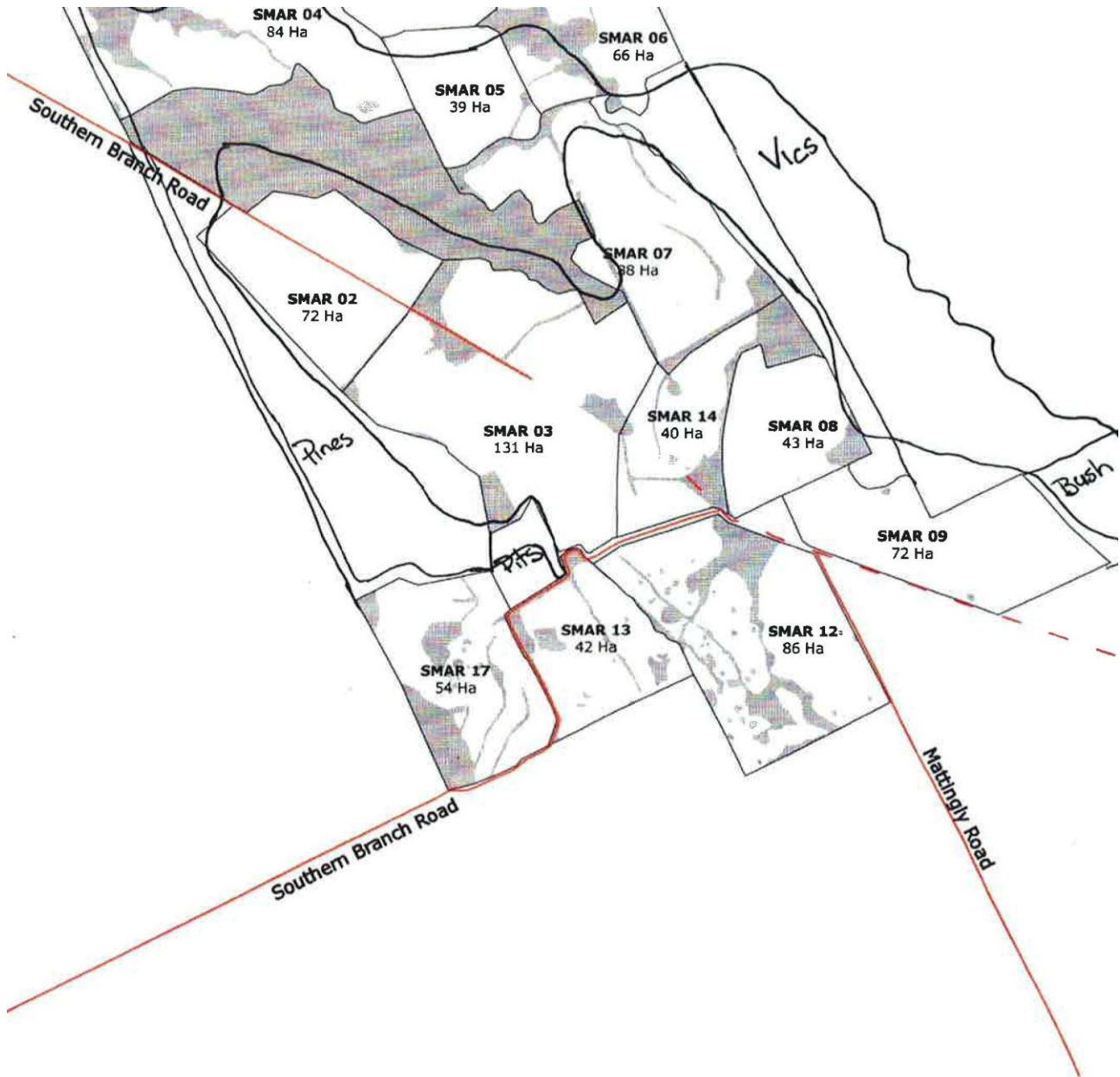
Yours Sincerely

**Willie Thomson
Event Co-Ordinator
0438 360 570**



Type of event:	Pony Express Motorcycle Event
Date of event:	06th & 07th September 2014 Juniors, Saturday, 9am-4pm Seniors, Sunday, 9am-4pm
Area Required:	Section of paddock on 505 Smart Road Brookton crossing onto 211 Johnson Road Bally Bally
Access Required:	Friday 5 th (10-20 people) to mark out track and set up area. Monday, Finish tidying up and Inspection by owner of farm.
Parking:	All parking will be within the property and controlled by voluntary marshalls.
Toilets:	A minimum of 6 portable toilets will be provided.
Animals:	No dogs or pets will be allowed.
Alcohol:	No sale of Alcohol
Food Catering:	A mobile Coffee Van (Café 2 U) will be invited to attend. (he must provide a current Health Certificate) Local Football club has indicated they will run a sausage sizzle.
Event Guidelines:	The event will be run under permit from Motorcycling Australia and run in accordance with the Australian Rules of Competition.
Event Promotion:	Local Community news & Peel Region Sept Sport will be advised. The event will be promoted through local businesses and motorcycle shops between Perth and Bunbury.
Event Sponsorship:	Main Sponsors are Husqvana Australia.
Public Liability Cover:	\$50,000,000 AON Insurance & Motorcycling Australia





Total Area: 1083 Ha
 Arable: 815 Ha
 Unarable: 268 Ha

Processed April 2012

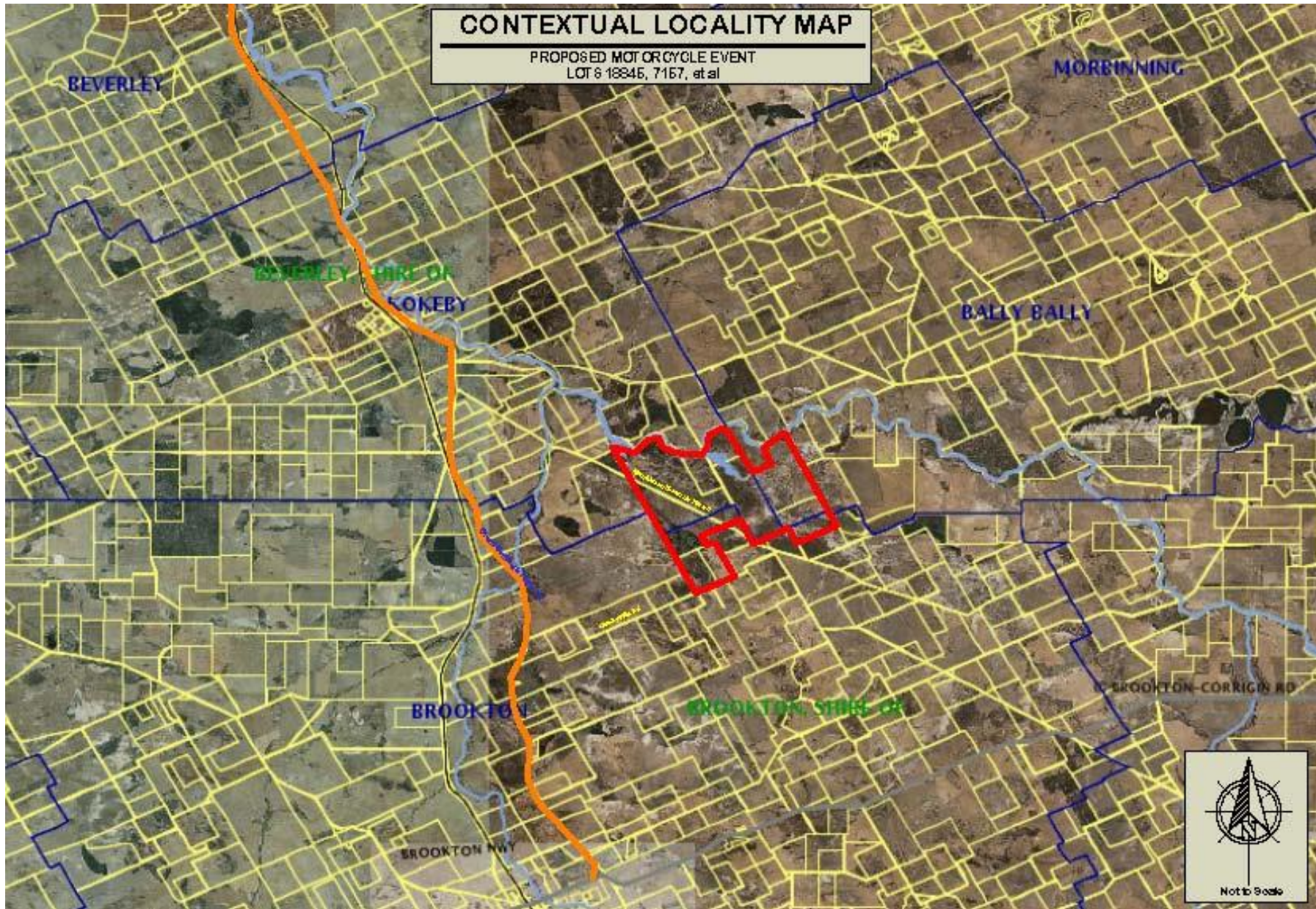


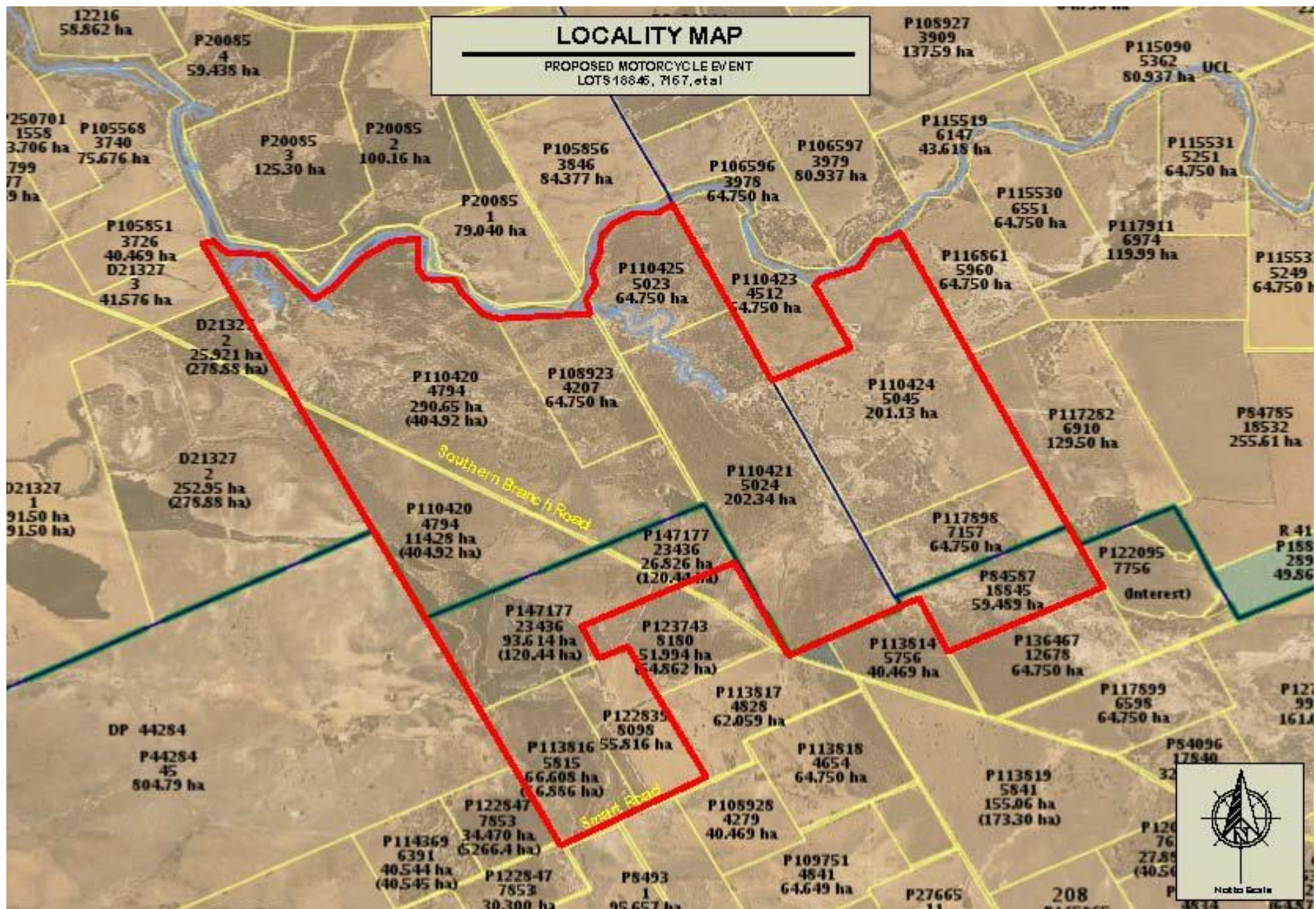
SKY+PLAN



0 0.5 1 Kilometres

Copyright CSBP Ltd. 2012
 All rights reserved





Note – Councillor Wilkinson declared a Financial Interest in this item.

Note – Councillor Wilkinson asked Councillor Walker to take the chair, and left the meeting at 1:07pm.

10.08.14.02 SUBDIVISION APPLICATION – 48 (LOT 265) CUMMING STREET, BROOKTON

FILE REFERENCE: S150433

AUTHORS NAME AND POSITION: Stefan de Beer
Shire Planner

NAME OF APPLICANT/RESPONDENT: PH & KE Gow

DATE REPORT WRITTEN: 8 August 2014

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

PREVIOUS MEETING REFERENCE: No previous meeting reference

SUMMARY:

It is proposed to subdivide Lot 265 Cumming Street, Brookton. It will be recommended the application be approved.

Background:

An application has been received from the Western Australian Planning Commission (WAPC) to subdivide Lot 265 Cumming Street to create 3 resultant lots from the one parent lot.

The subject lot is zoned 'Residential R10/25' and contains an existing house and outbuilding which are proposed to be retained.

Details:

The proposal is for the parent lot (in extent 12,140 m²), to be subdivided into 3 portions, in extent as follows (please refer to the attached subdivision sketch plan):

Proposed Lot A: 4,897 m²

Proposed lot B: 3,407 m²

Proposed lot C: 3,834 m²

Statutory and Legal Considerations:

Subdivision is determined by the Western Australian Planning Commission (WAPC) in compliance with state policies and the Shire of Brookton's planning framework. Council's recommendation is considered when determining the application.

Policy Considerations:

There are no Policy implications relative to this application.

Consultation:

Consultation on subdivision applications are done by the WAPC.

Financial Implications:

There are no financial implications relative to this issue.

Strategic Plan Considerations:**Strategic Community Plan (2013 – 2023):**

- No specific implication relative to this application.

Corporate Business Plan (2014 – 2018):

- No specific implication relative to this application.

Local Planning Strategy:

- No specific implication relative to this application.

Officer's Comment:

As mentioned earlier in the report, the subject property is zoned 'Residential R10/25'.

The Shire of Brookton Town Planning Scheme no. 3, in Clause 5.5.2 states as follows:

'In areas shown on the scheme map with a density code of R10/25 the Council will support development and subdivision to the higher code where reticulated sewerage will be connected to the land.'

Seeing that deep sewer is not available at present at this location, the subdivision proposal was assessed against the 'R10' Density Code prescriptions of the Residential Design Codes, Table 1, which requires a minimum average lot area of 1,000 m². As can be seen from the proposal, this is easily met, and the subdivision will thus be recommended for approval, along with conditions deemed appropriate in the specific circumstances.

Voting Requirements:

Simple Majority Required.

Officer's Recommendation:

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 150433 for the subdivision of Lot 265 Cumming Street Road, Brookton, be approved subject to the following conditions and advice notes:

Conditions:

1. Suitable arrangements being made with the local government for the provision of vehicular crossovers to service the lots created.
2. Suitable arrangements being made with services providers for the provision of water and electricity to the lots.

Advice Notes:

1. The Commission's approval should not be construed as an approval for development on any of the lots proposed.

Council Resolution

10.08.14.02

Moved Cr Mills Seconded Cr Eva

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 150433 for the subdivision of Lot 265 Cumming Street Road, Brookton, be approved subject to the following conditions and advice notes:

Conditions:

- 1. Suitable arrangements being made with the local government for the provision of vehicular crossovers to service the lots created.**
- 2. Suitable arrangements being made with services providers for the provision of water and electricity to the lots.**

Advice Notes:

- 1. The Commission's approval should not be construed as an approval for development on any of the lots proposed.**

CARRIED 5-0

Note - Cr Wilkinson returned to the meeting at 1.08pm and returned to the Chair.

ATTACHMENT 10.08.14.02A

PH and KE GOW (Licensed Surveyors)
PO Box 580 Narrogin WA 6312
98815140 0428250962 fax 98815575

The Secretary
Western Australian Planning Commission
140 William St
PERTH WA 6000

26/07/14

RE: Proposed Subdivision Lot 265 (48) Cumming St, Brookton

Dear Sir,
We act for the proprietor of Lot 265 Cumming St, Brookton.

The intent of the subdivision proposal is to create three lots from one existing lot in the Brookton townsite, as the existing lot is too large for the current requirements.

The proposed lots would be in keeping with the surrounding lot sizes.

This subdivision would create two additional dwelling entitlements.

On behalf of our client I request that the commission grant preliminary approval for the subdivision as submitted.

Any questions do not hesitate to contact me.

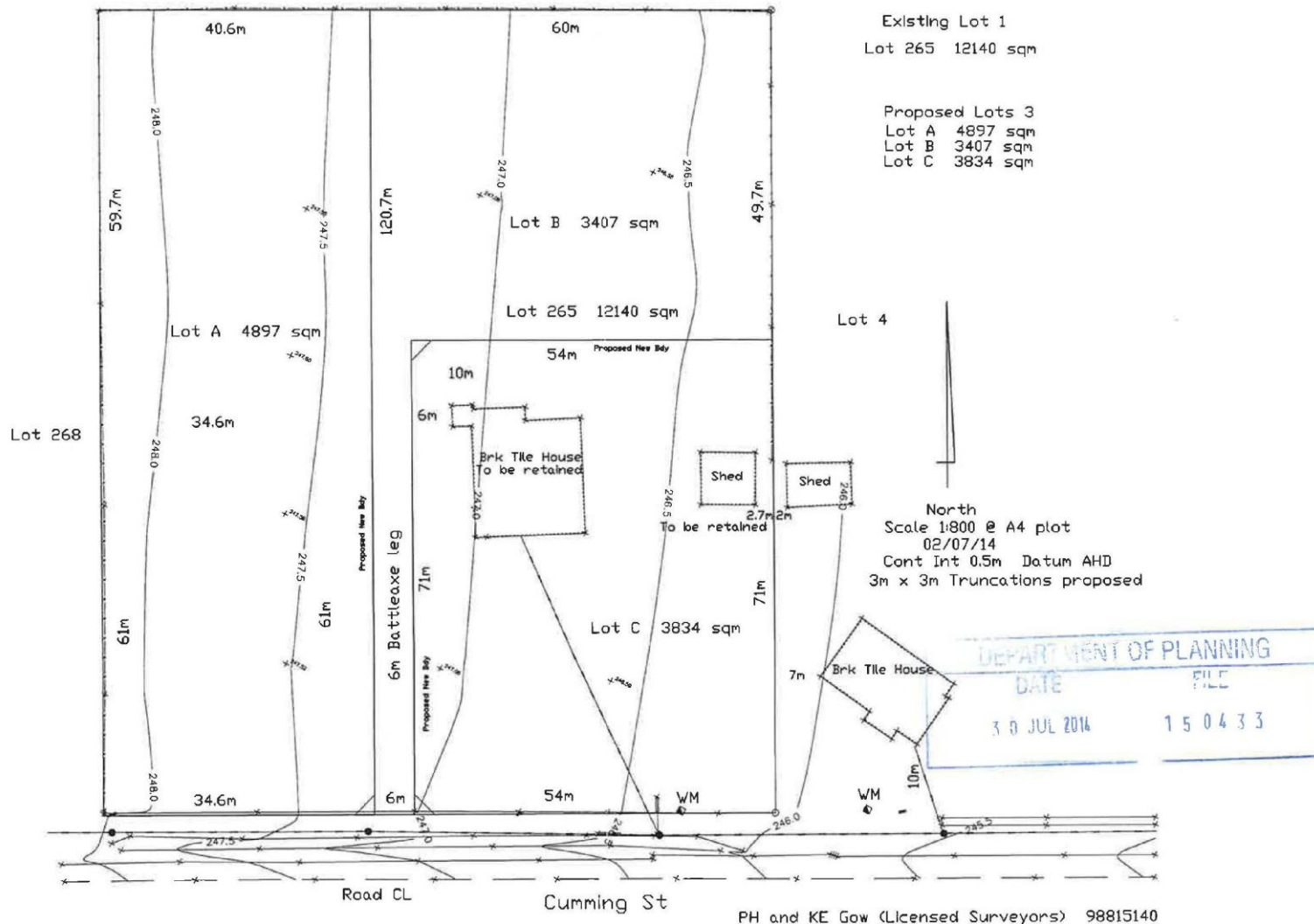
Regards


Peter Gow

DEPARTMENT OF PLANNING	
DATE	FILE
30 JUL 2014	150433



Proposed Subdivision Lot 265 (48) Cumming St, Brookton



10.08.14.03 RESTRICTED ACCESS VEHICLE (RAV) – ROAD NETWORK REVIEW

FILE REFERENCE: ADM 0227

AUTHORS NAME AND POSITION: Kevin O'Connor
Chief Executive Officer

NAME OF APPLICANT/RESPONDENT: Shire of Brookton

DATE REPORT WRITTEN: 13 August 2014

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

PREVIOUS MEETING REFERENCE: There is no previous meeting reference.

SUMMARY

Following a workshop to review the Shires RAV Road Network, it was requested that a report be prepared to consider whether Main Roads WA should be the sole authority to manage all RAV approvals in the Brookton Shire.

Background:

Currently the Shire issued approval letters (**copy attached**) to transport operators wishing to use a RAV's on Shire local roads. The approvals are issued for 12 months and are only valid for Permit Network 4 roads as published on the Main Roads website.

Details:

When reviewing the Shire letter of approval and the list of Network 4 roads that we attached with the approval, it became evident that there were a large number of inconsistencies, inaccuracies and differences between the Shire list and the current Network 4 roads list as published by the Main Roads.

It was also revealed that the Shire had approved only a small number of RAV's on its local roads, compared with the actual number that were using these roads.

- Tianco Expires on 16 November 2014
- Nalya Farming Co Expires on 28 November 2014
- SP Hay Expires on 9 September 2014
- KS Eva & Sons Expires on 26 September 2014

Without the cooperation of the Police and Main Roads it is very difficult to enforce the Shires approval system.

Based on the discussions and opinions expressed at the recent workshop, it was felt that the current RAV approval system for Shire roads would be more consistent and

streamlined, plus easier for transport operators to understand, if it was solely managed by Main Roads.

Statutory and Legal Considerations:

Main Roads WA is the statutory authority that assesses and approves RAV roads

Policy Considerations:

Policy 6.6 and 6.7 will need to be reviewed should the Officer Recommendation be adopted.

Consultation:

A local transport operator was involved in the recent workshop with Council

Financial Implications:

There are no financial implications relevant to this report

Strategic Community Plan (2013 – 2023)

There are no implications relevant to this report.

Corporate Business Plan (2014-2018)

There are no implications relevant to this report.

Officer's Comment:

The review of the Shires RAV network and discussions with neighbouring Shires has also identified that as a region we should be collaborating to prepare a plan for the movement of major commodities via a strategic road freight network. This will involve all Shires in the region doing what we have done and then coming together to decide which local roads should be used across Shire boundaries to best meet the needs of those Shires and the transport operators.

As part of the Shire review it was also recommended that all current RAV 3 local roads be assessed and upgraded to RAV 4 and that Main Roads WA be asked to retain all Type A and B (LV) conditions as currently apply.

Voting Requirements:

Simple majority

Officer's Recommendation:

That Council:

1. Request Main Roads WA to assess and upgrade all current RAV 3 local roads to RAV 4.
2. Request Main Roads WA to take over full responsibility for managing and enforcing all RAV approvals on Shire roads.
3. Request Main Roads WA to retain all Type A and B (LV) conditions as they currently apply to Shire roads.
4. Advise all current holders of Shire RAV approval letters of the changes listed in 1-3 above.

Council Resolution

10.08.14.03

Moved Cr Eva Seconded Cr Fancote

That Council suspend Standing Orders No. 9.1, 9.5 and 9.6 to facilitate discussion.

CARRIED 6-0

Council Resolution

10.08.14.04

Moved Cr Mills Seconded Cr Eva

That Standing Orders 9.01, 9.5 and 9.6 be resumed.

CARRIED 6-0

Council Resolution

10.08.14.05

Moved Cr Eva Seconded Cr Fancote

That Council:

- 1. Request Main Roads WA to assess and upgrade all current RAV 3 local roads to RAV 4.**
- 2. Request Main Roads WA to take over full responsibility for managing and enforcing all RAV approvals on Shire roads.**
- 3. Request main Roads WA to retain all Type A and B (LV) conditions as they currently apply to Shire roads.**
- 4. Advise all current holders of Shire RAV approval letters of the changes listed in 1-3 above.**

CARRIED 5-1

ATTACHMENT 10.08.14.03A

ATTACHMENT 10.08.14.03B

ATTACHMENT 10.08.14.03A

Restricted Access Vehicles (RAV) within the Shire of Brookton

Restricted Access Vehicles (RAV) consists of all combinations of vehicles exceeding 19 metres in length or 42.5 tonne gross mass including B-Doubles, road trains and truck-and-trailer combinations.

Permit Network 7 Permitted Road Table

Network conditions: RAV's with a maximum length of 36.5 metres and maximum mass of 107 tonne are permitted to travel on network 7 roads. Network 7 roads within the Shire of Brookton are:

- Aldersyde North Rd.
- Sewell Street, from the intersection Taylor Street and Brookton Kweda Road, to the CBH Grain Bin.
- Yeo Road.

Permit Network 6 Permitted Road Table

Network condition: RAV's with a maximum length of 36.5 metres and maximum mass of 87.5 tonne are permitted to travel on Network 6 roads. Network 6 local roads within the Shire of Brookton are:

- Copping Rd (The first 0.65K of Copping Road, from the Great Southern Highway to the end of seal at the Hay Processing Plant at SLK 0.65).

Permit Network 4 Permitted Road Table

Network condition - RAV's with a maximum length of 27.5 metres and maximum mass of 87.5 tonne is permitted to travel Network 4 roads.

Additionally some Network 4 roads are categorised as Low Volume (LV) roads meaning they have a traffic volume of less than 75 vehicles per day. An LV road is narrower and generally only approved for use by RAV's transporting local freight to and from properties. There are two standards, type A and type B. Type B roads are of a lower standard with additional safety concerns.

All (LV) Type A roads have a common set of operating conditions which include but not limited to:

- Driver must carry a current Restricted Access Vehicle's Permit;
- Driver must carry a current written approval from the Local Government, permitting use of the road, which must be produced on demand;
- School Bus (SB) curfews, as specified in the Local Government approval letter that must be observed;
- Headlights must be switched on at all times;
- Operation only during daylight hours;
- No operation on unsealed road segments when visibly wet;
- Direct radio contact must be maintained with other RAV's to establish their position on or near the road;
- Speed restrictions apply, either specified as a condition on the Network Table or as a condition of use specified on the Local Government approval. (Brookton roads vary from 40km/h up to 60km/h);
- Not to be used as a through route. For local delivery or pickup;
- Driver must carry documentation of local delivery or pickup.

(LV) Type B roads includes all the above conditions with the added condition that it is not to be entered until driver has established by radio contact that there is no other RAV on the road travelling in the oncoming direction, and Maximum speed is 40km.

NB. Roads used by the School Bus (SB) as of November 2010 are highlighted in red in the below table.

Network 4 local roads within the Shire of Brookton are:

LOCAL ROAD NAME	ROAD	INTERSECTION FROM	INTERSECTION TO	CONDITIONS
Aldersyde North Rd				SB route to Brookton Hwy.
Austin Rd				LV Type A. No access from or to Dangin Mears Rd. Maximum speed 60km/h
Bowring Rd				LV Type A. Maximum speed 60km/h
Boyagarra Rd				LV Type A. SB route from Brookton Hwy to Walters Rd. Maximum speed 60km/h
Brookton Kweda Rd	Aldersyde–Pingelly Rd	Dangin Mears Road		LV Type A, Maximum Speed 60 km/h. SB route.
Brookton Kweda Rd	Brookton Kweda Road & Sewell & Taylor Sts	Brookton Kweda Rd & Yeo Rd		SB route.
Brookton Kweda Rd	Yeo Rd	Aldersyde North Rd		LV Type A, Maximum Speed 60 km/h. SB route to N Nayla Rd.
Brookton Kweda Rd	Aldersyde North Rd	Aldersyde–Pingelly Rd		
Brookton Kweda Rd	Dangin Mears & Watts Rd & Brookton Kweda Rd	North Kweda Rd & Bulyee Kweda Rd		LV Type A. Maximum speed 60km/h Bridge 4878A Avon River not to be crossed.
Chittleborough Rd				LV Type A, Maximum speed 60km/h
Copping Rd	Northam -Cranbrook	Walwalling Rd		SB route from Great Southern Hwy to Brechin farm. Maximum Speed 40km/h
Copping Rd	Wallwalling Rd	End of Rd		LV Type A, SB route from Great Southern Hwy to Brechin farm. Maximum Speed 60 km
Corberding Rd	Start of Rd	Farm entrance 5km's west of Brookton town site		LV Type A, Maximum Speed 40 km/h
Corberding Rd	Farm entrance 5km's west of Brookton town site	Corberding Rd – Shire Boundary		LV Type A. Maximum speed 60km/h
Dale Kokeby Rd	Shire of Beverley boundary	Hillcroft Rd & Corberding Rd		LV Type A. Maximum speed 60km/h
Dangin Mears Rd				LV Type A. Maximum speed 60km/h. No left turn from Dangin Mears Rd into Greig Rd is permitted. No access to or from Austin Rd is permitted. SB route from Brookton Kweda Rd to Brookton Hwy.
Davis Rd	Northam-Cranbrook Rd & Davis Rd	Farm entrance 1 km East of Ashfield Rd		LV Type A. Maximum speed 60km/h
Edenvale Rd				LV Type B
Fancote Rd	Shire of Brookton, Agenda	Ordinary Meeting of Council, 27 August 2014		LV Type A. Maximum speed 40km/h. SB route to Fancote's
Fullwood Rd				Network 3. LV Type A.

Please be advised that if a road is not listed on the above table then access by RAV's is prohibited.

NB. The RAV Permit is issued subject to the conditions that a vehicle or combination to which the RAV's Permit applies must not be driven on a main road or Local Government road at a speed that exceeds;

- (a) the maximum speed (if any) specified as a condition in relation to the road in the Table of Prohibited Roads or Table of Permitted Roads that applies to the vehicle or combination, or
- (b) if no maximum speed is specified as a condition in relation to a Local Government road in the applicable a Table – the speed must not exceed 10km/hr lower than the posted speed limit for that road where that speed is greater than 60km/hr.

The above information can be found on the Main Roads Website www.mainroads.wa.gov.au by selecting the heavy vehicles option located in the using roads tab.

The Shire of Brookton provides this information as a courtesy to RAV owners and operators as well as the farmers that engage contract businesses to transport freight.

This information is intended to raise the awareness of the stakeholders to promote the safe use of our roads and to reduce the impact on our road assets.

ATTACHMENT 10.08.14.03B

Dear

LETTER OF APPROVAL – RESTRICTED ACCESS VEHICLE (RAV)

I advise that your application to operate Restricted Access Vehicle (RAV) with registration/sfor the purpose of conducting your business within the Shire of Brookton is approved subject to the following conditions:

- This approval is only valid on local roads listed on the Permit Network 4 Permitted Road Table published on the MRWA website (attached).
- While travelling on the Network 4 roads within the Shire of Brookton, vehicle configuration is not to exceed 27.5 metres in length or maximum mass of 87.5 Tonne.
- The Shire of Brookton's local Network 4 roads are categorised as Low Volume (LV) roads, type A and type B. **Type A (LV)** operating conditions, listed below must be observed:
 - 1) Driver must carry a current RAV Permit;
 - 2) Driver must carry a current written approval from the Council, permitting use of the road, which must be produced on demand;
 - 3) School bus curfews apply from 7.00 – 9.00 am and 3.00 – 4.30 pm, Monday to Friday except during school holidays (see attachment);
 - 4) Headlights must be switched on at all times;
 - 5) Operation only during daylight hours;
 - 6) No operation on unsealed road segments when visibly wet;
 - 7) Direct radio contact must be maintained with other RAV's to establish their position on or near the road;

- 8) Network 4 roads are not to be used as a through route and driver must carry documentation as proof of local delivery and/or pickup;
- 9) Speed conditions apply (see attachment); and
- 10) **Type B (LV)** roads include all conditions listed above with the added condition that they are not to be entered until the driver has established by radio contact that there is no other RAV on the road travelling in the oncoming direction, and maximum speed is 40km.

RAV's with a maximum length of 36.5 metres and maximum mass of 107 tonne are permitted to travel on Network 7 roads. Network 7 roads within the Shire of Brookton are:

- Aldersyde North Road;
- Yeo Road;
- Sewell Street, from the intersection with Taylor Street and Brookton Kweda Road, to the CBH Grain Bin

RAV's with a maximum length of 36.5 metres and maximum mass of 87.5 tonne are permitted to travel on Network 6 roads. Copping Road (the first 0.65K of Copping Road, from the Great Southern Highway to the end of seal at the Hay Processing Plant at SLK 0.65) is the only Network 6 within the Shire of Brookton.

This permit is valid for a period of one year **and expires on** Council reserves the right to revoke this at any time.

Yours sincerely

Kevin O'Connor
Chief Executive Officer

(DATE)

11.08.14.0 COMMUNITY SERVICES REPORT

11.08.14.01 APPOINTMENT OF DUAL FIRE CONTROL OFFICERS

FILE REFERENCE:	ADM 0191
AUTHORS NAME AND POSITION:	Courtney McCallum Governance Officer
NAME OF APPLICANT/RESPONDENT:	Shire of Corrigin
DATE REPORT WRITTEN:	11 August 2014
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	Ordinary Meeting Minutes June 2014 – item 11.06.14.01

SUMMARY:

The Shire of Corrigin has requested that Ray Hathaway and Wes Baker be appointed as Dual Fire Control Officers with the Shire of Brookton.

Background:

Council accepted the same nominations from the Shire of Corrigin for the 2013/2014 Fire Season.

Details:

Fire Control Officers who adjoin neighbouring Shires require approval from that Shire to act as Dual Fire Control Officers.

Statutory and Legal Considerations:

Bushfires Act 1954

Policy Considerations:

There is no council policy relative to this issue.

Consultation:

Not relevant to this report.

Financial Implications:

There are no financial implications relevant to this report.

Strategic Community Plan (2013 – 2023):

There are no specific implications relevant to this report.

Corporate Business Plan (2014 – 2018):

There are no specific implications relevant to this report.

Officer's Comment:

It is recommendation that Council endorse Ray Hathaway and Wes Baker as Dual Fire Control Officers from the Shire of Corrigin.

Voting Requirements:

Simple majority required

Recommendation

That Council accept the nominations of Ray Hathaway and Wes Baker as Dual Fire Control Officers for the 2014/2015 Fire Season and advise the Shire of Corrigin accordingly.

Council Resolution

11.08.14.01

Moved Cr Allington Seconded Cr Fancote

That Council accept the nominations of Ray Hathaway and Wes Baker as Dual Fire Control Officers for the 2014/2015 Fire Season and advise the Shire of Corrigin accordingly.

CARRIED 6-0

12.08.14.0 FINANCE & ADMINISTRATION REPORT

12.08.14.01 LIST OF ACCOUNTS FOR PAYMENT

FILE REFERENCE: ADM 0323

AUTHORS NAME AND POSITION: Corinne Kemp
Finance Officer

NAME OF APPLICANT/RESPONDENT: Shire of Brookton

DATE REPORT WRITTEN: 13th August 2014

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

PREVIOUS MEETING REFERENCE: There is no previous meeting reference.

SUMMARY:

The List of Accounts for payment to 31st July 2014 is presented to Council for inspection

Background:

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13 (1)* schedules of all payments made through Council's bank accounts are presented to the Committee and to Council for inspection. Please refer to separate attachment.

Detail:

Totals of all payments from each of Council's bank accounts are listed below and detailed within Attachment 12.08.14.01A

To 31st July 2014

Municipal Account

Direct Debits	\$	68,555.21
EFT	\$	538,549.20
Cheques	\$	87,690.01
<i>Trust Account</i>	\$	0.00

Statutory and Legal Considerations:

Local Government (Financial Management) Regulations 1996; Clause 13 – List of Accounts.

Policy Considerations:

Policy No. 4.4 of the Council Policy Manual states that the Chief Executive Officer is authorised to arrange purchase of specific items in the budget, which do not require calling tenders, providing that it is within the approved budget.

Consultation:

Nil

Financial Implications:

There are no financial implications relevant to this report.

Strategic Community Plan (2013 – 2023)

There are no Strategic Community Plan implications relevant to this report

Corporate Business Plan (2014-2018)

There are no Corporate Business Plan implications relevant to this report

Voting Requirements:

Simple majority required.

Officer's Recommendation:

That Council note the payments authorised under delegated authority and detailed below and in the List of Accounts to 31st July 2014, per the summaries included in Attachment 12.08.14.01A in accordance with the Local Government (Financial Management) Regulations 1996:

To 31st July 2014:

Municipal Account

Direct Debits	\$	68,555.21
EFT	\$	538,549.20
Cheques	\$	87,690.01
<i>Trust Account</i>	\$	0.00

Council Resolution

12.08.14.01

Moved Cr Walker Seconded Cr Eva

That Council note the payments authorised under delegated authority and detailed below and in the List of Accounts to 31st July 2014, per the summaries included in Attachment 12.08.14.01A in accordance with the Local Government (Financial Management) Regulations 1996:

To 31st July 2014:

Municipal Account

Direct Debits	\$	68,555.21
EFT	\$	538,549.20
Cheques	\$	87,690.01
<i>Trust Account</i>	\$	0.00

CARRIED 6-0

ATTACHMENT 12.08.14.01A

ATTACHMENT 12.08.14.01A

JULY 2014 LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 21ST AUGUST 2014
ATTACHMENT 12.08.14.01A

Chq/EFT	Date	Name	Description	Amount
EFT5812	04/07/2014	ABCO PRODUCTS	CLEANING PRODUCTS - WB EVA PAVILION	\$ 322.96
EFT5813	04/07/2014	B & N EYRE BROOKTON NEWSAGENCY	PAPERS & STATIONERY 01/06/14 TO 29/06/14	\$ 592.09
EFT5814	04/07/2014	BADGE CONSTRUCTION	WB EVA PAVILION CONSTRUCTION	\$ 8,939.00
EFT5815	04/07/2014	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF LEVY JUNE 2014	\$ 191.75
EFT5816	04/07/2014	CITY SUBARU	SERVICE 2014 SUBARU FORRESTER	\$ 358.55
EFT5817	04/07/2014	DAVID HODGKINSON	PRE EMPLOYMENT POLICE CLEARANCE	\$ 63.50
EFT5818	04/07/2014	FLINN HEALTH & FITNESS	CIRCUIT CLASS DELIVERY & MEMBERSHIP INDUCTIONS BROOKTON GYM 07/04/14 TO 28/05/14	\$ 1,240.00
EFT5819	04/07/2014	GRANWOOD FLOORING	SEALING COATS TO FLOORS - WB EVA PAVILION	\$ 3,620.00
EFT5820	04/07/2014	H RUSHTON & CO	SERVICE G6 GRADER & ISUZU PT10	\$ 1,171.60
EFT5821	04/07/2014	OFFICE NATIONAL CANNINGVALE	POSTER TUBE HANGER	\$ 132.39
EFT5822	04/07/2014	OIL TECH FUEL	3000 LITRES OF DIESEL	\$ 4,374.15
EFT5823	04/07/2014	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT MAY 2014	\$ 977.50
EFT5824	04/07/2014	TAFE CY O'CONNOR	TREAT PLANT, PESTS, DISEASES & DISORDERS COURSE	\$ 77.80
EFT5825	04/07/2014	TIANCO TRANSPORT	TRANSPORT CONCRETE PIPES	\$ 831.60
EFT5826	04/07/2014	WHEATBELT ELECTRICS	REPAIR LIGHTING CIRCUITS IN TOWN HALL, EXTEND SUMP PUMP CABLING & ROLLER DOOR 8 MARSH AVE	\$ 1,118.22
EFT5827	04/07/2014	WINDSOR D & J	FLYSCREENS U1 MADISON SQUARE & TAPS U2 MADISON SQUARE	\$ 480.15
EFT5828	04/07/2014	WORLEY PARSONS	FLOODPLAIN MAPPING & DEVELOPMENT STRATEGY PART 3 & 4	\$ 43,456.88
EFT5829	15/07/2014	BOC GASES	ACETYLENE	\$ 97.50
EFT5830	15/07/2014	BROOKTON DELI	CATERING COUNCIL MEETING 19/06/14 & AGED CARE MEETING	\$ 558.00
EFT5831	15/07/2014	CARINA WHITTINGTON	MOUNTING CARD FOR POSTER IN GYM	\$ 10.95
EFT5832	15/07/2014	PERFECT COMPUTER SOLUTIONS PTY LTD	UPGRADE TAX TABLES & PAYG DOCUMENTS	\$ 85.00

Chq/EFT	Date	Name	Description	Amount
EFT5833	15/07/2014	QUALITY TRANSPORT	FREIGHT	\$ 82.73
EFT5834	28/07/2014	ABCO PRODUCTS	CLEANING PRODUCTS WB EVA PAVILION & PUBLIC TOILETS	\$ 616.17
EFT5835	28/07/2014	BROOKTON MEDICAL PRACTICE	MEDICAL J PAIN	\$ 147.90
EFT5836	28/07/2014	CDM AUSTRALIA	TELEPHONE	\$ 374.00
EFT5837	28/07/2014	CENTRAL COUNTRY ZONE OF WALGA	ANNUAL SUBSCRIPTIONS 2014/15	\$ 3,850.00
EFT5838	28/07/2014	CHILD SUPPORT AGENCY EMPLOYER SERVICES	PAYROLL DEDUCTIONS	\$ 252.28
EFT5839	28/07/2014	COUNTRY COPIERS	COPIER METER READING 01/05/14 TO 01/07/14	\$ 868.15
EFT5840	28/07/2014	FRANK ELECTRICAL SERVICES	REPLACE RCD - CARAVAN PARK, EXHAUST FAN UNIT 3 MADISON SQUARE	\$ 308.00
EFT5841	28/07/2014	GILL RURAL TRADERS	HARDWARE PURCHASES	\$ 4,104.74
EFT5842	28/07/2014	GREAT SOUTHERN WASTE DISPOSAL	BROOKTON TIP SITE, BULK RECYCLE PICK UP & RUBBISH BIN COLLECTION 27/05/14 TO 24/06/14	\$ 9,127.16
EFT5843	28/07/2014	H RUSHTON & CO	PARTS & SERVICING U1 & PR7	\$ 54.75
EFT5844	28/07/2014	IT VISION	UPLOADING OF VALUATION ROLLS GRV, UV & RUV	\$ 1,100.00
EFT5845	28/07/2014	LANDGATE	GROSS RENTAL VALUES REVALUATION 2013/2014, MINING TENEMENTS M2014/3, RURAL UV'S R2014/06	\$ 9,723.40
EFT5846	28/07/2014	OFFICEWORKS BUSINESS DIRECT	SHARPS CONTAINER & GOLVE DISPENSOR - PAVILION	\$ 31.05
EFT5847	28/07/2014	ORICA AUSTRALIA P/L	SERVICE FEE CHLORINE CYLINDER 01/06/14 TO 30/06/14	\$ 81.84
EFT5848	28/07/2014	RADIOWEST BROADCASTERS	RADIOWEST INTERVIEW 30/06/14	\$ 55.00
EFT5849	28/07/2014	REGIONAL ANTENNAS	SUPPLY & INSTALL ANTENNA AT KALKARNI UNIT	\$ 450.00
EFT5850	28/07/2014	SAFEROADS	TRAFFIC CONTROL SERVICES	\$ 52,928.70
EFT5851	28/07/2014	TELSTRA	DAMAGE TO TELSTRA CABLES LOT 456 BROOKTON HWY BROOKTON	\$ 1,572.00
EFT5852	28/07/2014	TOTALLY CONFIDENTIAL RECORDS	STORAGE OF ARCHIVE BOXES	\$ 84.93
EFT5853	28/07/2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES 28/06/14 & 01/07/14	\$ 561.00
EFT5854	28/07/2014	WA LOCAL GOVERNMENT ASSN	COMMUNITY RISK MANAGEMENT PROJECT 50% OF CONSULTANCY FEES	\$ 5,632.00
EFT5855	28/07/2014	WESFARMERS KLEENHEAT GAS PTY LTD	GAS BOTTLE YEARLY FACILITY FEES	\$ 198.00
EFT5856	28/07/2014	WINDSOR D & J	REPLACE SMOKE DETECTOR BATTERIES AT RAILWAY STATION	\$ 92.95
EFT5857	28/07/2014	ZEE TAGS	CAT & DOG REGISTRATION TAGS	\$ 53.70

Chq/EFT	Date	Name	Description	Amount
EFT5858	29/07/2014	ABCO PRODUCTS	CLEANING PRODUCTS FOR ADMINISTRATION, PUBLIC TOILETS & WB EVA PAVILION	\$ 389.93
EFT5859	29/07/2014	AJ & SA RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 58.78
EFT5860	29/07/2014	AQUASOL	LIQUID CHLORINE & FLOCCULANT	\$ 1,760.00
EFT5861	29/07/2014	AUSTRALIA POST	POSTAGE JUNE 2014	\$ 147.79
EFT5862	29/07/2014	BURGESS RAWSON (WA) PTY LTD	RAILWAY STATION WATER USAGE 07/05/14 TO 08/07/14	\$ 486.34
EFT5863	29/07/2014	CIVIL CONTRACTORS FEDERATION - WA	CERTIFICATE 3 CIVIL CONSTRUCTION & CERTIFICATE III PLANT OPERATIONS TRAINEESHIP - J PAIN	\$ 378.90
EFT5864	29/07/2014	COLAS	EMULSION SUPPLY - RURAL ROAD MAINTENANCE	\$ 1,782.00
EFT5865	29/07/2014	COURIER AUSTRALIA	FREIGHT JULY	\$ 61.91
EFT5866	29/07/2014	H RUSHTON & CO	SERVICE & REPAIRS TO ROLLER R2	\$ 453.15
EFT5867	29/07/2014	IT VISION	RENEW SYNERGYSOFT & UNIVERSE ANNUAL LICENSE FEES TO 30/06/2015	\$ 18,749.50
EFT5868	29/07/2014	IT VISION USER GROUP	ANNUAL SUBSCRIPTION 2014/15	\$ 660.00
EFT5869	29/07/2014	J MAC ENGINEERING PINGELLY	LENGTH OF STEEL 152X76X5	\$ 539.00
EFT5870	29/07/2014	LGIS INSURANCE	PROPERTY INSURANCE, FIDELITY GUARANTEE INSURANCE, CONTRACT WORKS INSURANCE, WORKCARE INSURANCE, LIABILITY INSURANCE, CASUAL HIRERS LIABILITY INSURANCE, BUSHFIRE INJURY INSURANCE 01/07/14 TO 30/06/15	\$ 83,439.52
EFT5871	29/07/2014	LGIS INSURANCE BROKING	MOTOR VEHICLE, STATUTORY & BUSINESS PRACTICES LIABILITY, SALARY CONTINUANCE, MARINE CARGO, PERSONAL ACCIDENT, COUNCILORS & OFFICERS LIABILITY, PERSONAL ACCIDENT, COUNCILORS & OFFICERS LIABILITY, MOTOR VEHICLE, CONTRACT WORKS INSURANCE 01/07/14 TO 30/06/15	\$ 47,402.84
EFT5872	29/07/2014	NATIONAL FOOD SERVICE EQUIPMENT	STAINLESS STEEL BENCHES & INSTALLATION OF GLASSWASHER & DISHWASHER	\$ 2,409.00
EFT5873	29/07/2014	OFFICEWORKS BUSINESS DIRECT	SHARPS CONTAINER WALL BRACKET - PAVILION	\$ 64.88
EFT5874	29/07/2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES 08/07/14 & 15/07/14	\$ 607.75
EFT5875	29/07/2014	WA LOCAL GOVERNMENT SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 10,852.48

Chq/EFT	Date	Name	Description	Amount
EFT5876	29/07/2014	WA TREASURY CORPORATION	LOAN REPAYMENTS FOR ADMINISTRATION EXTENSIONS, BMFC, KALAKARNI RESIDENCY, STAFF HOUSING, SEWERAGE EXTENSION & GRADER	\$ 40,930.76
EFT5877	29/07/2014	WALLIS COMPUTER SOLUTIONS	ONSITE IT SUPPORT & IT SYSTEMS AUDIT	\$ 3,124.00
EFT5878	29/07/2014	WHEATBELT ELECTRICS	SUPPLY & INSTALL NEW CONSUMER MAINS FROM WESTERN POWER KIOSK TO METER BOX AT PAVILION	\$ 13,000.00
EFT5879	31/07/2014	BAPTISTCARE	KALKARNI RESIDENCY OPERATING & MANAGEMENT JULY 2014	\$ 149,569.33
EFT5880	31/07/2014	TELSTRA	DAMAGE TO TELEPHONE LINES AT WB EVA PAVILION 12/03/14	\$ 631.30
TOTAL EFT				\$ 538,549.20

Chq/EFT	Date	Name	Description	Amount
17286	04/07/2014	BARRY COOTE	2013/14 COUNCILLOR PAYMENT	\$ 2,833.33
17287	04/07/2014	BUILDING COMMISSION	BUILDING COMMISSION LEVY JUNE 2014 - A413	\$ 85.00
17288	04/07/2014	KATRINA CRUTE	2013/14 COUNCILLOR PAYMENT	\$ 3,978.00
17289	04/07/2014	KIM MILLS	2013/14 COUNCILLOR PAYMENT	\$ 3,965.12
17290	04/07/2014	KYM TERENCE WILKINSON	2013/14 COUNCILLOR PAYMENT	\$ 9,017.94
17291	04/07/2014	LOUISE SHEREE ALLINGTON	2013/14 COUNCILLOR PAYMENT	\$ 2,333.33
17292	04/07/2014	NEIL WALKER	2013/14 COUNCILLOR PAYMENT	\$ 3,500.00
17293	04/07/2014	PACIFIC BRANDS WORKWEAR	STAFF UNIFORMS	\$ 429.56
17294	04/07/2014	RESOURCES SAFETY DEPT OF MINES & PETROLEUM	DANGEROUS GOODS SITE LICENSE ANNUAL FEE 18/07/2014 TO 17/07/2015	\$ 192.00
17295	04/07/2014	SHIRE OF BROOKTON SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 125.00
17296	04/07/2014	SHIRE OF KALAMUNDA	HEALTH SERVICES APRIL 2014	\$ 1,309.56
17297	04/07/2014	TELSTRA CORPORATION	MOBILE TELEPHONE 0429998533 14/05/14 TO 15/06/14	\$ 132.95
17298	04/07/2014	THERESA FANCOTE	2013/14 COUNCILLOR PAYMENT	\$ 2,333.33
17299	04/07/2014	TRAVIS EVA	2013/14 COUNCILLOR PAYMENT	\$ 3,773.60
17300	04/07/2014	UNISUPER	SUPERANNUATION CONTRIBUTIONS	\$ 401.73
17301	04/07/2014	WATER CORPORATION OF WA	TRAINING COURSES	\$ 2,700.00
17302	15/07/2014	BROOKTON SUPERMARKET	GAS BOTTLES, REFRESHMENTS, MILK, COFFEE & KEY CUTTING FOR UNIT AT KALKARNI	\$ 646.10
17303	15/07/2014	GREAT SOUTHERN FUEL SUPPLIES	UNLEADED PETROL PURCHASES JUNE 2014	\$ 478.07

Chq/EFT	Date	Name	Description	Amount
17304	15/07/2014	JASON SIGNMAKERS	TOWN CENTRE SIGNS & CARAVAN SIGNS	\$ 1,002.32
17305	15/07/2014	SHIRE OF BROOKTON	UNUSED CONFERENCE EXPENSES 2013/14 TP	\$ 300.00
17306	15/07/2014	SHIRE OF BROOKTON	MASTERCARD JUNE 2014	\$ 779.83
17307	15/07/2014	WATER CORPORATION OF WA	WATER USE CHARGES 19/05/14 TO 18/06/14 CARAVAN PARK & PAVILION	\$ 88.43
17308	28/07/2014	BROOKTON MENSSHED	PARTIAL REFUND OF PLANNING & BUILDING APPLICATION FEE'S FOR WITHDRAWN APPLICATION	\$ 73.50
17309	28/07/2014	CASH - SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 12.00
17310	28/07/2014	CDA AIR & SOLAR	AIRCONDITIONER & INSTALLATION - KALKARNI UNIT	\$ 2,193.30
17311	28/07/2014	JASON SIGNMAKERS	TRANSFER STATION SIGN	\$ 148.50
17312	28/07/2014	PACIFIC BRANDS WORKWEAR	STAFF UNIFORMS	\$ 421.10
17313	28/07/2014	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 76.00
17314	28/07/2014	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 525.34
17315	28/07/2014	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 64.78
17316	28/07/2014	SHIRE OF BROOKTON - TRUST ACCOUNT	PAYROLL DEDUCTIONS	\$ 400.00
17317	28/07/2014	SHIRE OF BROOKTON SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 130.00
17318	28/07/2014	SHIRE OF KALAMUNDA	HEALTH SERVICES JUNE 2014	\$ 1,867.32
17319	28/07/2014	SHIRE OF WAROONA	LONG SERVICE LEAVE LIABLITIY - I CURLEY	\$ 10,047.90
17320	28/07/2014	SYNERGY	ELECTRICITY POOL, STREETLIGHTS, SALINITY PUMP, DEPOT, MEMORIAL HALL, SEWERAGE PUMP, MADISON SQUARE, MENS SHED, U2 4 MATTHEWS ST, 10 MARSH AVE, SEWERAGE POND PUMP, ADMINISTRATION ,WATER HARVESTING, MADISON SQUARE GARDEN, MEMORIAL PARK, OVAL TANK/RECREATION GROUND, RAILWAY STATION	\$ 11,458.00
17321	28/07/2014	TELSTRA CORPORATION	MOBILE TELEPHONE & IPAD ACCOUNT 01/06/14 TO 01/07/14	\$ 1,250.72
17322	28/07/2014	WATER CORPORATION OF WA	WATER 07/05/14 TO 07/07/14 - KALKARNI, OVAL, MADISON SQUARE, MEMORIAL HALL, ADMINISTRATION, POOL, 7 MONTGOMERY ST, 8 MARSH AVE, MADISON SQUARE, MENSSHED, U1 / U2 MATTHEWS ST, 10 MARSH AVE, DEPOT & STANDPIPE	\$ 3,941.92
17323	29/07/2014	AUSTRALIANSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$ 342.74

Chq/EFT	Date	Name	Description	Amount
17324	29/07/2014	BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 585.82
17325	29/07/2014	BEVERLEY MEDICAL PRACTICE	MEDICAL J PAIN	\$ 67.70
17326	29/07/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 459.96
17327	29/07/2014	MLC NOMINEES PTY LIMITED	SUPERANNUATION CONTRIBUTIONS	\$ 886.66
17328	29/07/2014	PARKER BLACK & FORREST PTY LTD	MASTERKEYS FOR SADDLEBACK MEDICAL CENTRE	\$ 77.00
17329	29/07/2014	SHIRE OF BROOKTON	IMMIGRATION APPLICATION S DE BEER & FAMILY	\$ 7,116.03
17330	29/07/2014	SYNERGY	ELECTRICITY USAGE U1 4 MATTHEWS ST	\$ 554.00
17331	29/07/2014	TELSTRA CORPORATION	TELEPHONE ACCOUNT 0429998533 13/06/14 TO 15/07/14	\$ 159.83
17332	29/07/2014	UNISUPER	SUPERANNUATION CONTRIBUTIONS	\$ 376.04
17333	31/07/2014	SYNERGY	ELECTRICITY CARAVAN PARK, OVAL & WB EVA PAVILION 09/05/14 TO 08/07/14	\$ 4,048.65
TOTAL CHQ				\$ 87,690.01
TOTAL MUNICIPAL				\$ 626,239.21

DIRECT DEBITS FOR JULY 2014		
SALARIES & WAGES	\$	68,433.62
MERCHANT FEES	\$	121.59
TOTAL	\$	68,555.21

SHIRE OF BROOKTON CREDIT CARD PURCHASES Creditor Number: 96286		
DATE	DESCRIPTION	AMOUNT
06/06/2014	WESTNET - 8 MARSH AVE	\$ 59.95
	WESTNET - DEPOT	\$ 49.95
	WESTNET - ADMIN OFFICE	\$ 109.95
20/06/2014	DELL COMPUTERS	\$ 555.98
29/06/2014	CARD FEE	\$ 4.00
TOTAL		\$ 779.83

12.08.14.02 FINANCIAL STATEMENTS – STATEMENTS OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2014

FILE REFERENCE:	ADM 0323
AUTHORS NAME AND POSITION:	Evelyn Arnold Deputy Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Shire of Brookton
DATE REPORT WRITTEN:	13 August 2014
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	There is no previous meeting reference.

SUMMARY:

The Statement of Financial Activity for the periods ended 31 July 2014 is presented to council.

Background:

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council.

Detail:

Councillors have been provided with completed Statement of Financial Activity for the period ended 31 July 2014.

The comments on any significant budget variances are provided within Note 9 of the financial statements.

Statutory and Legal Considerations:

Section 6.4 of the *Local Government Act 1995*.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Considerations:

There is no Council Policy relative to this issue.

Consultation:

There has been no consultation in this matter.

Financial Implications:

There are no financial implications relevant to this report.

Strategic Community Plan (2013 – 2023)

No reference

Corporate Business Plan (2014-2018)

No reference

Voting Requirements:

Simple majority

Officer's Recommendation:

That Council receive the Statement of Financial Activity for the period ended 31 July 2014.

Council Resolution

12.08.14.02

Moved Cr Mills Seconded Cr Allington

That Council receive the Statement of Financial Activity for the period ended 31 July 2014.

CARRIED6-0

ATTACHMENT 12.08.14.02A

Shire of Brookton
MONTHLY FINANCIAL REPORT
For the Period Ended 31 July 2014

TABLE OF CONTENTS

Statement of Financial Activity by Function & Activity

Statement of Financial Activity by Nature & Type

Note 1 - Graphical Representation of Statement of Financial Activity

Note 2 - Net Current Funding Position

Note 3 - Budget Amendments

Note 4 - Receivables

Note 5 - Cash Backed Reserves

Note 6 - Capital Disposals and Acquisitions

Note 7 - Information on Borrowings

Note 8 - Cash and Investments

Note 9 - Major Variances

Note 10 - Trust Fund

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Brookton
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2014

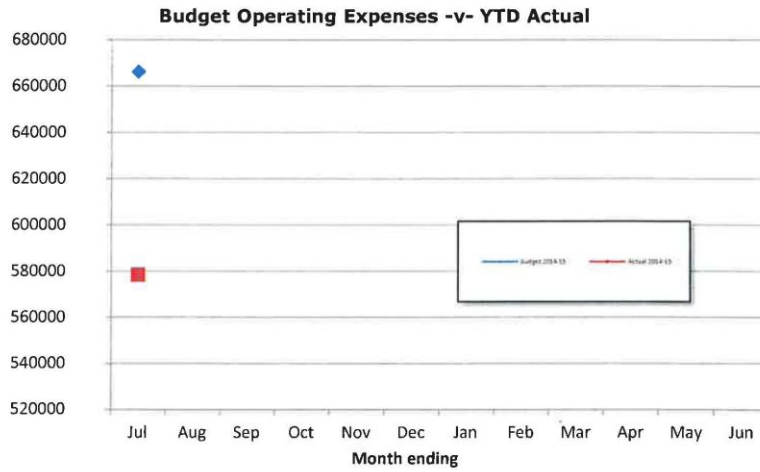
Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) g	Var. % (b)-(a)/(b) g	Var.
Operating Revenues	\$	\$	\$	\$	%	
Governance	31,298	2,272	3,043	771	33.92%	
General Purpose Funding	1,085,676	1,729	1,154	(575)	(33.24%)	
Law, Order and Public Safety	31,863	657	935	278	42.31%	
Health	2,807	233	247	14	5.79%	
Education and Welfare	4,120,375	323,360	321,331	(2,029)	(0.63%)	
Housing	707,875	6,983	7,174	191	2.73%	
Community Amenities	364,020	18,460	14,404	(4,056)	(21.97%)	
Recreation and Culture	161,994	3,225	1,733	(1,492)	(46.25%)	
Transport	501,221	66,371	65,596	(775)	(1.17%)	
Economic Services	56,604	4,714	5,308	594	12.60%	
Other Property and Services	137,917	2,491	2,282	(209)	(8.40%)	
Total (Excluding Rates)	7,201,650	430,495	423,206	(7,289)	(1.69%)	
Operating Expense						
Governance	(608,649)	(51,280)	(109,917)	(58,637)	114.35%	▲
General Purpose Funding	(205,086)	(14,093)	2,684	16,777	(119.04%)	▲
Law, Order and Public Safety	(251,337)	(20,932)	(12,100)	8,832	(42.19%)	▲
Health	(54,746)	(4,558)	0	4,558	(100.00%)	▲
Education and Welfare	(4,058,549)	(343,946)	(308,442)	35,504	(10.32%)	▲
Housing	(153,732)	(14,818)	(6,389)	8,429	(56.88%)	▲
Community Amenities	(487,107)	(40,036)	(23,592)	16,444	(41.07%)	▲
Recreation and Culture	(729,367)	(61,735)	(23,687)	38,048	(61.63%)	▲
Transport	(1,205,679)	(99,535)	(51,056)	48,479	(48.71%)	
Economic Services	(143,936)	(11,994)	(4,277)	7,717	(64.34%)	
Other Property and Services	(66,775)	(3,301)	(41,668)	(38,367)	1162.29%	▼
Total	(7,964,964)	(666,228)	(578,443)	87,785	13.18%	
Funding Balance Adjustment						
Add back Depreciation	1,226,781	102,212	0	(102,212)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	(21,628)	0	0	0		
Net Operating (Ex. Rates)	441,839	(133,521)	(155,237)	(21,716)	16.26%	▼
Capital Revenues						
Proceeds from Disposal of Assets	209,800	0	0	0	0.00%	
Self-Supporting Loan Principal	33,377	0	0	0	0.00%	
Transfer from Reserves	548,349	0	0	0	0.00%	
Total	791,526	0	0	0	0	
Capital Expenses						
Land and Buildings	(1,152,484)	(2,500)	(2,277)	223	(8.91%)	
Plant and Equipment	(441,000)	0	0	0	0.00%	
Furniture and Equipment	(126,895)	0	0	0	0.00%	
Infrastructure Assets - Roads & Bridges	(854,986)	0	0	0	0.00%	
Infrastructure Assets - Sewerage	(24,500)	0	0	0	0.00%	
Infrastructure Assets - Parks	(9,000)	0	0	0	0.00%	
Repayment of Debentures	(107,603)	(21,512)	(21,512)	(0)	0.00%	
Transfer to Reserves	(438,324)	0	0	0	0.00%	
Total	(3,154,791)	(24,012)	(23,789)	223	(0.93%)	
Net Capital	(2,363,265)	(24,012)	(23,789)	223	(0.93%)	
Total Net Operating + Capital	(1,921,427)	(157,533)	(179,027)	(21,494)	13.64%	
Rate Revenue	1,674,514	0	0	0	0.00%	
Opening Funding Surplus(Deficit)	246,913	224,817	224,817	0	0.00%	
Closing Funding Surplus(Deficit)	0	67,284	45,790	(21,494)	(31.94%)	

Shire of Brookton
STATEMENT OF FINANCIAL ACTIVITY
Program by Nature and Type
For the Period Ended 31 July 2014

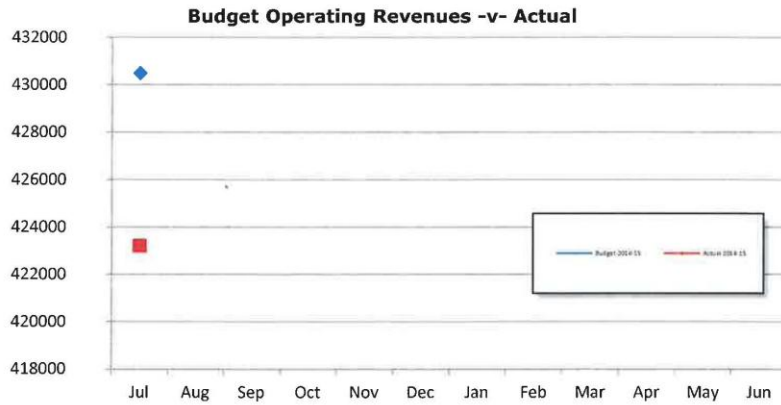
	NOTE	2014/15 Adopted Budget \$	2014/15 YTD Actual \$	Variance Adopted vs Actual
REVENUES FROM ORDINARY ACTIVITIES				
Rates		1,674,514	-	1,674,514
Operating Grants, Subsidies and Contributions		4,259,571	313,329	3,946,241
Fees and Charges		1,384,102	90,279	1,293,822
Interest Earnings		178,400	2,779	175,621
Other Revenue		200,984	14,919	186,066
		<u>7,697,570</u>	<u>421,306</u>	<u>7,276,264</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(1,269,906)	(127,478)	(1,142,428)
Materials and Contracts		(5,006,236)	(341,239)	(4,664,997)
Utilities		(150,007)	(16,540)	(133,466)
Depreciation		(1,226,781)	-	(1,226,781)
Interest Expenses	7	(127,055)	6,463	(133,518)
Insurance		(162,738)	(97,749)	(64,988)
Other Expenditure		(13,600)	-	(13,600)
		<u>(7,956,322)</u>	<u>(576,543)</u>	<u>(7,379,779)</u>
		(258,752)	(155,237)	(103,515)
Non-Operating Grants, Subsidies & Contributions		1,148,324	-	1,148,324
Profit on Asset Disposals	6	30,270	-	30,270
Loss on Asset Disposals	6	(8,642)	-	(8,642)
NET RESULT		<u>911,200</u>	<u>(155,237)</u>	<u>1,066,437</u>

**Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014**

Note 1 - Graphical Representation - Source Statement of Financial Activity



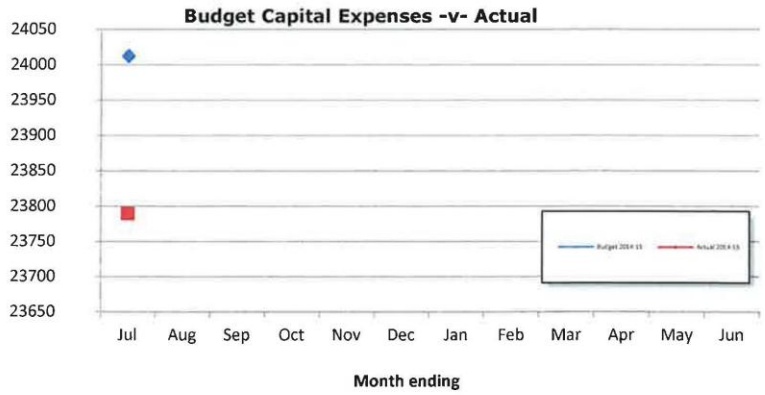
Comments/Notes - Operating Expenses



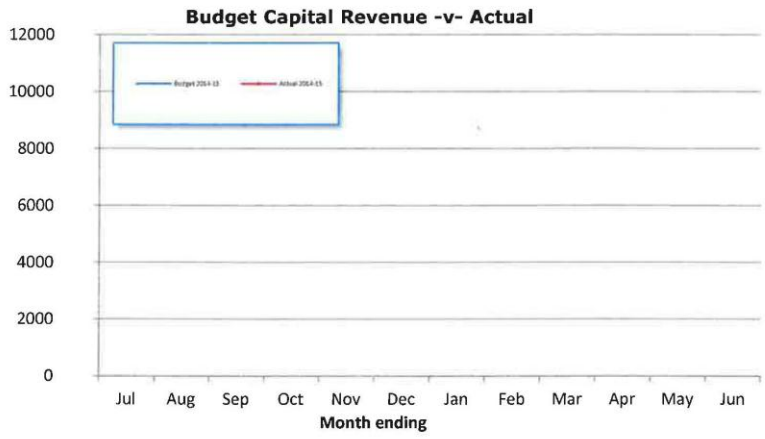
Comments/Notes - Operating Revenues

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014

Note 1 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

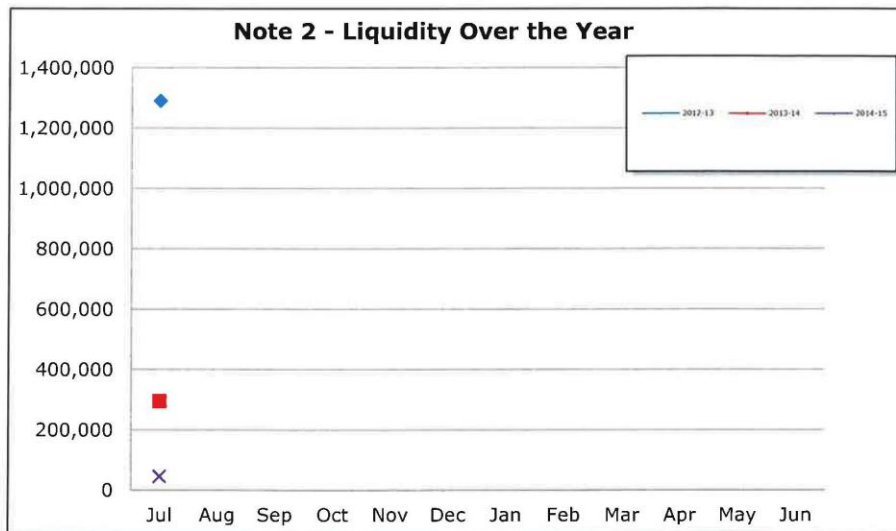


Comments/Notes - Capital Revenues

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014

Note 2: NET CURRENT FUNDING POSITION

Note	Positive=Surplus (Negative=Deficit)		
	2014-15		
	This Period	Same Period 2013/14	Same Period 2012/13
	\$	\$	\$
Current Assets			
Cash Unrestricted	343,104	930,685	551,728
Cash Restricted	2,441,892	2,347,573	4,111,038
Receivables	741,689	954,954	2,531,524
Prepayments & Accruals	0	0	0
Inventories	20,474	27,285	26,803
	3,547,160	4,260,497	7,221,093
Less: Current Liabilities			
Payables and Provisions	(1,059,478)	(1,616,875)	(1,819,553)
	(1,059,478)	(1,616,875)	(1,819,553)
Less: Cash Restricted	(2,441,892)	(2,347,573)	(4,111,038)
Net Current Funding Position	45,790	296,049	1,290,502



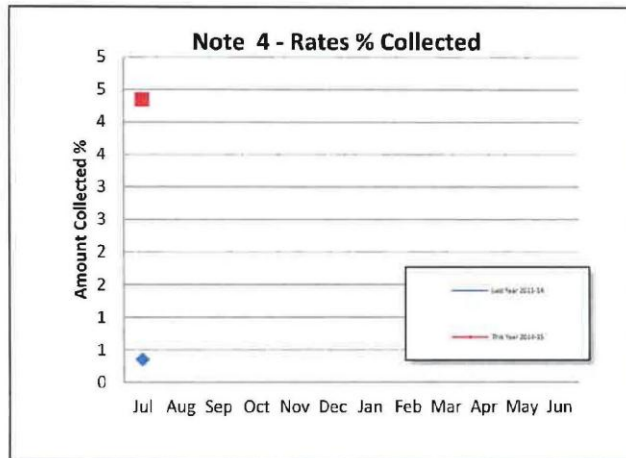
Comments - Net Current Funding Position

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014

Note 4: RECEIVABLES

Receivables - Rates, Sewerage and Rubbish

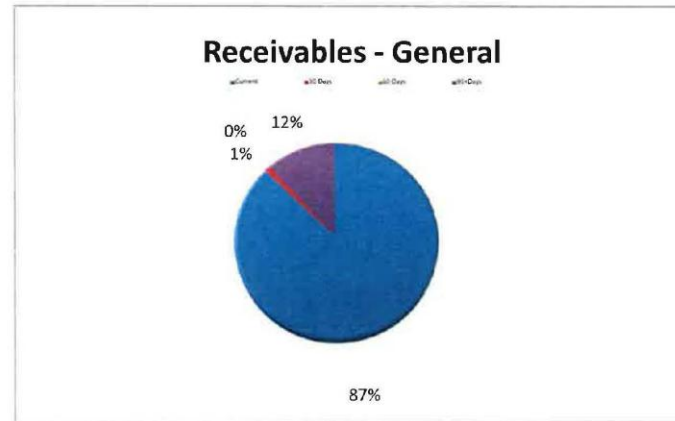
	Current 2014-15	Previous 2013-14
Opening Arrears Previous Years	\$ 41,705	\$ 66,021
Rates, Sewerage & Rubbish Levied this year	0	0
Less Collections to date	(1,816)	2,260
Equals Current Outstanding	39,889	68,281
Net Rates Collectable	39,889	68,281
% Collected	4.35%	-3.42%



Comments/Notes - Receivables Rates, Sewerage and Rubbish

Receivables - General	Current	30 Days	60 Days	90+Days
	\$ 83,316	\$ 846	\$ 0	\$ 11,073
Total Outstanding				95,236

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014

Note 5: Cash Backed Reserves

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant and Vehicle Reserve	131,468	4,996	0	110,000	0	0	0	246,464	131,468
Housing Reserve	300,522	11,420	0	0	0	(63,431)	0	248,511	300,522
Furniture and Equipment Reserve	40,352	1,533	0	0	0	(35,000)	0	6,886	40,352
Drainage Reserve	50,511	1,919	0	0	0	(52,430)	0	0	50,511
Municipal Buildings & Facilities Reserve	51,589	1,960	0	30,000	0	0	0	83,550	51,589
Townscape and Footpath Reserve	238,830	9,076	0	0	0	0	0	247,905	238,830
Land Development Reserve	118,875	4,517	0	0	0	0	0	123,392	118,875
Sewerage and Drainage Scheme Reserve	156,791	5,958	0	52,430	0	(14,500)	0	200,679	156,791
Road and Bridge Infrastructure Reserve	34,438	1,309	0	10,000	0	(5,000)	0	40,747	34,438
Health & Aged Care Reserve	788,595	29,967	0	50,000	0	(196,340)	0	672,222	788,595
Community Bus Reserve	44,331	1,685	0	5,000	0	0	0	51,016	44,331
Bridge Construction Reserve	65,850	2,502	0	0	0	(68,352)	0	0	65,850
Staff Vehicle Reserve	17,241	655	0	0	0	(17,896)	0	(0)	17,241
Sport & Recreation Reserve	9,548	363	0	0	0	0	0	9,911	9,548
Rehabilitation & Refuse Reserve	28,482	1,082	0	5,000	0	0	0	34,565	28,482
Unspent Grants & Contributions	0	0	0	0	0	0	0	0	0
Saddleback Building Reserve	66,614	2,531	0	4,750	0	(25,900)	0	47,996	66,614
Saddleback Vehicle & Equipment Reserve	4,576	174	0	0	0	(4,750)	0	(0)	4,576
Caravan Park Reserve	54,805	2,083	0	68,352	0	0	0	125,239	54,805
Brookton Heritage/Museum Reserve	35,861	1,363	0	2,500	0	0	0	39,724	35,861
Kweda Hall Reserve	16,477	626	0	2,500	0	0	0	19,603	16,477
Aldersyde Hall Reserve	16,477	626	0	2,500	0	0	0	19,603	16,477
Railway Station Reserve	16,477	626	0	2,500	0	(12,000)	0	7,603	16,477
Madison Square Units Reserve	16,254	618	0	0	0	0	0	16,872	16,254
Cemetery Reserve	89,147	3,388	0	0	0	(42,750)	0	49,784	89,147
Water Harvesting Reserve	47,781	1,816	0	0	0	(10,000)	0	39,597	47,781
	2,441,892	92,792	0	345,532	0	(548,349)	0	2,331,867	2,441,892

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014

Note 6: CAPITAL DISPOSALS AND ACQUISITIONS

Original Budgeted Profit(Loss) of Asset Disposal			Disposals	Actual Profit(Loss) of Asset Disposal		
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)
\$	\$	\$		\$	\$	\$
40,771	47,000	6,229	CEO Vehicle			0
30,231	24,000	(6,231)	DCEO Vehicle			0
24,411	22,000	(2,411)	Shire Planner Vehicle			0
34,403	40,000	5,597	Tandem Truck			0
22,618	25,000	2,382	Works Supervisors Ute			0
4,292	10,000	5,708	Single Cab Utility			0
4,292	10,000	5,708	Single Cab Utility			0
19,154	23,000	3,846	Dual Cab Utility			0
8,000	8,800	800	Cherry Picker			0
188,172	209,800	21,628	Totals	0	0	0

Comments - Capital Disposal

Summary Acquisitions	Adopted Budget		
	Budget	Actual	Variance
	\$	\$	\$
Property, Plant & Equipment			
Land and Buildings	1,152,484	2,277	1,150,207
Plant & Equipment	441,000	0	441,000
Furniture & Equipment	126,895	0	126,895
Infrastructure			
Roadworks & Bridge Works	854,986	0	854,986
Parks & Gardens	9,000	0	9,000
Sewerage & Drainage	24,500	0	24,500
Totals	2,608,865	2,277	2,606,588

Comments - Capital Acquisitions

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014**

Note 7: INFORMATION ON BORROWINGS

Particulars	Due Date	Term (yrs)	Rate (%)	Principal	New	Principal		Principal		Interest		
				1-Jul-14		Loans	Repayments	Repayments	Outstanding	Repayments		
				\$	\$	Actual	Budget	Actual	Budget	Actual	Budget	
						\$	\$	\$	\$	\$	\$	
Self Supporting Loans												
*Loan 78 Senior Citizen's Homes	17/06/2024	15	6.74	153,611	-	0	11,196	153,611	142,415	-	398	10,285
*Loan 79 Multifunctional Family Centre	1/08/2020	15	5.82	53,939	-	3,473	7,047	50,466	46,892	-	1,599	3,097
*Loan 82 Country Club	15/11/2027	20	6.95	324,275	-	0	15,133	324,275	309,142	-	4,091	22,529
Governance												
Loan 75 Office Office Renovations	3/08/2026	25	6.46	68,037	-	1,810	3,679	66,226	64,357	-	420	4,392
Education & Welfare												
Loan 80 Kalkarni Residency	1/02/2026	25	5.63	109,184	-	3,246	6,583	105,938	102,601	-	595	6,146
Housing												
Loan 80 Staff Housing	1/02/2026	25	5.63	180,154	-	5,355	10,862	174,798	169,292	-	981	10,142
Community Amenities												
Loan 80 Sewerage	1/02/2026	25	5.63	76,429	-	2,272	4,608	74,157	71,821	-	416	4,303
Transport												
Loan 80 Grader	1/02/2026	25	5.63	180,154	-	5,355	10,862	174,798	169,292	-	981	10,142
Recreation and Culture												
Loan 81 Sport & Recreation	1/11/2027	20	6.95	806,383	-	0	37,633	806,383	768,751	-	6,968	56,020
				1,952,165	0	21,512	107,602	1,930,653	1,844,563	-	-6,463	127,055

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014

Note 8: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
Municipal Cash at Bank - Operating Account	1.50%	165,877				165,877	Bendigo	
Municipal Cash at Bank - Cash Management Account	0.50-4.0%	220,933				220,933	Bendigo	
Trust Cash at Bank	1.50%			35,889		35,889	Bendigo	
(b) Term Deposits								
Reserves	3.80%		2,441,892			2,441,892	Bendigo	02/10/2014
Les McMullen Trust	4.00%			7,745		7,745	Bendigo	26/06/2015
(c) Investments								
Bendigo Bank Shares					5,000	5,000		
Total		386,810	2,441,892	43,633	5,000	2,877,336		

Comments/Notes - Investments

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014

Note 9: MAJOR VARIANCES

Comments/Reason for Variance

OPERATING REVENUE (EXCLUDING RATES)

Governance

Within variance threshold of \$10,000 or 10%

General Purpose Funding

Within variance threshold of \$10,000 or 10%

Law, Order and Public Safety

Within variance threshold of \$10,000 or 10%

Health

Within variance threshold of \$10,000 or 10%

Education and Welfare

Within variance threshold of \$10,000 or 10%

Housing

Within variance threshold of \$10,000 or 10%

Community Amenities

Within variance threshold of \$10,000 or 10%

Recreation and Culture

Within variance threshold of \$10,000 or 10%

Transport

Within variance threshold of \$10,000 or 10%
contributions to haulage route roads.

Economic Services

Within variance threshold of \$10,000 or 10%

Other Property and Services

Within variance threshold of \$10,000 or 10%

OPERATING EXPENSES

Governance

Due to year end adjustments some monthly allocations are still to be completed.
This is resulting in provisional variance.

General Purpose Funding

Due to year end adjustments some monthly allocations are still to be completed.
This is resulting in provisional variance.

Law, Order and Public Safety

Due to year end adjustments some monthly allocations are still to be completed.
This is resulting in provisional variance.

Health

Due to year end adjustments some monthly allocations are still to be completed.
This is resulting in provisional variance.

Education and Welfare

Due to year end adjustments some monthly allocations are still to be completed.
This is resulting in provisional variance.

Housing

Due to year end adjustments some monthly allocations are still to be completed.
This is resulting in provisional variance.

Community Amenities

Due to year end adjustments some monthly allocations are still to be completed.
This is resulting in provisional variance.

Recreation and Culture

Due to year end adjustments some monthly allocations are still to be completed.
This is resulting in provisional variance.

Transport

Within variance threshold of \$10,000 or 10%

Economic Services

Within variance threshold of \$10,000 or 10%

Other Property and Services

Due to year end adjustments some monthly allocations are still to be completed.

This is resulting in provisional variance.

CAPITAL REVENUE

Proceeds from Disposal of Assets

Within variance threshold of \$10,000 or 10%

Self-Supporting Loan Principal

Within variance threshold of \$10,000 or 10%

Transfer from Reserves

Within variance threshold of \$10,000 or 10%

CAPITAL EXPENSES

Land and Buildings

Within variance threshold of \$10,000 or 10%

Plant and Equipment

Within variance threshold of \$10,000 or 10%

Furniture and Equipment

Within variance threshold of \$10,000 or 10%

Infrastructure Assets - Roads & Bridges

Within variance threshold of \$10,000 or 10%

Infrastructure Assets - Sewerage

Within variance threshold of \$10,000 or 10%

Repayment of Debentures

Within variance threshold of \$10,000 or 10%

Transfer to Reserves

Within variance threshold of \$10,000 or 10%

OTHER ITEMS

Rate Revenue

Within variance threshold of \$10,000 or 10%

Opening Funding Surplus(Deficit)

Within variance threshold of \$10,000 or 10%

Closing Funding Surplus (Deficit)

Within variance threshold of \$10,000 or 10%

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2014

Note 10: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	For the Period 1 July 2014	Received	Paid	For the Period Ended 31 July 2014
	\$	\$	\$	\$
Housing Bonds	1,200	700	0	1,900
Other Bonds	4,790	110	0	4,900
Election Nomination Bonds	0	0	0	0
Rates Incentive Prize	200	0	0	200
Staff AFL Tipping	0	0	0	0
Les McMullen Sporting Grants	7,745	0	0	7,745
Gnulla Child Care Facility	3,073	0	0	3,073
Wildflower Show Funds	1,240	0	0	1,240
Kalkarni Resident's Accounts	5,411	0	0	5,411
Public Open Space Contributions	13,820	0	0	13,820
Developer Road Contributions	4,915	0	0	4,915
Unclaimed Money	310	120	0	430
Development Bonds	0	0	0	0
	42,703	930	0	43,633

13.08.14.0 GOVERNANCE REPORT

13.08.14.01 APPOINTMENT OF ACTING CEO – ANNUAL LEAVE PERIOD

FILE REFERENCE:	EMP 329
AUTHORS NAME AND POSITION:	Kevin O'Connor Chief Executive Officer
NAME OF APPLICANT/RESPONDENT:	Shire of Brookton
DATE REPORT WRITTEN:	12 August 2014
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	There is no previous meeting reference.

SUMMARY:

The Council are requested to appoint Evelyn Arnold as Acting CEO during the CEO's period of Annual Leave

Background:

It is usual practice to appoint an acting CEO during the CEO's periods of leave so that the roles and responsibilities of the position can be carried out in his absence.

Details:

The CEO will be taking Annual Leave for three weeks commencing on Monday 8th September until Friday 26th September 2014.

Statutory and Legal Considerations:

Local Government Act 1995, sections: 5.36, 5.41, 5.42

Policy Considerations:

Council Policy 3.5: Staff Annual Leave.

The Deputy CEO is appointed as Acting CEO when the CEO is on leave for periods of up to 20 working days.

Consultation:

Shire President

Financial Implications:

The higher duties salaries for this period have been included in the 2014/15 Budget

Strategic Community Plan (2013 – 2023)

There are no Strategic Community Plan implications relevant to this report

Corporate Business Plan (2014-2018)

There are no Corporate Business Plan implications relevant to this report

Officer's Comment:

This acting CEO appointment will be the first time that the Deputy CEO has acted in this position and will provide a good opportunity for career development.

Voting Requirements:

Simple Majority

Officer's Recommendation:

That the Deputy CEO, Evelyn Arnold, be appointed as Acting CEO for the period commencing on Monday 8 September until Friday 26th September 2014.

Council Resolution

13.08.14.01

Moved Cr Mills Seconded Cr Fancote

That the Deputy CEO, Evelyn Arnold, be appointed as Acting CEO for the period commencing on Monday 8th September until Friday 26th September 2014.

CARRIED 6-0

14.08.14.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15.08.14.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING – ELECTED MEMBERS, OFFICERS

16.08.14.0 CONFIDENTIAL REPORT

Council Resolution

16.08.14.01

Moved Cr Fancote Seconded Cr Walker

That the meeting is closed to members of the public, to consider confidential item 16.08.14.01.

CARRIED 6-0

Note - Project Officer returned to the meeting at 1.22pm

16.08.14.01 TENDER 02 14/15 – CONSTRUCTION OF TWO HOUSES AT 2 MONTGOMERY STREET

Council Resolution

16.08.14.02

Moved Cr Walker Seconded Cr Eva

That Council suspend Standing Orders 9.1, 9.5 and 9.6 to facilitate discussion.

CARRIED 6-0

Council Resolution

16.08.14.03

Moved Cr Mills Seconded Cr Allington

That Standing Orders 9.1, 9.5 and 9.6 be resumed.

CARRIED 6-0

Council Resolution

16.08.14.04

Moved Cr Eva Seconded Cr Allington

That Council:

- 1. Accept Tender 02 14/15 for the construction of two 3 x 2 houses at 2 Montgomery Street, Brookton from Pindan Pty Ltd for \$441,160.35, subject to staff viewing the product to ensure acceptable quality standards and finishes.**
- 2. Delegate authority to the Chief Executive Officer to make the appropriate contractual arrangements and negotiate additional pricing to accommodate alteration to external finish to include a component of fibre cement planking.**

CARRIED 6-0

Reason for change – Achieve a better outcome in relation to external appearance

Council Resolution

16.08.13.05

Moved Cr Walker Seconded Cr Fancote

That the meeting be re-opened to members of the public.

CARRIED 6-0

17.08.14.0 NEXT MEETING

The next Ordinary meeting of Council will be on Thursday 18 September 2014 at 12.30 pm.

18.08.14.0 CLOSURE

There being no further business the Presiding Member closed the meeting at 1.52pm.