



Shire of Brookton

ORDINARY COUNCIL MEETING

MINUTES

Thursday 16 April 2015

These minutes were confirmed by Council as a true and correct record of the Ordinary Council meeting held on 16 April 2015.

Presiding Member:.....**Date:**.....

Disclaimer

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) establish procedures for revocation or revision of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of Brookton expressly disclaims liability for any loss or damage suffered by any person as a result or relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council Meeting.

Shire of Brookton
Ordinary Meeting of Council held 16 April 2015.
Commencing at 12.30 pm.

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1.04.15 DECLARATION OF OPENING / ATTENDANCE / APOLOGIES

The Presiding Member opened the meeting at 12.33pm and welcomed Councillors, staff and members of the public.

Attendance

Elected Members

Cr KT Wilkinson – Shire President (Presiding Member)
Cr KL Crute - Deputy Shire President
Cr K H Mills
Cr R T Fancote
Cr N Walker
Cr L Allington
Cr T Eva

Staff

Kevin O'Connor	Chief Executive Officer
Evelyn Arnold	Deputy Chief Executive Officer
Stefan De Beer	Shire Planner
Gail Lilly	Executive Support and Administration Officer

Members of the Public

Ron Butcher
Karry Fisher
Barry Watts

Leave of Absence

Nil

Apologies

Nil

2.04.15 ANNOUNCEMENT OF VISITORS

Shire President welcomed the visitors to the meeting

3.04.15 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.04.15 PUBLIC QUESTION TIME

Nil

5.04.15 APPLICATIONS FOR LEAVE OF ABSENCE

Council Resolution

5.04.15.01

Moved Cr Walker Seconded Cr Crute

That Cr Mills be granted Leave of Absence for the May 2015 Council Meeting

Carried 7-0

6.04.15 PETITIONS/ DEPUTATIONS / PRESENTATION

Presentation was given by representatives of the Avon Tourism Inc at the Council Briefing Forum which outlined membership benefits if the Shire were to re-join the Association.

7.04.15 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Council Resolution

7.04.15.02

Moved Cr Mills Seconded Cr Fancote

That the minutes of the Ordinary Council meeting held in the Shire of Brookton Council Chambers on Thursday 19 March 2015 be confirmed as a true and correct records of proceedings.

CARRIED 7-0

8.04.15 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

Condolences

Nil

9.04.15 DECLARATIONS BY MEMBERS & OFFICERS

Nil

Members and Officers to declare Financial, Proximity or Impartiality Interests & submit forms to the Chief Executive Officer prior to the item.

Financial, Proximity and Impartiality Interests

Item no.	Members	Type of Interest	Nature of Interest

10.04.15.0 TECHNICAL & DEVELOPMENT SERVICES REPORT

10.04.15.01 FINAL ADOPTION – REVIEWED SHIRE OF BROOKTON HERITAGE INVENTORY

FILE REFERENCE:	ADM 0539
AUTHORS NAME AND POSITION:	Stefan de Beer Shire Planner
NAME OF APPLICANT/RESPONDENT:	Shire of Brookton
DATE REPORT WRITTEN:	26 March 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	There is no previous meeting reference.

SUMMARY:

The reviewed *Shire of Brookton Heritage Inventory (HI)* is presented to Council for consideration. It will be recommended the HI be finally adopted with amendments.

Background:

The current *Shire of Brookton Municipal Heritage Inventory (HI)* (dated June 1995 and compiled by Hocking Planning and Architecture Ltd), was reviewed by Laura Gray of Heritage Intelligence (WA), during 2014.

Council at its meeting of 20 November 2014 resolved as follows:

'That Council grant initial adoption to the reviewed Shire of Brookton Heritage Inventory, and instruct the Shire Planner to advertise the inventory for public comment'.

The HI was subsequently advertised and this report considers the submissions received.

Details:

The *Heritage of Western Australia Act 1990* in Section 45 reads as follows:

*“(1) A local government shall compile **and maintain** an inventory of buildings within its district which in its opinion are, or may become, of cultural heritage significance.*

...

(4) A local government shall ensure that the inventory required by this section is compiled with proper public consultation.”

Statutory and Legal Considerations:

The reviewed *Shire of Brookton Heritage Inventory* is presented (separate attachment 10.04.15.01B) with Section 45 of the *Heritage of Western Australia Act 1990* as basis.

Policy Considerations:

There are no policy implications in relation to this submission.

Consultation:

During the compilation of the HI, extensive consultation was held with the Brookton Historical Society. Further to the Council resolution of 20 November 2014 the HI was advertised in the local newsletter as well as in the Narrogin Observer on 19 December 2014. The owners of all new places proposed to be placed on the HI were also contacted by letter to obtain comments. The responses received are presented herewith (please also refer to the attachment 10.04.15.01A to this report):

Respondent and address	Response	Planner's Comment
Sean Wood 4 Corberding Road Brookton (HI Place No 4)	Objection to proposed listing. The footprint of the building as it stands today has little resemblance to the original building of the 1960's. The workshop is long gone, the restaurant is gone and the toilet block and residence have been added. Heritage listing will inhibit the ability of the business to grow, and difficult to sell.	Noted. Recommend that the place be removed from the HI list.
Dianne Shirley Eva (President CWA) 115 Robinson Road Brookton (HI Place No 14)	No Objection. The CWA building is no longer used as an infant Health Centre. The room is used twice weekly for chiropractic service. CWA headquarters have no objection towards inclusion into heritage inventory.	Noted. Recommend that the HI be amended to reflect this submission.
Marc Wainwright 34 Williams Street Brookton (HI Place No 28)	Strongly objected to listing. Property will be difficult to sell as there is no government funding to restore it.	Noted. Recommend that the place be removed from the HI list.
Samantha Day 36 Williams Street Brookton (HI Place No 29)	Objection to proposed listing. No reasons given.	Noted. Recommend that the place be removed from the HI list.
Chris Pepper PO Box 13 Beverley (HI Place No 33)	Strenuously objected to listing. The house was extensively renovated. Stigma of a heritage listing will affect property value and the business on the same title should the current owners wish to sell.	Noted. Recommend that the place be removed from the HI list.

Financial Implications:

The Shire will be required to pay for advertising costs.

Strategic Plan Implications:**Strategic Community Plan (2013 – 2023):**

- No specific implication relative to this submission.

Corporate Business Plan (2013 – 2017):

- No specific implication relative to this submission.

Local Planning Strategy:

- The reviewed inventory is in pace with the Shire of Brookton's Local Planning Strategy.

Officer's Comment:

As mentioned above, the review of the Municipal Heritage Inventory is a requirement of the Heritage of Western Australia Act 1990.

The assessment criteria detailed in the State Heritage Office's guidelines entitled *Criteria for the assessment of local heritage places and areas* as recommended in *State Planning Policy 3.5 Historic Heritage Conservation*, has been the primary guiding document for the Heritage Inventory review for the Shire of Brookton.

The review references the thematic framework developed for the original Municipal Heritage Inventory to provide a relevant check for a broad ranging inclusion of relevant places of heritage significance.

Community consultation is an essential element of the review process and interested members of the Brookton Historical Museum have been actively engaged in the process with several places put forward for consideration.

The 1995 Municipal Heritage Inventory recognised and listed 20 places and 43 sites. The reviewed inventory proposes 45 places, including 4 town sites. They were assessed against the criteria mentioned above and have been included in the Heritage Inventory Review 2014, as listed in the attached document (Attachment 10.04.15.01B).

Together with the additional listings in the context of the entirety of the Shire of Brookton, gradings (management categories) have been reviewed. Gradings are critical to providing some guidance to the owners, managers and the Shire of Brookton, to respond appropriately to each heritage place. Based on the assessed values, gradings have been determined, consistent with the assessed level of significance for each place.

Importantly, the highest gradings, 'A' and 'B' are recommended to form the 'Heritage List'. These will be provided for through formal recognition in the Town Planning Scheme (also in the process of being reviewed). 'C' graded places have no statutory protection or management control. Similarly, sites that have cultural significance but no significant built features have no statutory protection or management control, but are recommended for interpretation.

New places (including their place numbers) on the reviewed inventory include, amongst others, the following:

- Stumpy's Roadhouse – No. 4
- Gull/Brookton Roadhouse – No. 5
- Coote Motors – No. 6

Brookton Country Women's Association – No. 14
RSL Building – No. 15
Bakery, Shop & Residence – No. 22
Miss Kings Residence – No.25
WB White's Residence – No. 26
Boarding House – No. 28
Dining Room for Boarding House – No. 29
Crawford's Stock & Station Agents – No. 30
Co-op Manager's House – No. 33
Brookton Country Club – No. 36
Brookton Cemetery – No. 37
Railway Bridge – No. 38

It is submitted that the reviewed inventory aims to be more user-friendly by the inclusion of amongst others, clear photos, street and lot addresses and locality maps which the previous inventory did not have.

During the consultation phase, a number of owners objected to the inclusion into the HI as mentioned in the table above. It is recommended that the wishes of these owners to be excluded from the reviewed HI be honoured and that the HI be amended accordingly.

Voting Requirements:

Simple Majority Required.

Officer's Recommendation:

That Council grant final adoption to the reviewed Shire of Brookton Heritage Inventory (Attachment 10.04.15.01B), and that the required amendments as described in this report be made to the Heritage Inventory.

**Council Resolution
10.04.15.01**

Moved by Cr Crute Second Cr Fancote

That this matter lay on the table to allow for further consultation with affected property owners

CARRIED 7-0

Our Reference: ADM 0539

Chief Executive Officer
Shire of Brookton
PO Box 42
BROOKTON WA 6306

Attention: Stefan de Beer

Dear Sir

SHIRE OF BROOKTON HERITAGE INVENTORY REVIEW

We wish to make following submission in relation to the above proposal:

- No objection to proposal (tick as appropriate)
- Object to the proposal
- Comment on the proposal

This matter will require a Council decision. The details you provide on this form will be included in the relevant Council Agenda and therefore be publicly available unless reasons are otherwise provided on this form for this to not occur.

Comments: The CWA building is no longer used as an Infant Health Centre. This room is used twice weekly for a chiropractic service. We are a branch of CWA WA, who own our building. I have spoken to headquarters and they are happy to be in the Heritage Inventory.

(Please tick) Owner Occupier
 Signed: D S Eva Date: 2-12-14
 Print Name: Dianne Shirley Eva (President CWA)
 Postal Address: PO Box 62, Brookton. 6306.
 Property Address: 115 Robinson Road, Brookton. WA.
 Daytime Phone No: 96426042

Please Note: Submissions must be received by Council within 21 days (ie by 19 December 2014)

Office Use Only
Assessment No:
Address:
Lot No.:

SHIRE OF BROOKTON	
16 DEC 2014	
FILE REF:	ADM0539
OFFICER:	SP
DOC ID:	
DATE:	16/12/14
TIME:	

Stefan de Beer

From: marc wainwright <marcimarc76@gmail.com>
Sent: Tuesday, 16 December 2014 11:31 AM
To: Stefan de Beer
Subject: Re: BOARDING HOUSE - WILLIAMS STREET BROOKTON

Hi Stefan,
Thankyou for for your reply, in regards to Making 34 williams street a heritage class b listing,unfortunately on this occasion I would like to strongly object, as I believe there are no pro's ie: property will be very difficult to sell, there is no government funding to restore it as it was and no-doubt the rates will go up.
Regards
Marc Wainwright.

On 28/11/2014 8:28 AM, "Stefan de Beer" <planner@brookton.wa.gov.au> wrote:

Hi Mark,

Our conversations yesterday refer. Attached please find the letter that was mailed out earlier. Please note that the original letter incorrectly contained a picture of the Dining Room for the Boarding House. I have included herewith the correct details.

Any questions, just call me.

Kind Regards,

Stefan de Beer

Shire Planner

Shire of Brookton

14 White Street (PO Box 42)

Brookton WA 6306

Ph: (08) 9642 1106

Fax: (08) 9642 1173

Mob: 0429 998 533

Our Reference: ADM 0539

Chief Executive Officer
Shire of Brookton
PO Box 42
BROOKTON WA 6306

Attention: Stefan de Beer

Dear Sir

SHIRE OF BROOKTON		REQUEST
11 DEC 2014		
PROJ. NO.	ADM0539	RESP
OFFICER:	SP	
DOC ID:		
DATE:	5/12/14	
NAME:		

SHIRE OF BROOKTON HERITAGE INVENTORY REVIEW

I/we wish to make following submission in relation to the above proposal:

- No objection to proposal (tick as appropriate)
- Object to the proposal
- Comment on the proposal

This matter will require a Council decision. The details you provide on this form will be included in the relevant Council Agenda and therefore be publicly available unless reasons are otherwise provided on this form for this to not occur.

Comments: SEE ATTACHED

(Please tick) Owner Occupier

Signed: [Signature] Date: _____
Print Name: SEAN WOOD
Postal Address: A CORBELLING RD BROOKTON WA.
Property Address: AS ABOVE
Daytime Phone No: 08 96421017

Please Note: Submissions must be received by Council within 21 days (ie by 19 December 2014)

Office Use Only
Assessment No:
Address:
Lot No.:

Stefan,

Thank you for acknowledging the community importance of Stumpys Gateway Roadhouse.

It is our belief that it is the business that has the long history and has become a regional icon not the buildings.

The footprint of the building that stands today bears little resemblance to the original building of the 1960's. The workshop is long gone, the restaurant is gone, the toilet block has been added, a residence has been added, that residence has been extended and the pergola has been added.

Over time the building has grown and evolved to allow the business to serve the needs of both the community that surrounds it and the passing traffic, and it is its ability to grow and evolve according to the needs of its customers that have made the business so iconic. As a regional icon Stumpys Roadhouse employs 19 local people and has poured millions of dollars back into the community creating more jobs and aiding the facilitation of services and other employment in the region. It is an icon that the whole community can be proud of.

We have some photographic history of the building and we are lead to believe that the shire is in possession of more and as this appears to be the major goal of this listing we don't believe any further action is necessary.

We feel that should the building be heritage listed then the businesses ability to continue to grow and evolve to meet the changing community needs would be severely diminished. We also believe that heritage listing would have a negative effect on the re-saleability of the business and hence lessen any owner's incentive to further develop the business which would have a flow on negative effect on the entire community.

Placing any restriction or barriers to growth or change would have a negative effect on both the current business and the businesses future and hence its contribution to the community. As it is the business that is the regional icon and not the building, we implore you to not include Stumpys Gateway Roadhouse on the Heritage listing so that it can continue to grow and have an increasingly positive impact on this great region.

We welcome the opportunity to discuss this further and would ask to be copied in on any further correspondence with regard to this matter.

Regards

Sean Wood

Our Reference: ADM 0539

Chief Executive Officer
Shire of Brookton
PO Box 42
BROOKTON WA 6306

Attention: Stefan de Beer

Dear Sir

SHIRE OF BROOKTON HERITAGE INVENTORY REVIEW

I/we wish to make following submission in relation to the above proposal:

- No objection to proposal (tick as appropriate)
- Object to the proposal
- Comment on the proposal

This matter will require a Council decision. The details you provide on this form will be included in the relevant Council Agenda and therefore be publicly available unless reasons are otherwise provided on this form for this to not occur.

Comments: SEE ATTACHED LETTER

(Please tick) Owner Occupier

Signed: [Signature] Date: 3.11.14

Print Name: CHRIS BEPPER

Postal Address: PO Box 13 BROOKTON WA 6304

Property Address: _____

Daytime Phone No: 0428 358890

Please Note: Submissions must be received by Council within 21 days (ie by 19 December 2014)

Office Use Only
Assessment No:
Address:
Lot No.:

SHIRE OF BROOKTON		RECEIVED
4 DEC 2014		
FILE NO:	ADM 0539	RESP
OFFICER:	SP	
DOC ID:		
DATE:	4/12/14	
INIT:		

Milmint Pty Ltd as trustee for The Pepper Family Trust trading as

Brookton Supermarket

ABN 29 895 905 267

113 Robinson Road Brookton WA 6306

Ph- (08)9642 1001 Fax- (08)9642 1237

Shire of Brookton
14 White Street
Brookton W.A 6306

Dear Stefan

Heritage Inventory

We strenuously object to the proposal to list the house at the rear of 113 Robison Street on Lot 1 Plan/Diagram 2058 on the State Heritage Office Data Base as Grade C under The Heritage of Western Australia Act 1990.

The front facade may look original but;

The house has been extensively renovated.

The original wooden veranda has been replaced with a concrete slab and the fittings and bollocks replaced.

The ceilings have been replaced with modern gyproc except for one room

A bathroom and laundry area were added, in what we estimate the 1960's, and have been subsequently refitted

The rear patio is also an addition to the house

The roof has been replaced

The Kitchen has been completely renovated

The stigma of a Heritage Listing will affect the property value and the business on the same title should the current owners wish to sell

The listing, as we understand it, is without end and will leave the property vulnerable to any Act of State Parliament elevating or encapsulating dwelling listings of this class into the auspicious of State Heritage Jurisdiction and will leave the title completely outside control of the Council and landowners in perpetuity

As the house is on the same title as the business, this will place an unfair impost on the owner when wishing to maintain, repair and modify the dwelling and will also affect the business and prevent any potential development of the commercial block for ourselves or potential new owners in the future

Presently the house is only suitable for a couple and is now the home of a young family who anticipate renovations to meet expectations of a modern family home which will certainly alter the view of the facade from the street.

We implore you to consider our position and circumstance.

It is no concession to make, to leave the home off the listing and remain placated that it is being cared for, maintained, lived in, and appreciated for the very same reasons that the Heritage Steering Committee endears

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Christopher Pepper', with a large, stylized initial 'C'.

Christopher Pepper

29th November 2014

Our Reference: ADM 0539

Chief Executive Officer
Shire of Brookton
PO Box 42
BROOKTON WA 6306

Attention: Stefan de Beer

Dear Sir

SHIRE OF BROOKTON		RECEIVED
4 DEC 2014		
FILE REF:	ADM0539	RESP
OFFICER:	SP	
DOC ID:		
DATE:	4/12/14	

SHIRE OF BROOKTON HERITAGE INVENTORY REVIEW

I/we wish to make following submission in relation to the above proposal:

- No objection to proposal (tick as appropriate)
Object to the proposal
Comment on the proposal

This matter will require a Council decision. The details you provide on this form will be included in the relevant Council Agenda and therefore be publicly available unless reasons are otherwise provided on this form for this to not occur.

Comments:

(Please tick) Owner Occupier

Signed: Day Date: 11/12/14
Print Name: Samantha Day
Postal Address: 36 Williams St Brookton
Property Address: 36 Williams St Brookton
Daytime Phone No: 0488 10 38 28

Please Note: Submissions must be received by Council within 21 days (ie by 19 December 2014)

Office Use Only
Assessment No:
Address:
Lot No.:

10.04.15.02 DEVELOPMENT APPLICATION – SINGLE DWELLING, OUTBUILDING, HONEY ROOM & WATER TANK – 125 (LOT 283) BODEY STREET, BROOKTON

FILE REFERENCE: P237

AUTHORS NAME AND POSITION: Stefan de Beer
Shire Planner

NAME OF APPLICANT/RESPONDENT: Faye Lewandowski - Domestic Drafting Service

DATE REPORT WRITTEN: 3 April 2015

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

PREVIOUS MEETING REFERENCE: There is no previous meeting reference.

SUMMARY:

It is proposed to construct a Single Dwelling, Outbuilding, Honey Room & Water Tank at 125 (Lot 283) Bodey Street, Brookton that will require a variation of the Council Policy on Outbuildings. It will be recommended the application be approved.

Background:

The subject site is 1.7705 ha in extent, zoned *Rural Townsite* and is vacant. The proposal is to construct a Single Dwelling, Outbuilding, Honey Room & Water Tank, in time, on the property. The proposal is for one outbuilding to have a wall & roof height in excess of the maximum wall & roof height as permitted in Council's Outbuilding Policy. The maximum permissible wall & roof height for an outbuilding in abovementioned policy are respectively 3 m & 4 m. The proposed outbuilding is to have a maximum wall height of 3.2m & roof height at the apex of approximately 4.665 m. The footprint of the Outbuilding will be 136 m² which is within the permissible limits of the Outbuilding policy. The site and building plans are included in attachment 10.04.15.02A.

The aggregate footprint of all the proposed Outbuildings on the subject property (the proposed Honey Room is also regarded as an Outbuilding) will bring the total footprint area of the outbuildings to approximately 154 m². This is also within the permissible limits of the Outbuilding Policy (i.e. less than 200 m² total aggregate outbuilding footprint area).

Details:

The application is being referred to Council as certain elements of the design, as described above, are beyond the maximum allowed under Council's Outbuilding Policy in the *Rural Townsite* Zone. The proposed outbuilding is to be used for storage of amongst others a Cherry Picker, which requires the marginal increase in construction height.

Statutory and Legal Considerations:

The application may be approved at Council's discretion under the Shire of Brookton's Town Planning Scheme No. 3.

Policy Considerations:

A variation to Council's Outbuilding Policy is required.

Consultation:

No consultation was deemed required.

Financial Implications:

There are no financial implications relative to this issue.

Strategic Plan Implications:**Strategic Community Plan (2013 – 2023):**

- No specific implication relative to this application.

Corporate Business Plan (2013 – 2017):

- No specific implication relative to this application.

Local Planning Strategy:

- The application complies with the Shire of Brookton's Local Planning Strategy.

Officer's Comment:

The proposed location of the new outbuilding on the lot and the use of screening vegetation presently found on the property will minimise any disturbance to amenity. The applicant further proposes to clad the outbuilding in Colorbond (walls & roof) which will be colour coordinated with the rest of the proposed development.

In the opinion of staff the combined bulk of the outbuildings will have marginal impact, and as a result of its location in relation to other proposed buildings on the site, as well as its site specific location, and the size of the subject lot, will not be a contender to create an unwanted precedent. It is considered to be in pace with the character and planning intent for the area and will therefore be recommended for approval.

Voting Requirements:

Simple Majority Required.

Officer's Recommendation:

That Council grant Planning Approval for a Single Dwelling, Outbuilding, Honey Room & Water Tank at 125 (Lot 283) Bodey Street, Brookton, attachment 10.04.15.02A, subject to the following conditions and advice notes:

Conditions:

- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**

3. **As the Shire of Brookton reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 3).**
4. **An approved supply of potable water or roof catchment water tank(s) is to be connected to the dwelling prior to occupation, to the satisfaction of the Shire.**
5. **The outbuildings shall not be used for commercial or industrial activity or human habitation.**

Advice Notes:

1. **Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
2. **The applicant is advised a building Permit is required prior to commencement of any building works.**
3. **With regard to Condition 3, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.**

Council Resolution

10.04.15.02

Moved Cr Crute Seconded Cr Mills

That Council grant Planning Approval for a Single Dwelling, Outbuilding, Honey Room & Water Tank at 125 (Lot 283) Bodey Street, Brookton, attachment 10.04.15.02A, subject to the following conditions and advice notes:

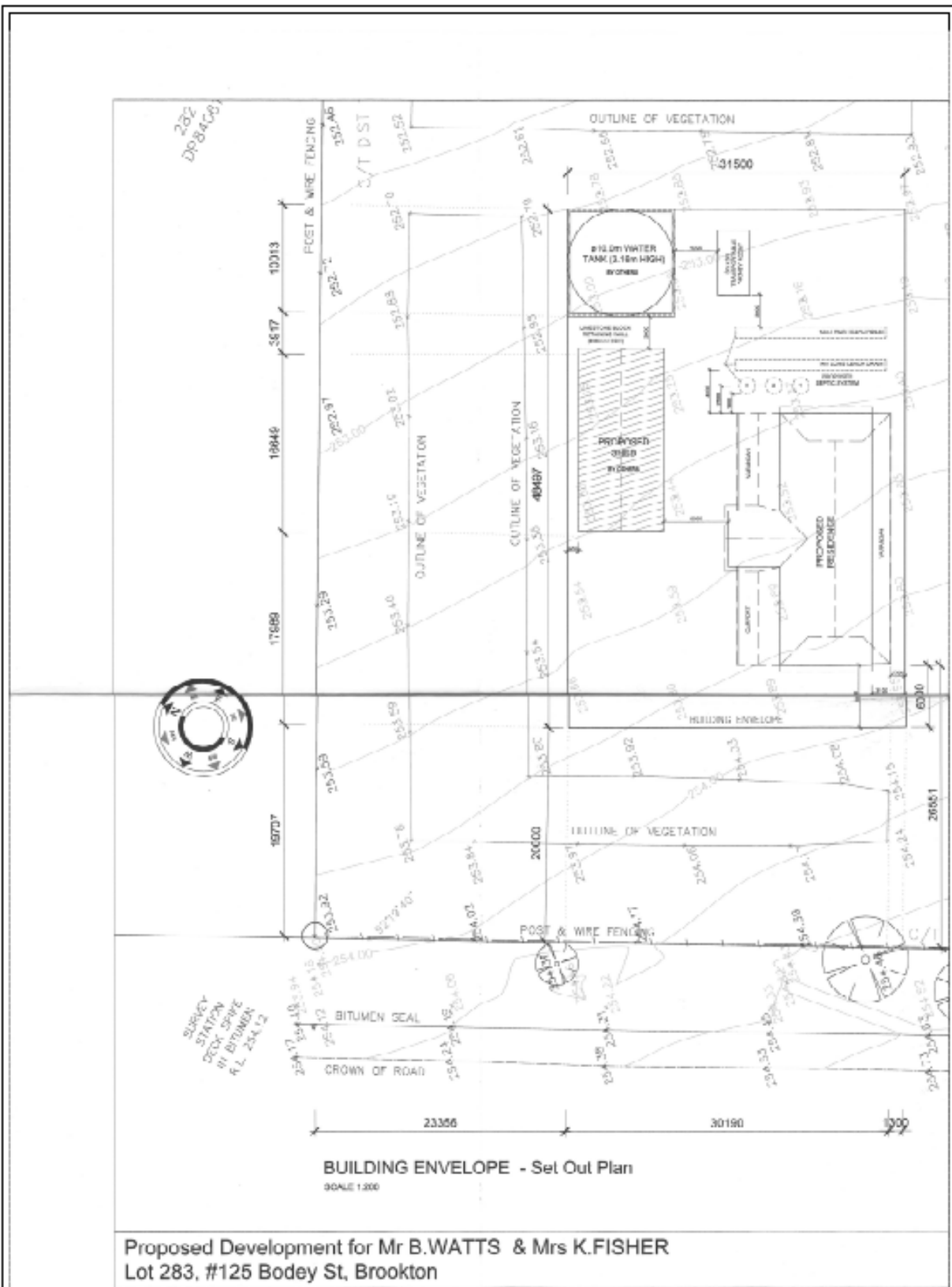
Conditions:

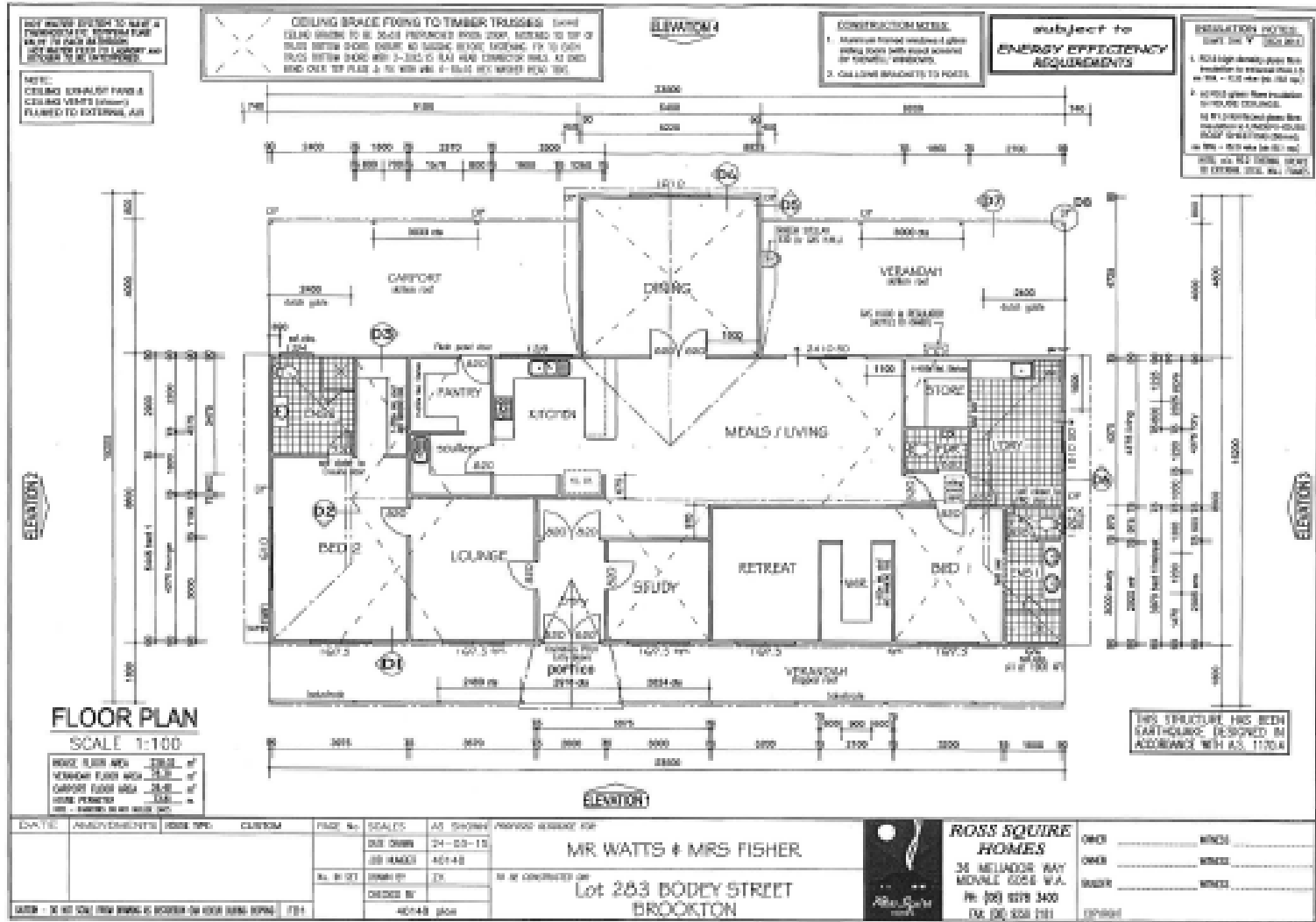
- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
- 3. As the Shire of Brookton reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 3).**
- 4. An approved supply of potable water or roof catchment water tank(s) is to be connected to the dwelling prior to occupation, to the satisfaction of the Shire.**
- 5. The outbuildings shall not be used for commercial or industrial activity or human habitation.**

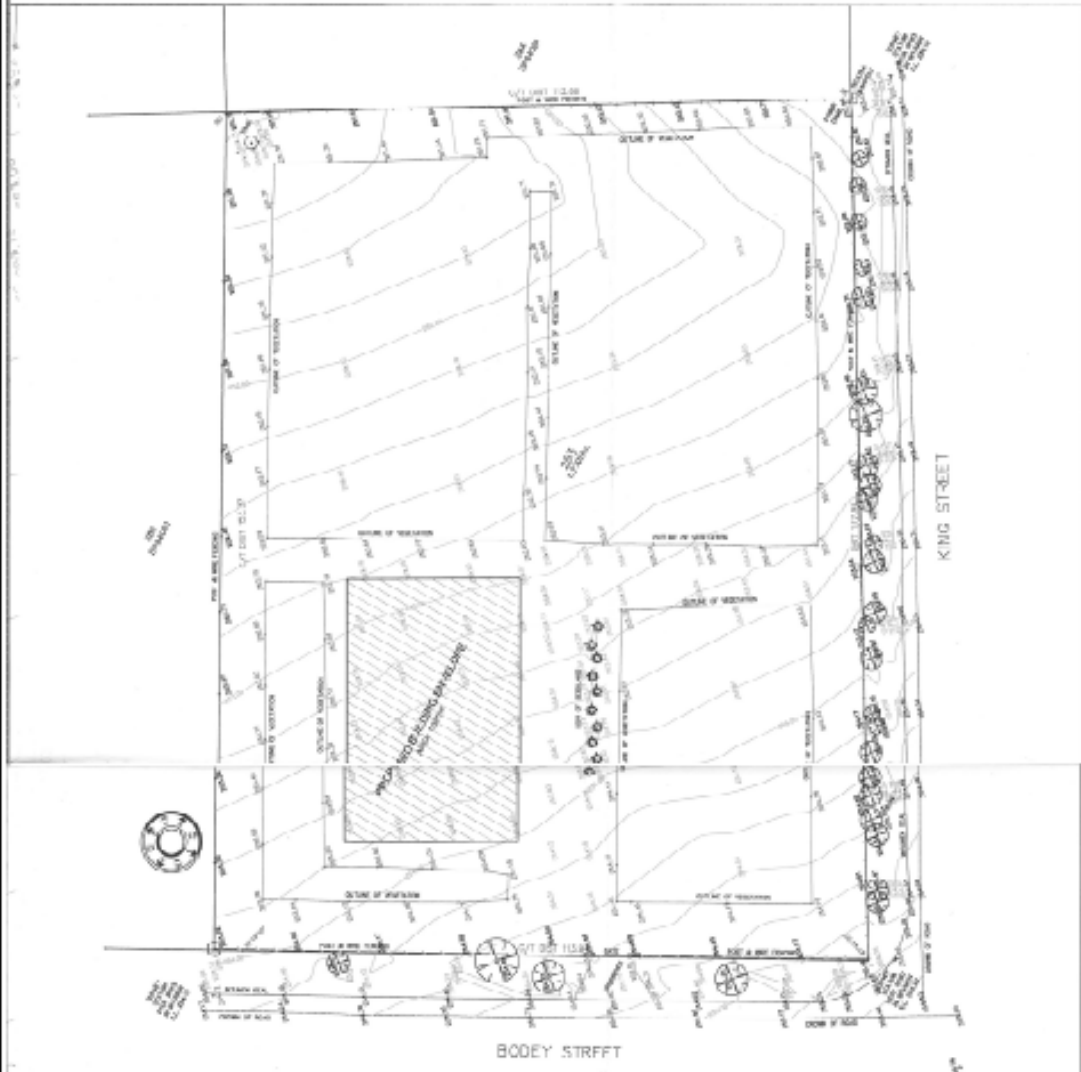
Advice Notes:

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building Permit is required prior to commencement of any building works.**
- 3. With regard to Condition 3, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.**

CARRIED7-0







SITE PLAN
SCALE 1:500



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DRAWN:	DATE:	CHECKED:	DATE:
SD	12.02.15	real	
SH	30.03.15	RL	rev A
SV	01.04.15	RL	Rev B



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**10.04.15.03 DEVELOPMENT APPLICATION – ONE DAY JUNIOR MOTOR CYCLE
EVENT – LOT 17976 PIKE ROAD, JELCOBINE**

FILE REFERENCE: P86

**AUTHORS NAME
AND POSITION:** Stefan de Beer
Shire Planner

**NAME OF APPLICANT/
RESPONDENT:** Winton Lawton – Off-road Riding Club
of WA

DATE REPORT WRITTEN: 3 April 2015

DISCLOSURE OF INTEREST: The author has no financial interest in
this matter

PREVIOUS MEETING REFERENCE: 20 April 2011
16 May 2013
17 April 2014

SUMMARY:

An application has been received to conduct a junior motor cycle event at Lot 17976 Pike Road, Jelcobine. It will be recommended the application is approved.

Background:

It is proposed to hold a junior one day motorcycle event at Lot 17976 Pike Road, Jelcobine. The event is proposed to occur on 16 May 2015, and would be similar to events that were held on the same property previously.

The applicant has stated similar events have been held on the site in previous years without incident. A search of Council records indicates no complaints have been received in relation to motorcycles on the site.

Details:

The subject site is zoned Farming, approximately 162ha in area, partly cleared and vacant. Access is via Pike Road.

A copy of the application letter and maps from the applicant are enclosed for ease of reference (attachment 10.04.15.03A)

The proposed land use is a *use not listed* under the Shire of Brookton's Town Planning Scheme No. 3 (TPS 3) Table 1 – Zoning Table and cannot be reasonably determined as falling within the interpretation of one of the existing uses. Therefore the provisions contained in Clause 3.6.5 of TPS 3 must be followed.

Statutory and Legal Considerations:

Clause 3.6.5 of TPS 3

As a land use not listed under TPS 3, prior to determining the application, Council must determine that the proposed use may be consistent with the objectives and purposes of the zone. Should Council consider the proposal is consistent with the objectives and purposes of the zone Council may, at its discretion, permit the use. At Council's discretion advertising may be required prior to determining the application.

Policy Consideration:

There is no council policy relative to this issue.

Consultation:

Although consultation during previous events yielded no objections, the application was again referred to the following interested and affected parties:

- A. Clarke (neighbouring land owner);
- Department of Parks & Wildlife (neighbouring land);
- Department of Environment Regulation (DER);
- Department of Fire & Emergency Services;

At the time of compilation of this report no comments had been received.

It is proposed though to include previous advice obtained from the previous Department of Environment and Conservation (DEC) as advice notes in the recommendation for approval of the application.

Financial Implications:

There are no financial implications relative to this issue.

Strategic Community Plan (2013 – 2023):

- No specific implication relative to this application.

Corporate Business Plan (2013 – 2017):

- No specific implication relative to this application.

Local Planning Strategy:

- The application complies with the Shire of Brookton's Local Planning Strategy.

Officer's Comment:**Planning intent for the zone**

It is the opinion of staff that the land use is consistent with the objectives and purposes of the zone. The proposal is located in a Farming zone and is remote from any sensitive land uses. Given the temporary nature of the proposal it is unlikely there will be any substantial negative impact on rural character, amenity or agricultural production in the surrounding area. Therefore it will be recommended the proposal be determined to be consistent with the objectives and purposes of the zone.

Character and Amenity

Given the temporary nature of the proposed activity and remote location it is unlikely there will be any substantial disturbance to the character or amenity of the area.

The main potential disturbance to amenity would be from noise and traffic. To ensure such amenity disturbance is minimised, should Council approve the application, hours of operation could be restricted as a condition of approval.

First Aid

The applicant has stated local St John Ambulance personnel will be in attendance. Should Council approve the application, to ensure the provision of first aid is adequate, it will be recommended a person qualified in first aid is in attendance at all times during the activity, as a condition of approval.

Emergency Evacuation

The applicant has provided emergency evacuation details that appear to be adequate. Should Council approve the application it will be recommended the submitted procedures are complied with as a condition of approval.

Fire Management

Due to the enduro course traversing a bush area of the site, fire management is a matter that should be considered by Council. The applicant has submitted a limited fire management plan that states fire extinguishers will be placed in the pit area and the landowner will be asked to provide a portable fire unit.

Conclusion

The application to conduct a motorcycle event at Lot 17976 Pike Road, Jelcobine, is supported because:

- Previously the event has been conducted without incident; and
- Recommended conditions of approval and advice notes are anticipated to address any matters of concern.

Therefore it will be recommended the application be approved.

Voting Requirements:

Simple Majority Required.

Officer's Recommendation:

That Council:-

Approve a motor cycle event at Lot 17976 Pike Road, Jelcobine, subject to the following conditions and advice notes:

Conditions:

1. **Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
2. **This approval is for activities occurring on 16 May 2015.**
3. **Ablution facilities that comply with the Shire of Brookton's Environmental Health requirements shall be available on site at all times during the event (refer to Advice Note 2).**
4. **Motorcycle activity shall only occur between the hours of 8.00am and 5.00pm.**
5. **The Fire Management, Emergency Evacuation and First Aid plans shall be complied with at all times during the event.**
6. **A person appropriately qualified in first aid shall be on site at all times during the event.**
7. **A mobile fire unit shall be available at all times during the event.**
8. **With the exception of persons involved in the setting up and dismantling of the event, no camping is to occur on site.**

Advice Notes:

1. **Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
2. **The applicant is advised to submit similar applications to the Shire at least 3 months before the scheduled event, in order for the Shire to adhere to the relevant Statutory requirements of the Shire of Brookton Town Planning Scheme.**

3. DEC recommends that the motor cross track should be confined to the cleared areas of the property and does not invade into remnant bushland areas.
4. DEC recommends that the motor cross route does not disturb the beds or banks of the drainage line on the property.
5. DEC recommends that the planned motor cross circuit is situated on the eastern side of the property well away from neighbouring conservation estate.
6. DEC recommends that the organisers' of the event develop and implement an event conservation management traffic plan, to the satisfaction of the Shire of Brookton, to restrict all motor cross bike activity from entering the remnant bush land on the property and neighbouring conservation managed lands.

Council Resolution

10.04.15.03

Moved Cr Eva Seconded Cr Mills

That Council:-

Approve a motor cycle event at Lot 17976 Pike Road, Jelcobine, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
2. This approval is for activities occurring on 16 May 2015.
3. Ablution facilities that comply with the Shire of Brookton's Environmental Health requirements shall be available on site at all times during the event (refer to Advice Note 2).
4. Motorcycle activity shall only occur between the hours of 8.00am and 5.00pm.
5. The Fire Management, Emergency Evacuation and First Aid plans shall be complied with at all times during the event.
6. A person appropriately qualified in first aid shall be on site at all times during the event.
7. A mobile fire unit shall be available at all times during the event.
8. With the exception of persons involved in the setting up and dismantling of the event, no camping is to occur on site.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised to submit similar applications to the Shire at least 3 months before the scheduled event, in order for the Shire to adhere to the relevant Statutory requirements of the Shire of Brookton Town Planning Scheme.
3. DEC recommends that the motor cross track should be confined to the cleared areas of the property and does not invade into remnant bushland areas.
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5. DEC recommends that the planned motor cross circuit is situated on the eastern side of the property well away from neighbouring conservation estate.
6. DEC recommends that the organisers' of the event develop and implement an event conservation management traffic plan, to the satisfaction of the Shire of Brookton, to restrict all motor cross bike activity from entering the remnant bush land on the property and neighbouring conservation managed lands.

CARRIED7- 0



SHIRE OF BROOKTON		RECEIVED
17 100 000		
FILE NO:	AS6	RESP
OFFICER:	SP	
DOC ID:		
DATE:	17/3/15	
INIE:		

4th March 2015

Shire of Brookton
BROOKTON WA

Att: Stefan de Beer
Shire Planner

**Re: Junior Motorcycle Activity (Non Commercial)
16th May 2015
Lot 17976
Pike Rd
Jelcobine**

Property Owned by Vinny Pike

Hi Stefan

We would like to have an event on the 16th May at the same location as last year.

The track may vary slightly within the boundaries of the property, due to the landowner cropping Canola last year which is not the most pleasant to park or ride in.

Attached the application for planning approval with the parking layout, lot area and the riders start & finish areas attached.

The format for this event will be exactly the same as last year.

It is called a Short Course Enduro. Run along similar lines to a time trial, the riders are timed through a marked course approx 2km long followed by a non timed trail section.

The parking area, start & finish are all defined with wooden stakes and bunting as per all of our events.

The track is inspected by a Motorcycling Australia official, to make sure it meets the Motorcycling Rules of Competition. Once approved, a permit to activate the insurance cover is issued.

Some additional Information -

First Aid -

St John's will provide First Aid services on the day.

They will be in attendance from 9am - approx. 4pm until all riding has ceased.

In the event of an injury requiring transfer to hospital, an Ambulance would be called.

Based on prior experience, we will only require one first aid paramedic in attendance, although in many cases they prefer to send along two people and use the day for training purposes.

I have emailed Cliff Fishlock of the Brookton St Johns to organize First Aid.

Fire Management -

We appreciate the Fire Risk at this time of the year.

We will have a minimum of four fire extinguishers placed around the parking pit area.

I will be asking the landowner to have a portable fire unit available.

We will contact the local Fire Control Officer & discuss fire management with him.

Emergency Evacuation –

We would anticipate 75 - 100 vehicles to attend. Parking is in an open paddock area, it will be quite easy for vehicles to exit the paddock in an orderly way.

The PA system would be used to advise people of an emergency and what is required.

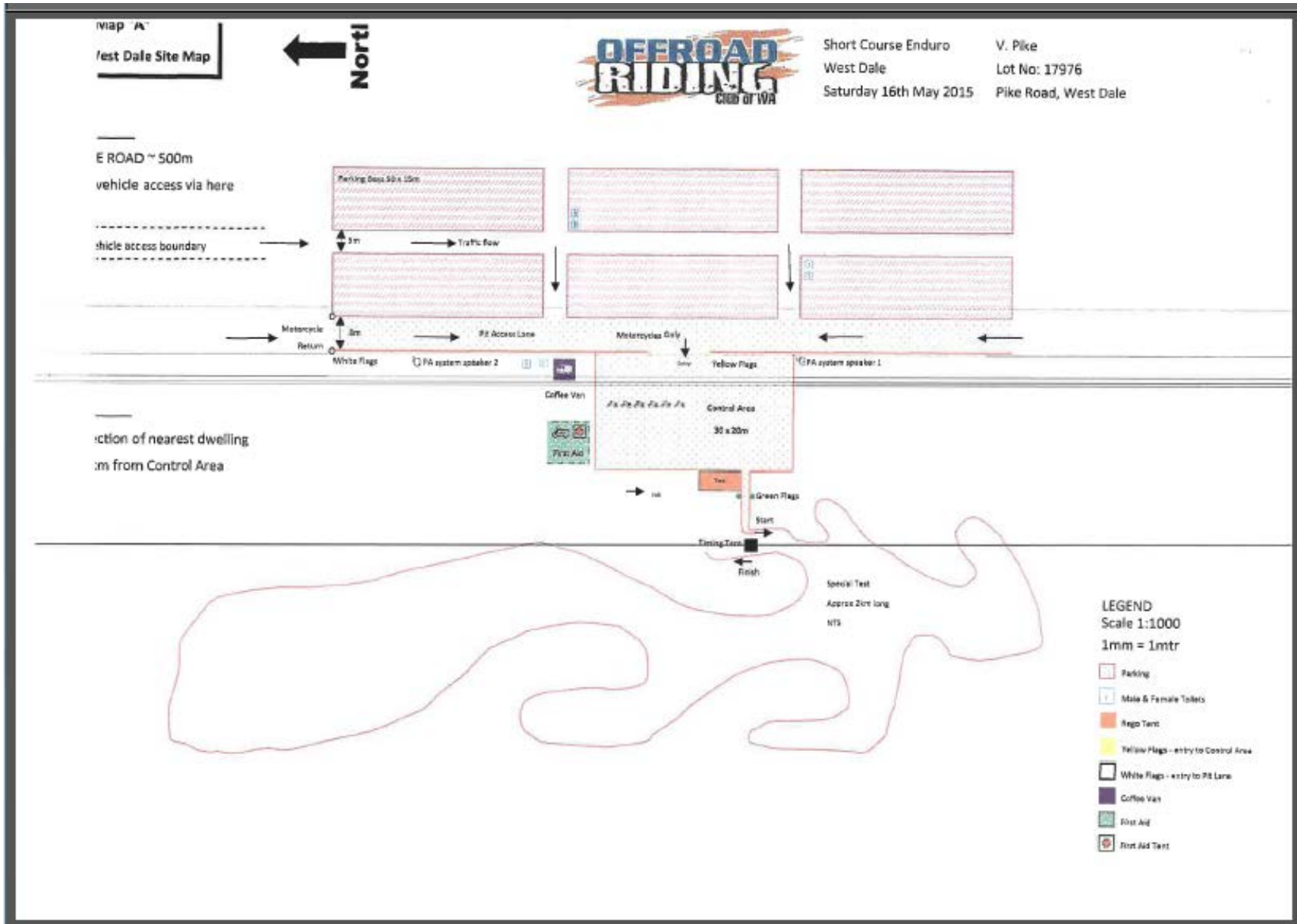
Officials & Marshalls would direct traffic.

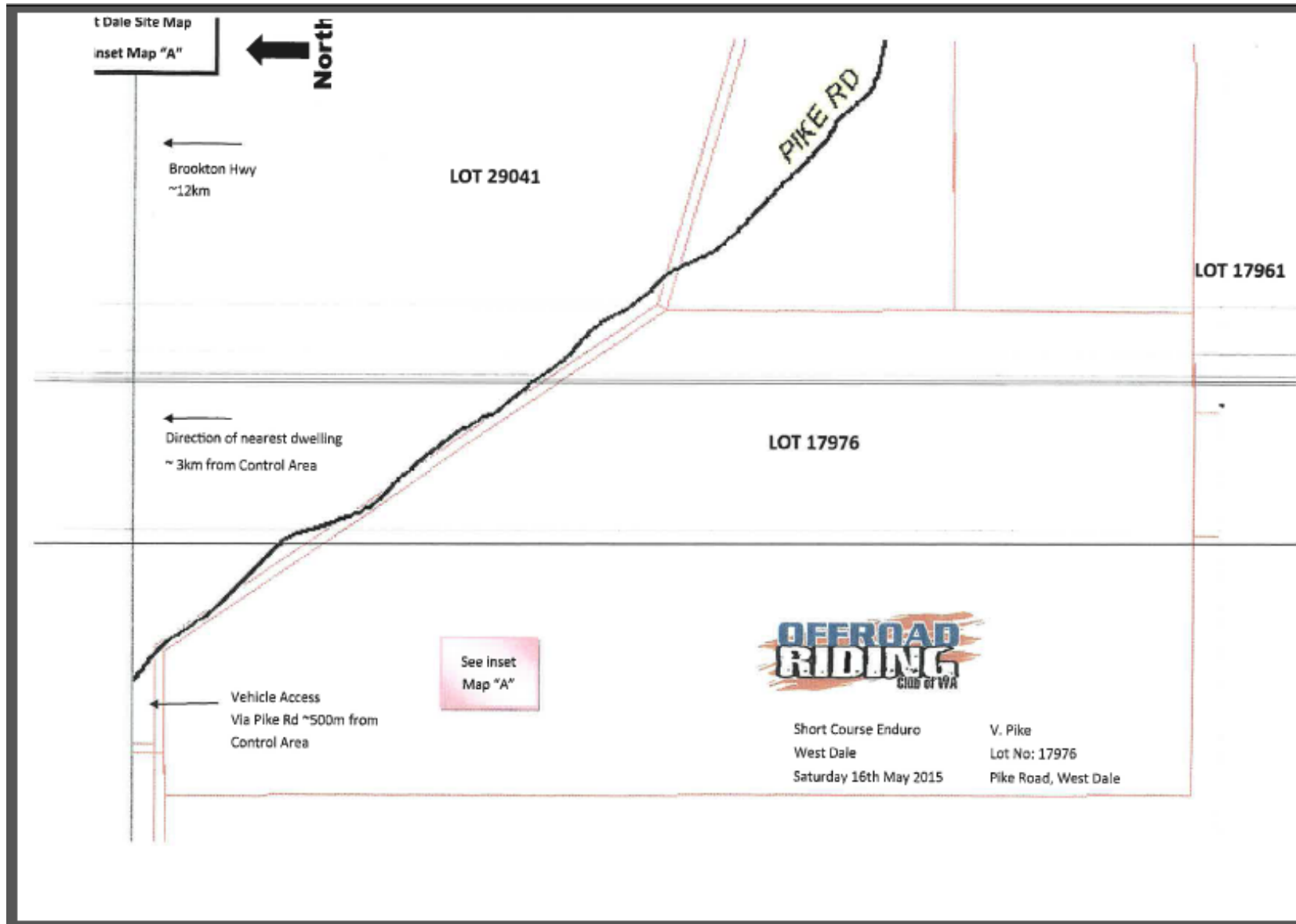
From the paddock there are three alternative exit roads. (Pike Rd, Strange Rd, Pike to Thompson Rd)

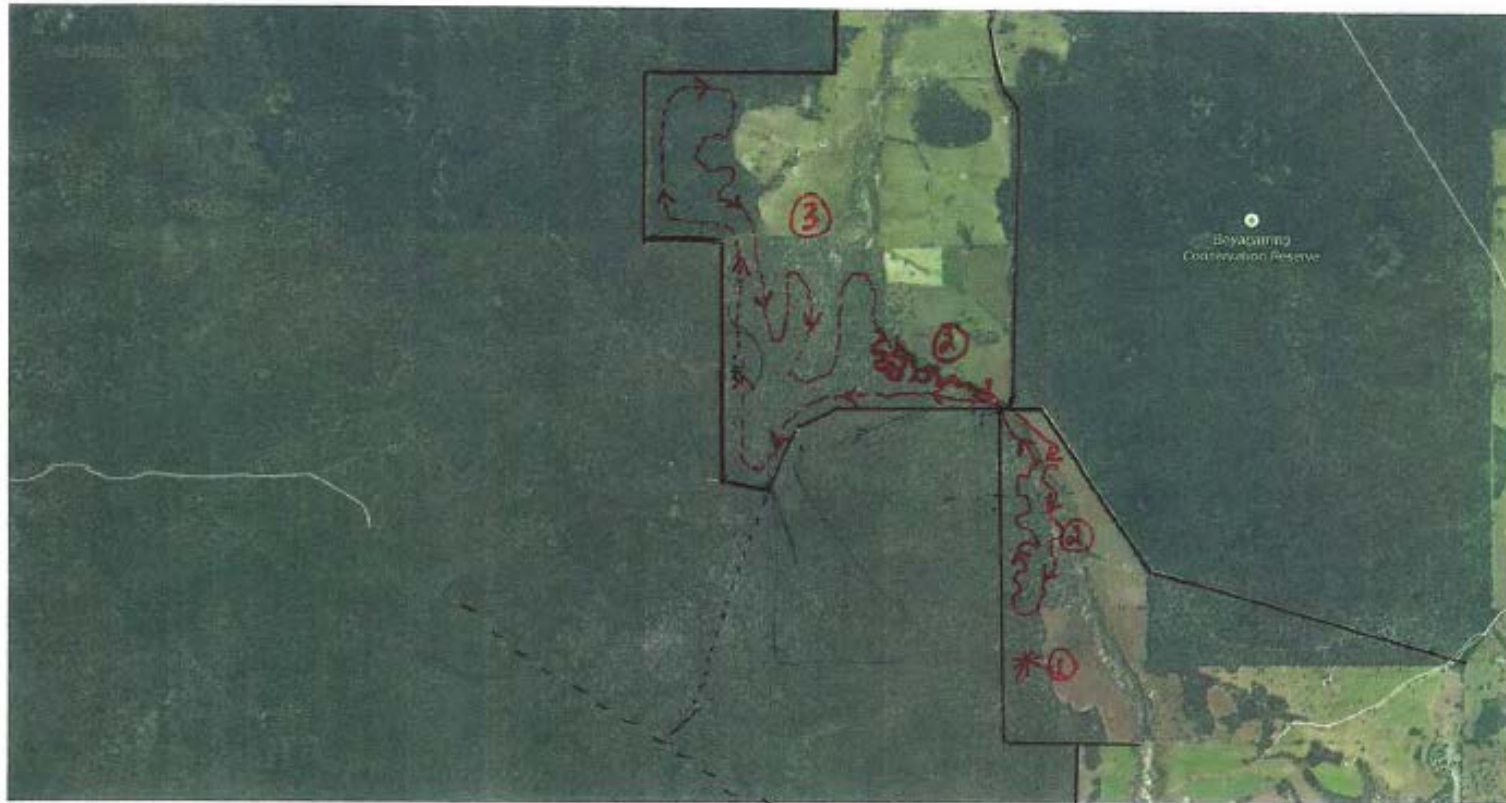
If you require any further information, please do not hesitate to contact me.

**Winton Lawton
Event Co-Ordinator
0418 313 553**

8.27 x 11.69 in







- ① AREA FOR 50cc PEE WEE RIDERS
- ② TIMED SPECIAL TEST FOR COMPETITIVE RIDERS.
- ③ OPTION OF TRAIL RIDE - NON COMPETITIVE THROUGH BUSH ON PROPERTY

10.04.15.04 BUSH FIRE ADVISORY COMMITTEE – OFFICE BEARERS / TENDER DRIVERS

FILE REFERENCE: ADM 0360

AUTHORS NAME AND POSITION: Eleesha Coote
Planning and Project Officer

NAME OF APPLICANT/RESPONDENT: Bushfire Advisory Committee

DATE REPORT WRITTEN: 2 April 2015

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

PREVIOUS MEETING REFERENCE: No previous meeting reference

SUMMARY:

The Bushfire Advisory Committee (BFAC) has held its Annual General Meeting (AGM) on 1 April 2015. Nominations and election of Office Bearers, Brigade Members and Fire Tender Drivers were made. Council is requested to receive the Minutes of the meeting and endorse the appointments. This is an annual requirement immediately following the BFAC AGM.

Background:

The Bushfires Advisory Committee was formed to oversee the three (3) brigades in the Brookton District – being Central, East and West. Each brigade appoints Fire Control Officers (FCO's), Captain, Vice-Captain and Lieutenants. Fire Tender Drivers are also nominated during the course of the AGM.

Statutory Environment:

Bushfires Act 1954 as amended.

Policy Considerations:

There is no Council Policy relative to this issue.

Financial Implications:

There are no financial implications relative to this application.

Strategic Community Plan

Strategy 1.5.2 – Support the community in emergency and fire management planning and preparedness.

Corporate Business Plan

No reference

Voting Requirements:

Simple Majority Required.

Officers Recommendation:

1. That Council receive the Minutes of the BFAC AGM Meeting held 1 April 2015
2. That Council endorse the following Volunteer Bushfire Brigade positions, members and fire tender drivers as nominated at the AGM held on 1 April 2015:

Chief Bushfire Control Officer (CBFCO)	Murray Hall
Deputy Chief Bushfire Control Officer (DCBFCO)	Travis Eva
Junior Deputy Chief Fire Control Officers	William Wilkinson Brad Bassett
East Brookton Brigade	
East Brookton Brigade Captain	Bevan Walters
East Brookton Brigade Vice-Captain	Dennis Wilkinson
East Brookton Brigade Fire Control Officers	Bevan Walters Dennis Wilkinson Darrell Turner Travis Eva
Junior Fire Control Officer	Toby Blechynden
East Brookton Brigade Lieutenants	Rodney Bowering Brad Mills Gavin Whittington Michael Eva Geoff MacInnes
BFAC Members	Bevan Walters Dennis Wilkinson
BFAC Proxy	Geoff MacInnes
Central Brookton Brigade	
Central Brookton Brigade Captain	Troy Bassett
Central Brookton Brigade Vice-Captain	Andrew Pike
Central Brookton Brigade Fire Control Officers	Les Eyre Murray Hall William Wilkinson Neville Messenger
Fire Control Officers Subject to Training	Ashley Hobbs Blair Montague
Central Brookton Brigade Liaison Officer	Kevin O'Connor
Central Brookton Brigade Lieutenants	Noel Tyrer Graeme Bassett Barry Coote Steve Whittington Brett Whittington Richie Bassett Brad Bassett Lance Marchesi Andrew Pike
BFAC Brigade Members	Troy Bassett Ashley Hobbs
BFAC Brigade Proxy	Andrew Pike
BFAC VFRS Members	Williams Wilkinson Neville Messenger
BFAC VFRS Proxy	Lance Marchesi

West Brookton Brigade		
West Brookton Brigade Captain		Tim Evans
West Brookton Brigade Vice-Captain		Jamie Blight
West Brookton Brigade Fire Control Officers		Ross Evans Fred Gillham Mark Whittington Len Simmons Tim Evans
West Brookton Brigade Lieutenants		Peter Brechin Warren Craig Colin Butcher Norm Beecroft Rob Blight Peter Roberts Wayne Thompson Mark Blechynden Rick Meecham Eric Pech Gavin Craig Jamie Blight
BFAC Members		Tim Evans Jamie Blight
BFAC Proxy		Ross Evans Fred Gilham Mark Whittington Len Simmons
Harvest Ban and Fire Weather Officer		CBFCO
Deputy Harvest Ban and Fire Weather Officer		DCBFCO
Officers authorised to issue Burning Permits		All FCO's
Officer authorised to issue Clover Burning Permits		CBFCO
Dual Fire Control Officers	Beverley	Mark Whittington Bevan Walters Fred Gillham
	Corrigin	Travis Eva Darrell Turner Bevan Walters
	Pingelly	Bevan Walters Murray Hall Ross Evans Dennis Wilkinson Tim Evans
	Quairading	Darrell Turner Travis Eva
	Wandering	Len Simmons Ross Evans Tim Evans
West Brookton Brigade Tender Drivers:		
Warren Craig, Mark Whittington, Steve Rayner, Frank Nazar, Mark Blechynden, Jamie Blight, Peter Brechin, Chris Rayner, Rick Meecham, Eric Pech, Fred Gillham, Fred Whittington, Tim Evans, Rex Smith, Callum Pech, Ross Evans, Damian Morrison, Noel Ferguson, Len Simmons, Norm Beecroft, Wayne Thompson, Brian Schilling, Keith Simmons, Ed Kendle, Noelene Schilling, Brett Hutchison, Garry Kenny, Christine Schilling, Ross Evans, Toby Blechyden,		

David Cliff

Central Brookton Brigade Tender Drivers:

Michael Eva, Rodney Bowring, John Bowring, Wayne Bowron, Murray Hall, Mark Whittington, Rodney White, Noel Tyrer, Mark Gill, George Nelson, Damian Rushton, William Wilkinson, Simon Hutson, Neville Messenger, Rob Smith, Lance Marchesi, Rick Freebody, Ashley Hobbs, Brad Bassett, Troy Bassett, Andrew Pike, Michael Sweeney, Des Pike, Blair Montague, Jason Bassett, Daniel Bassett, Matthew Coote.

East Brookton Brigade Tender Drivers:

Noel Powell, Kim Mills, Rodney Bowring, Shane Bowron, Travis Eva, Brad Mills, Kym Wilkinson, Darrell Turner, Dennis Wilkinson, Bevan Walters, Gavin Whittington, Paul Wilkinson, Wayne Bowron, John Bowring, Geoff MacInnes, Richard Putter, Garry Eva, Don Eva, Graham Sudholz, Ben Sudholz.

All designated Fire Tender Drivers are authorised to alternate between West Tenders 1 and 2, Town Tender and East Tender.

Council Resolution

10.04.15.04

Moved Cr Fancote Seconded Cr Allington

- 1. That Council receive the Minutes of the BFAC AGM Meeting held 1 April 2015**
- 2. That Council endorse the above Volunteer Bushfire Brigade positions, members and fire tender drivers as nominated at the AGM held on 1 April 2015:**

CARRIED BY ABSOLUTE MAJORITY 7-0



SHIRE OF BROOKTON

**BUSH FIRE ADVISORY COMMITTEE (BFAC)
ANNUAL GENERAL MEETING MINUTES**

Wednesday 1st April 2015

These minutes were confirmed as a true and correct record of the Bush Fire Advisory Committee AGM meeting held on 1st April 2015

Presiding Member: **Date:**

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- 1. Welcome from Chairman Murray Hall**
- 2. Attendance and apologies**
- 3. Confirmation of Minutes of AGM 23 April 2014**
- 4. Business arising from AGM 23 April 2014**
- 5. Election of Office Bearers:**
 - A. Chief Bushfire Control Officer**
 - B. Deputy Chief Bushfire Control Officer**
 - C. Junior Deputy Chief Fire Control Officers**
 - D. East Brookton Brigade**
 - E. Central Brookton Brigade**
 - F. West Brookton Brigade**
 - G. Harvest Ban and Fire Weather Officer**
 - H. Deputy Harvest Ban and Fire Weather Officer**
 - I. Officers Authorised to Issue Burning Permits**
 - J. Officers Authorised to Issue Clover Burning Permits**
 - K. Dual Fire Control Officers**
 - L. West, Central and East Brigade Fire Tender Drivers**
- 6. General Business, including debriefing of past season**
- 7. DFES Representative**
- 8. Closure**

1. Welcome from Chairman Murray Hall

Murray Hall opened the meeting at 7:10 pm and thanked everyone for their attendance.

2. Attendance and apologies

Chair

Murray Hall	Chief Bush Fire Control Officer
Darrell Turner	Deputy Chief Bush Fire Control Officer
Ashley Hobbs	BFAC Central (Proxy)
Bevan Walters	Captain East Brigade
Blair Montague	Central Brigade
Dennis Wilkinson	Vice-Captain East Brigade
Fred Gillham	BFAC West Proxy
Georgina Beecroft	Secretary West Brigade
Jamie Blight	Vice-Captain West Ward
Len Simmons	West Brigade (proxy)
Travis Eva	East Brigade, Shire Councillor
Ross Evans	West Brigade
Tim Evans	Captain West Brigade

Shire Representatives

Kym Wilkinson	Shire President
Kevin O'Connor	Chief Executive Officer
Eleesha Coote	Project and Planning Officer / Minutes Taker

Apologies:

Paul Blechynden	DFES Area Manager
Brad Bassett	Central Brigade
Mark Blechynden	West Brigade
Denise Blechynden	West Brigade
Troy Bassett	Central Brigade
William Wilkinson	VFRS Central Brigade
Toby Blechynden	West Brigade

3. Confirmation of Minutes of AGM 23rd April 2014

Moved: Blair Montague

Second: Travis Eva

That the minutes of the Annual General Meeting held on Wednesday, 23 April 2014, be confirmed as a true and accurate record.

Carried

4. Business arising from AGM 23 April 2014

Nil

5. Election of Office Bearers:

Chief Executive Officer Kevin O'Connor called for nominations of Office Bearers.

A. Chief Bushfire Control Officer

Murray Hall was nominated by **Tim Evans** seconded by **Len Simmons**

Murray Hall was declared elected as Chief Bushfire Control Officer.

B. Deputy Chief Bushfire Control Officer

Travis Eva was nominated by **.Darrell Turner** seconded by **Kim Wilkinson**

Travis Eva was elected as Deputy Chief Bushfire Control Officer.

C. Junior Deputy Chief Fire Control Officers

That **William Wilkinson and Brad Bassett** be nominated as Junior Deputy Chief Fire Control Officers.

Moved: Fred Gilham

Seconded: Tim Evans

D. East Brookton Brigade

That the East Brookton Brigade be nominated as follows:

Captain	Bevan Walters
Vice-Captain	Dennis Wilkinson
Fire Control Officers	Bevan Walters, Dennis Wilkinson, Darrell Turner, Travis Eva
Lieutenants	Rodney Bowring, Brad Mills, Gavin Whittington, Michael Eva, Geoff McGuinness
BFAC members:	Bevan Walters, Dennis Wilkinson
BFAC Proxy:	Geoff McGuinness

E. Central Brookton Brigade

That the Central Brookton Brigade be nominated as follows:

Captain:	Troy Bassett
Vice - Captain:	Andrew Pike
Fire Control Officers (Subject to training)	Les Eyre, Murray Hall, William Wilkinson, Neville Messenger Ashley Hobbs, Blair Montague
Liaison Officers	Kevin O'Connor
Lieutenants	Noel Tyrer, Graeme Bassett, Barry Coote, Steve Whittington, Brett Whittington, Richie Bassett, Brad

Bassett, Lance Marchesi, Andrew Pike, Ashley Hobbs,
Blair Montague

BFAC Brigade members Troy Bassett, Ashley Hobbs

BFAC Brigade proxy Andrew Pike

BFAC VFRS members William Wilkinson, Neville Messenger

BFAC VFRS proxy Lance Marchesi

F. West Brookton Brigade

That the West Brookton Brigade be nominated as follows:

Captain Tim Evans

Vice-Captain Jamie Blight

Fire Control Officer Ross Evans, Fred Gillham, Mark Whittington and Len Simmons, Tim Evans, Jamie Blight

Junior Fire Control Officer Toby Blechynden

Lieutenant Peter Brechin, Warren Craig, Colin Butcher, Norm Beecroft, Rob Blight, Peter Roberts, Wayne Thompson, Mark Blechynden, Rick Meecham, , Eric Pech, Gavin Craig.

BFAC members Tim Evans, Jamie Blight

BFAC Proxy Ross Evans, Fred Gillham, Mark Whittington and Len Simmons,

CARRIED

G. Harvest Ban and Fire Weather Officer

Moved: Travis Eva

Seconded: Dennis Wilkinson

That the **Chief Bush Fire Control Officer** be appointed ex officio as the Harvest Ban and Fire Weather Officer.

CARRIED

H. Deputy Harvest Ban and Fire Weather Officer

Moved: Dennis Wilkinson

Seconded: Fred Gillham

That the **Deputy Chief Bush Fire Control Officer** be appointed ex officio as the Deputy Harvest Ban and Fire Weather Officer.

CARRIED

I. Officers Authorised to Issue Burning Permits

Moved: Fred Gillham

Seconded: Blair Montague

That **all qualified Fire Control Officers** be authorised ex officio to issue burning permits.

CARRIED

J. Officers Authorised to Issue Clover Burning Permits

Moved: William Wilkinson

Seconded: Travis Eva

That the **Chief Bush Fire Control Officer** be the ex officio authorised officer to issue clover-burning permits.

CARRIED

K. Dual Fire Control Officers

Moved: Ashley Hobbs

Seconded: Blair Montague

That the following be registered as Dual Fire Control Officers with neighbouring Shires:

Bevan Walters	Shires of Corrigin, Pingelly and Beverley
Darrell Turner	Shires of Quairading and Corrigin
Travis Eva	Shires of Quairading and Corrigin
Mark Whittington	Shire of Beverley
Fred Gillham	Shire of Beverley
Murray Hall	Shire of Pingelly
Len Simmons	Shires of Beverley and Wandering
Ross Evans	Shires of Pingelly and Wandering
Denise Wilkinson	Shire of Pingelly
Tim Evans	Shire of Pingelly and Wandering

CARRIED

L. West, Central and East Brigade Fire Tender Drivers

Moved: Murray Hall

Seconded: Travis Eva

That the following nominations be approved:

West

That tender drivers be nominated as follows:

West Tender No. 1 (actually no. 5) – housed at Warren Craig's Property

Warren Craig, Mark Whittington, Steve Rayner, Frank Nazar, Mark Blechynden, Jamie Blight, Peter Brechin, Chris Rayner, Rick Meecham, Eric Pech, Fred Gillham, Fred Whittington, Tim Evans, Rex Smith, Callum Pech, Ross Evans. Damian Morrison, Noel Ferguson, Toby Blechynden and David Cliff

West Tender No. 2 (actually no. 7) – housed at housed at Peter Roberts' Property

Len Simmons, Norm Beecroft, Fred Gillham, Wayne Thompson, Brian Schilling, Keith Simmons, Ed Kendle, Noelene Schilling, Brett Hutchison, Garry Kenny, Damian Morrison, Noel Ferguson, Christine Schilling, Ross Evans

Central

That tender drivers be nominated as follows:

Town Tender - housed at the Fire Brigade building

Michael Eva, Rodney Bowring, John Bowring, Wayne Bowron, Murray Hall, Mark Whittington, Rodney White, Noel Tyrer, Mark Gill, George Nelson, Damian Rushton, William Wilkinson, Neville Messenger, Lance Marchesi, Rick Freebody, Ashley Hobbs, Brad Bassett, Troy Bassett, Andrew Pike, Michael Sweeney, Des Pike, Blair Montague, Jason Bassett, Daniel Bassett, Matthew Coote

East

That tender drivers be nominated as follows:

East Tender - housed at Darrell Turner's Property

Noel Powell, Kim Mills, Rodney Bowring, , Shane Bowron, Travis Eva, Brad Mills, Kym Wilkinson, Darrell Turner, Dennis Wilkinson, Bevan Walters, Gavin Whittington, Paul

Wilkinson, Wayne Bowron, John Bowring, Geoff Maciness, Richard Putter, Garry Eva, Don Eva, Graham Sudholz, Ben Sudholz

ALL DESIGNATED FIRE TENDER DRIVERS are authorised to alternate between West Tender No. 1, West Tender No. 2, Town Tender and East Tender.

CARRIED

6. General Business, including debriefing of past season

Nil

7. Closure

There being no further business the Presiding Member closed the meeting at 9:33 pm and thanked all for their attendance.

11.04.15.0 COMMUNITY SERVICE REPORT
Nil

12.04.15.0 FINANCE & ADMINISTRATION REPORT

12.04.15.01 LIST OF ACCOUNTS FOR PAYMENT

FILE REFERENCE:

AUTHORS NAME AND POSITION:	Corinne Kemp Finance Officer
NAME OF APPLICANT/RESPONDENT:	Shire of Brookton
DATE REPORT WRITTEN:	1 st April 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	There is no previous meeting reference.

SUMMARY:

The List of Accounts for payment to 31st March 2015 are presented to Council for inspection.

Background:

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13 (1)* schedules of all payments made through Council's bank accounts are presented to the Committee and to Council for inspection. Please refer to separate attachment.

Detail:

Totals of all payments from each of Council's bank accounts are listed below and detailed within Attachment 12.04.15.01A.

To 31st March 2015

Municipal Account

Direct Debits	\$	138,754.81
EFT	\$	367,695.28
Cheques	\$	43,997.05
<i>Trust Account</i>	\$	0.00

Statutory and Legal Considerations:

Local Government (Financial Management) Regulations 1996; Clause 13 – List of Accounts.

Policy Considerations:

Policy No. 4.4 of the Council Policy Manual states that the Chief Executive Officer is authorised to arrange purchase of specific items in the budget, which do not require calling tenders, providing that it is within the approved budget.

Financial Implications:

There are no financial implications relevant to this report.

Strategic Community Plan (2013 – 2023)

No reference

Corporate Business Plan (2014-2018)

No reference

Voting Requirements:

Simple majority required.

Officer's Recommendation:

That Council note the payments authorised under delegated authority and detailed below and in the List of Accounts to 31st March 2015, per the summaries included in Attachment 12.04.15.01A in accordance with the Local Government (Financial Management) Regulations 1996:

To 31st March 2015:

Municipal Account

Direct Debits	\$	138,754.81
EFT	\$	367,695.28
Cheques	\$	43,997.05
<i>Trust Account</i>	\$	0.00

Council Resolution

12.04.15.01

Moved Cr Mills Seconded Cr Ellington

That Council note the payments authorised under delegated authority and detailed below and in the List of Accounts to 31st March 2015, per the summaries included in Attachment 12.04.15.01A in accordance with the Local Government (Financial Management) Regulations 1996:

To 31st March 2015:

Municipal Account

Direct Debits	\$	138,754.81
EFT	\$	367,695.28
Cheques	\$	43,997.05
<i>Trust Account</i>	\$	0.00

CARRIED 7-0

ATTACHMENT 12.04.15.01A

MARCH 2015 LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 16TH APRIL 2015

ATTACHMENT 12.04.15.01A

Chq/EFT	Date	Name	Description	Amount
EFT6307	11/03/2015	ATC	FBT 2015 TRAINING COURSE SFO	\$ 468.00
EFT6308	11/03/2015	AVON PAPER SHRED	SHREDDING CONFIDENTIAL OFFICE PAPERS	\$ 132.00
EFT6309	11/03/2015	B & N EYRE BROOKTON NEWSAGENCY	STATIONARY & PAPERS JANUARY 2015	\$ 233.76
EFT6310	11/03/2015	BROOKTON TELEGRAPH	ADVERTISING	\$ 20.00
EFT6311	11/03/2015	CHILD SUPPORT AGENCY EMPLOYER SERVICES	PAYROLL DEDUCTIONS	\$ 397.41
EFT6312	11/03/2015	CITY SUBARU	25,000KM SERVICE PPV1 SUBARU FORESTER	\$ 375.00
EFT6313	11/03/2015	CIVIL CONTRACTORS FEDERATION WA	CERT 3 IN CIVIL CONSTRUCTION K BOWENZOCOLI	\$ 83.34
EFT6314	11/03/2015	COURIER AUSTRALIA	FREIGHT	\$ 384.87
EFT6315	11/03/2015	EVELYN ARNOLD	LGMA FINANCE CONFERENCE EXPENSES REMIMBURSEMENT	\$ 390.10
EFT6316	11/03/2015	GREAT SOUTHERN FUEL SUPPLIES	FUEL PURCHASES FEBRUARY 2015	\$ 11,441.14
EFT6317	11/03/2015	GREAT SOUTHERN WASTE DISPOSAL	BROOKTON TIPSITE, RUBBISH BIN COLLECTION & BULK RECYCLE PICKUP 27/01/15 TO 24/02/15	\$ 11,242.12
EFT6318	11/03/2015	H RUSHTON & CO	SERVICE & REPAIR T12	\$ 2,208.80
EFT6319	11/03/2015	IAP2	ENGAGEMENT METHODS & ESSENTIALS TRAINING COURSE CSM	\$ 1,705.00
EFT6320	11/03/2015	MICHAEL JOHN SWEENEY	REIMBURSEMENT OF FULL YEAR ADULT GYM MEMBERSHIP 2015 AS PER EMPLOYMENT CONDITIONS	\$ 206.00
EFT6321	11/03/2015	ORICA AUSTRALIA P/L	SERVICE FEE CHLORINE CYLINDERS 01.01.15 TO 31.01.15	\$ 125.49
EFT6322	11/03/2015	PINGELLY TIMES	ADVERTISING FOR BROOKTON TRIATHLON	\$ 30.00
EFT6323	11/03/2015	QUALITY TRANSPORT	FREIGHT	\$ 60.89
EFT6324	11/03/2015	SHIRE OF BROOKTON	MASTERCARD PURCHASES FEBRUARY 2015	\$ 1,648.60
EFT6325	11/03/2015	SHIRE OF BROOKTON SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 255.00
EFT6326	11/03/2015	SHIRE OF PINGELLY	POLICY & PROCEDURES WORKSHOP CSM	\$ 475.00
EFT6327	11/03/2015	SHIRE OF WOODANILLING	WOMEN IN SUMMER REGISTRATION T FANCOTE	\$ 190.00
EFT6328	11/03/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES 19/02/15, 25/02/15 & 26/02/15	\$ 1,075.25
EFT6329	11/03/2015	WA LOCAL GOVERNMENT ASSN	IMAGE ROTATOR MANAGER SHIRE OF BROOKTON WEBSITE ADDITIONAL MODULE	\$ 342.29
EFT6330	11/03/2015	WESTERN STABILISERS	CEMENT STABILISATION BASECOURSE	\$ 25,716.15
EFT6331	11/03/2015	WESTRAC EQUIPMENT PTY LTD	SERVICE & REPAIRS TO PL6	\$ 2,059.35
EFT6332	24/03/2015	1 STOP RECORDS CONSULTING	RECORDS MANAGEMENT CONSULTING 23/02/15 TO 17/03/15	\$ 2,125.50
EFT6333	24/03/2015	ABCO PRODUCTS	CLEANING PRODUCTS	\$ 227.07
EFT6334	24/03/2015	ALLMARK & ASSOCIATES PTY LTD	COUNCIL HONOUR BOAD	\$ 1,479.50
EFT6335	24/03/2015	AUSTRALIA POST	POSTAGE FEBRUARY 2015	\$ 415.29
EFT6336	24/03/2015	B & N EYRE BROOKTON NEWSAGENCY	PAPERS & STATIONARY PURCHASES FEBRUARY 2015	\$ 385.95
EFT6337	24/03/2015	BAPTISTCARE	KALKARNI RESIDENCY OPERATING & MANAGEMENT FEES MARCH 2015	\$ 261,454.25

EFT6338	24/03/2015	BROOKTON COMMUNITY RESOURCE CENTRE	CHEMCERT COURSE J ANDERSON & J PAIN	\$ 735.32
EFT6339	24/03/2015	BROOKTON DELI	CATERING	\$ 880.00
EFT6340	24/03/2015	BROOKTON PLUMBING	REPAIRS TO 8 MARSH AVE & ADMINISTRATION BUILDING	\$ 275.00
EFT6341	24/03/2015	BURGESS RAWSON (WA) PTY LTD	WATER USAGE 09/01/15 TO 09/03/15 RAILWAY STATION	\$ 1,172.64
EFT6342	24/03/2015	CARINA WHITTINGTON	REIMBURSEMENT REGISITRATION AT WHEATBELT WORKSHOP	\$ 198.00
EFT6343	24/03/2015	CENTRAL GARAGE	SERVICE & REPAIR U1 & U26	\$ 738.34
EFT6344	24/03/2015	COOTE MOTORS	SERVICE & REPAIRS PT12 & F8	\$ 810.92
EFT6345	24/03/2015	DEANNE SWEENEY	REIMBURSEMENT EXPENSES FOR RATES COURSE SFO	\$ 269.65
EFT6346	24/03/2015	DFES	2014/15 ESL QUARTER 3 CONTRIBUTION	\$ 14,117.45
EFT6347	24/03/2015	HANSON CONSTRUCTION MATERIALS PTY LTD	10MM WASHED SINGLE SIZE GRANIT	\$ 2,233.28
EFT6348	24/03/2015	IAP2	ENGAGEMENT FACILITATION COURSE CSM	\$ 605.00
EFT6349	24/03/2015	ISWEEP TOWN & COUNTRY	STREET SWEEPING 06/03/15	\$ 1,430.00
EFT6350	24/03/2015	IT VISION	INTERIM RATES & RATES & PROPERTY TRAINING SFO	\$ 1,183.05
EFT6351	24/03/2015	JR & A HERSEY PTY LTD	SAFETY EQUIPMENT	\$ 2,882.33
EFT6352	24/03/2015	ORICA AUSTRALIA P/L	CHLORINE CYLINDER SERVICE FEE01/02/15 TO 28/02/15	\$ 76.38
EFT6353	24/03/2015	PH & KE GOW	BOUNDARY REDEFINITION, SURVEY & DRAFT BUILDING SITE SURVEY FOR 391 MONTGOMERY ST	\$ 4,675.00
EFT6354	24/03/2015	RAAN ENTERPRISES	HIRE OF DOZER & LOW LOADER TO STOCK PILE GRAVEL CORBERDING ROAD	\$ 4,202.00
EFT6355	24/03/2015	RADIOWEST BROADCASTERS	AROUND THE TOWNS RADIO INTERVIEW CEO	\$ 55.00
EFT6356	24/03/2015	SGS	WATER SAMPLES	\$ 359.70
EFT6357	24/03/2015	STUMPY'S GATEWAY ROADHOUSE	FINAL SPLASH PARTY & PETROL PURCHASES	\$ 937.42
EFT6358	24/03/2015	TASSIE'S PLUMBING	UNBLOCK SHOWER DRAIN 7 MONTGOMERY ST	\$ 132.00
EFT6359	24/03/2015	TOTALLY CONFIDENTIAL RECORDS	STORAGE OF ARCHIVE BOXES	\$ 84.93
EFT6360	24/03/2015	WA FIRE APPLIANCES	PIPE FITTINGS	\$ 160.00
EFT6361	24/03/2015	WA LOCAL GOVERNMENT ASSN	ADVERTISING	\$ 1,661.68
EFT6362	24/03/2015	WESTRAC EQUIPMENT PTY LTD	OIL	\$ 13.59
EFT6363	24/03/2015	WHEATBELT ELECTRICS	REPAIR TIMER FOR ADMINISTRATION OFFICE SECURITY LIGHTS & AIRCONDITIONERS AT MENSSHED	\$ 453.48
			TOTAL EFT	\$ 367,695.28
Chq/EFT	Date	Name	Description	Amount
17519	11/03/2015	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND LEVY FEBRUARY 2015	\$ 223.50
17520	11/03/2015	BUILDING COMMISSION	BUILDING SERVICES LEVY FEBRUARY 2015	\$ 209.00
17521	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 260.00
17522	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 50.00
17523	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 799.39
17524	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 260.00
17525	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 50.00
17526	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 612.34
17527	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 315.00
17528	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 50.00
17529	11/03/2015	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$ 663.90
17530	11/03/2015	STAR TRACK EXPRESS	FREIGHT	\$ 61.27

17531	11/03/2015	SYNERGY	STREETLIGHT ELECTRICITY 25/12/14 TO 24/01/15 X 190 LIGHTS	\$ 3,148.10
17533	16/03/2015	DEPARTMENT OF TRANSPORT	LICENSING OF 2015 CRENDON SQUIRREL CHERRY PICKER	\$ 54.35
17534	24/03/2015	CANNING BRIDGE AUTO LODGE	ACCOMODATION FOR TRAINING SFO 10/03/15 TO 12/03/15	\$ 360.00
17535	24/03/2015	CASH SHIRE OF BROOKTON	CASH PRIZES FOR OPEN EVENT TRIATHLON WINNERS	\$ 450.00
17537	24/03/2015	GILL RURAL TRADERS	HARDWARE PURCHASES FEBRUARY 2015	\$ 1,925.56
17538	24/03/2015	JASON SIGNMAKERS	STREET NAME SIGN WANDOO RD	\$ 78.43
17539	24/03/2015	MORRIS PEST & WEED CONTROL PTY LTD	TREAT TERMITES IN 3158A MATTHEWS RD BRIDGE	\$ 594.00
17540	24/03/2015	O R VALENTINE PTY LTD	RATES REFUND	\$ 712.70
17541	24/03/2015	RC & N WILLIAMS & SON	400M3 OF GRAVEL COBERDING ROAD. 4000 X \$1.50	\$ 6,600.00
17542	24/03/2015	SYNERGY	ELECTRICITY ADMINISTRATION, CARAVAN PARK, OVAL, PAVILION, MATTHEWS ST, MADISON SQUARE, DEPOT, MENSSHED, SEWERAGE PUMP, MEMORIAL PARK & 8 MARSH AVE 11/02/15 TO 10/03/15	\$ 7,768.20
17543	24/03/2015	TELSTRA CORPORATION	TELEPHONE 03/02/15 TO 03/03/15 MOBILE & IPAD, CEO RESIDENCE, DEPOT & SWIMMING POOL	\$ 1,628.33
17544	24/03/2015	WATER CORPORATION OF WA	WATER USAGE KALKARNI RESIDENCY, PAVILION, MADISON SQUARE, GARDENS, 8 MARSH AVE, SENIOR CITIZENS, 10 MARSH AVE, MEMORIAL PARK, 7 MONTGOMERY ST, POOL, MENSSHED, ADMINISTRATION, SEWERAGE PLANT, DEPOT, STANPIPE & MATTHEWS ST 08/01/15 TO 10/03/15	\$ 11,344.48
17545	31/03/2015	DEPARTMENT OF TRANSPORT	FLEET SCHEDULE LICENSING OF SHIRE VEHICLES 31/03/15 TO 01/04/16	\$ 5,778.50
			TOTAL CHEQUES	\$ 43,997.05
			TOTAL MUNICIPAL	\$ 411,692.33

DIRECT DEBITS FOR FEBRUARY 2015

SALARIES & WAGES	\$	116,892.05
MERCHANT FEES	\$	303.49
SUPERANNUATION	\$	21,559.27
TOTAL	\$	138,754.81

**SHIRE OF BROOKTON
CREDIT CARD PURCHASES**
Creditor Number: 96286

DATE	DESCRIPTION	AMOUNT
5/02/15	WESTNET - 8 MARSH AVE	\$ 59.95
	WESTNET - DEPOT	\$ 49.95
	WESTNET - ADMIN OFFICE	\$ 109.95
18/02/15	DIGGAWEST	\$ 777.70
25/02/15	DEPARTMENT OF ENVIRONMENT	\$ 647.05
28/02/15	CARD FEE	\$ 4.00
	TOTAL	\$ 1,648.60

**12.04.15.02 FINANCIAL STATEMENTS – STATEMENTS OF FINANCIAL ACTIVITY
FOR THE PERIOD 31 MARCH 2015**

FILE REFERENCE:

**AUTHORS NAME
AND POSITION:** Evelyn Arnold
Deputy Chief Executive Officer

**NAME OF APPLICANT/
RESPONDENT:** Shire of Brookton

DATE REPORT WRITTEN: 8 April 2015

DISCLOSURE OF INTEREST: The author has no financial interest in
this matter.

PREVIOUS MEETING REFERENCE: There is no previous meeting
reference.

SUMMARY:

The Statement of Financial Activity for the periods ended 31 March 2015 are presented to council.

Background:

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council.

Detail:

Councillors have been provided with completed Statement of Financial Activity for the period ended 31 March 2015. (Attachment 12.04.15.02A)

The comments on any significant budget variances are provided within Note 9 of the financial statements.

Statutory and Legal Considerations:

Section 6.4 of the *Local Government Act 1995*.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Considerations:

There is no Council Policy relative to this issue.

Consultation:

There has been no consultation in this matter.

Financial Implications:

There are no financial implications relevant to this report.

Strategic Community Plan (2013 – 2023)

No reference

Corporate Business Plan (2014-2018)

No reference

Voting Requirements:

Simple majority Required

Officer's Recommendation:

That Council receive the Statement of Financial Activity for the period ended 31 March 2015 (Attachment 12.04.15.02A).

Council Resolution

12.04.15.02

Moved Cr Walker Seconded Cr Crute

That Council receive the Statement of Financial Activity for the period ended 31 March 2015 (Attachment 12.04.15.02A).

CARRIED 7 - 0

Shire of Brookton									
MONTHLY FINANCIAL REPORT									
For the Period Ended 31 March 2015									
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Note 4 - Receivables									
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Note 8 - Cash and Investments									
Note 9 - Major Variances									
Note 10 - Trust Fund									
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Shire of Brookton
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2015

	Note	Current Annual Budget 3	Projected Year End Actual	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 9	Var. % (b)-(a)/(b) 9	Var.
Operating Revenues								
		\$	\$	\$	\$	\$	%	
04		35,972	35,972	29,448	33,569	4,121	13.99%	
03		1,085,676	1,085,676	814,485	814,592	107	0.01%	
05		33,463	33,463	23,883	22,955	(928)	(3.89%)	
07		2,807	2,807	2,097	1,052	(1,045)	(49.81%)	
08		3,945,177	3,945,177	2,915,240	2,732,015	(183,225)	(6.29%)	▼
09		706,003	706,003	686,910	687,494	584	0.08%	
10		364,020	364,020	308,608	345,171	36,563	11.85%	▲
11		188,743	188,743	152,265	83,214	(69,051)	(45.35%)	▼
12		550,175	550,175	498,600	321,076	(177,524)	(35.60%)	▼
13		56,604	56,604	42,426	40,784	(1,642)	(3.87%)	
14		120,904	120,904	103,419	79,497	(23,922)	(23.13%)	▼
		7,089,544	7,089,544	5,577,381	5,161,418	(415,963)	(7.46%)	
Operating Expense								
04		(614,320)	(614,320)	(421,139)	(418,007)	3,132	(0.74%)	
03		(205,086)	(205,086)	(137,768)	(136,846)	922	(0.67%)	
05		(256,537)	(256,537)	(193,588)	(199,419)	(5,831)	3.01%	
07		(54,746)	(54,746)	(41,022)	(41,837)	(815)	1.99%	
08		(3,927,154)	(3,927,154)	(2,945,085)	(2,943,372)	1,713	(0.06%)	
09		(157,737)	(157,737)	(91,205)	(88,012)	3,193	(3.50%)	
10		(501,607)	(501,607)	(302,705)	(302,728)	(23)	0.01%	
11		(718,267)	(718,267)	(577,450)	(598,656)	(21,206)	3.67%	▲
12		(1,205,679)	(1,205,679)	(788,389)	(780,667)	7,722	(0.98%)	
13		(144,936)	(144,936)	(82,624)	(77,649)	4,975	(6.02%)	
14		(66,775)	(66,775)	(54,532)	(51,043)	3,489	(6.40%)	
		(7,852,845)	(7,852,845)	(5,635,507)	(5,638,236)	(2,729)	(0.05%)	
Funding Balance Adjustment								
		1,226,781	1,226,781	919,908	982,077	62,169	6.76%	
	6	(610)	(610)	(21,657)	30,081	51,738	(238.90%)	▼
		462,870	462,870	840,125	535,340	(304,785)	(36.28%)	
Capital Revenues								
	6	149,800	149,800	94,000	101,181	7,181	7.64%	
		33,377	33,377	10,911	21,488	10,577	96.94%	
	5	633,849	633,849	140,000	138,177	(1,823)	(1.30%)	
		817,026	817,026	244,911	260,846	15,935	6.51%	
Capital Expenses								
	6	(1,207,984)	(1,207,984)	(250,000)	(245,352)	4,648	(1.86%)	
	6	(219,171)	(219,171)	(149,171)	(148,674)	497	(0.33%)	
	6	(126,895)	(126,895)	(50,000)	(50,422)	(422)	0.84%	
	6	(840,786)	(840,786)	(550,000)	(556,179)	(6,179)	1.12%	
	6	(124,500)	(124,500)	(14,500)	(14,460)	40	(0.27%)	
	6	(9,000)	(9,000)	(9,000)	(6,376)	2,624	(29.16%)	
	7	(107,603)	(107,603)	(75,078)	(75,078)	(0)	0.00%	
	5	(538,324)	(538,324)	(290,000)	(292,990)	(2,990)	1.03%	
		(3,174,262)	(3,174,262)	(1,387,749)	(1,389,531)	(1,782)	0.13%	
		(2,357,236)	(2,357,236)	(1,142,838)	(1,128,685)	14,153	(1.24%)	
		(1,894,367)	(1,894,367)	(302,713)	(593,345)	(290,632)	96.01%	
		1,674,514	1,674,514	1,674,514	1,672,383	(2,131)	(0.13%)	
		220,213	220,213	220,213	220,213	0	0.00%	
	2	360	360	1,592,014	1,299,251	(292,763)	(18.39%)	

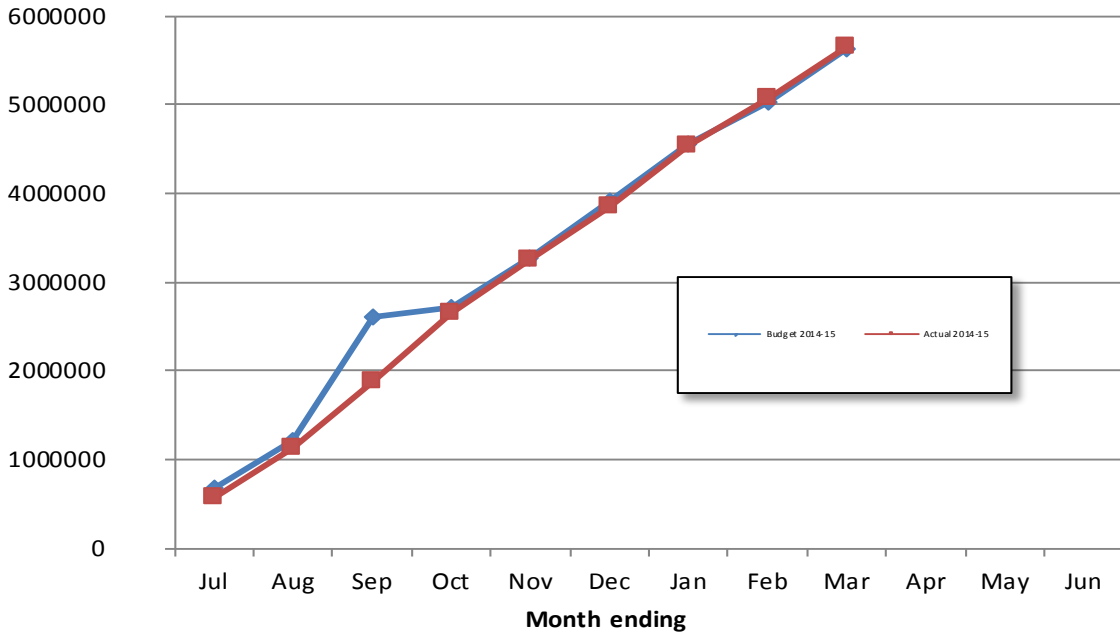
Shire of Brookton
STATEMENT OF FINANCIAL ACTIVITY
Program by Nature and Type
For the Period Ended 31 March 2015

	NOTE	2014/15	2014/15	2014/15	2014/15	Variance
		Current Budget	Projected Year	YTD Budget	YTD Actual	YTD Budget vs YTD Actual
		\$	End Actual	\$	\$	\$
REVENUES FROM ORDINARY ACTIVITIES						
Rates		1,674,514	1,674,514	1,674,514	1,672,383	(2,130)
Operating Grants, Subsidies and Contributions		4,084,373	4,084,373	3,063,279	2,856,634	(206,646)
Fees and Charges		1,384,102	1,384,102	1,038,076	1,085,213	47,137
Interest Earnings		178,400	178,400	133,800	119,023	(14,777)
Other Revenue		201,135	201,135	150,852	183,880	33,028
		<u>7,522,523</u>	<u>7,522,523</u>	<u>6,060,521</u>	<u>5,917,133</u>	<u>(143,388)</u>
EXPENSES FROM ORDINARY ACTIVITIES						
Employee Costs		(1,257,057)	(1,257,057)	(942,793)	(762,679)	180,114
Materials and Contracts		(4,901,615)	(4,901,615)	(3,676,211)	(3,534,725)	141,486
Utilities		(150,007)	(150,007)	(112,505)	(114,122)	(1,616)
Depreciation		(1,226,781)	(1,226,781)	(920,086)	(982,077)	(61,992)
Interest Expenses	7	(127,055)	(127,055)	(95,291)	(57,300)	37,992
Insurance		(162,738)	(162,738)	(122,053)	(148,361)	(26,308)
Other Expenditure		(13,600)	(13,600)	(10,200)	(1,776)	8,424
		<u>(7,838,852)</u>	<u>(7,838,852)</u>	<u>(5,879,139)</u>	<u>(5,601,039)</u>	<u>278,100</u>
		<u>(316,329)</u>	<u>(316,329)</u>	<u>181,382</u>	<u>316,094</u>	<u>134,712</u>
Non-Operating Grants, Subsidies & Contributions		1,227,278	1,227,278	920,459	909,552	(10,907)
Profit on Asset Disposals	6	13,257	13,257	2,651	2,651	(0)
Loss on Asset Disposals	6	(12,647)	(12,647)	(12,647)	(32,731)	(20,084)
NET RESULT		<u>911,559</u>	<u>911,559</u>	<u>1,091,844</u>	<u>1,195,565</u>	<u>103,721</u>

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

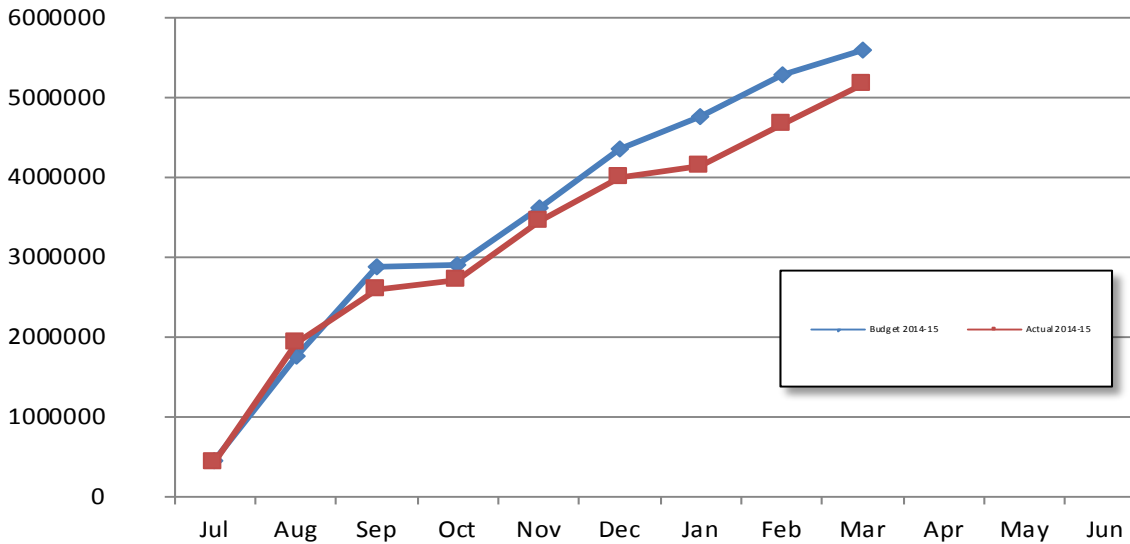
Note 1 - Graphical Representation - Source Statement of Financial Activity

Budget Operating Expenses -v- YTD Actual



Comments/Notes - Operating Expenses

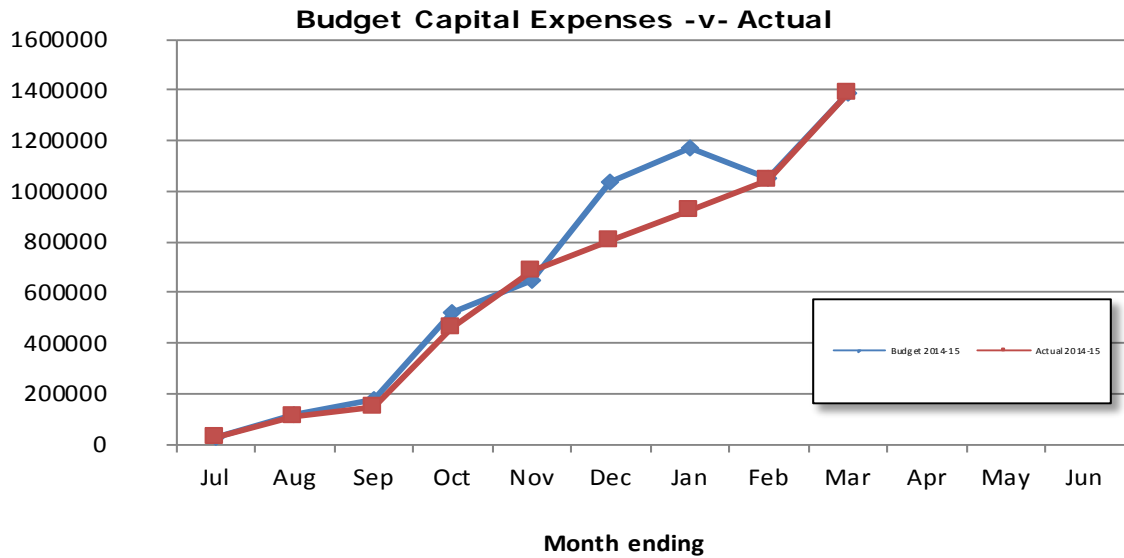
Budget Operating Revenues -v- Actual



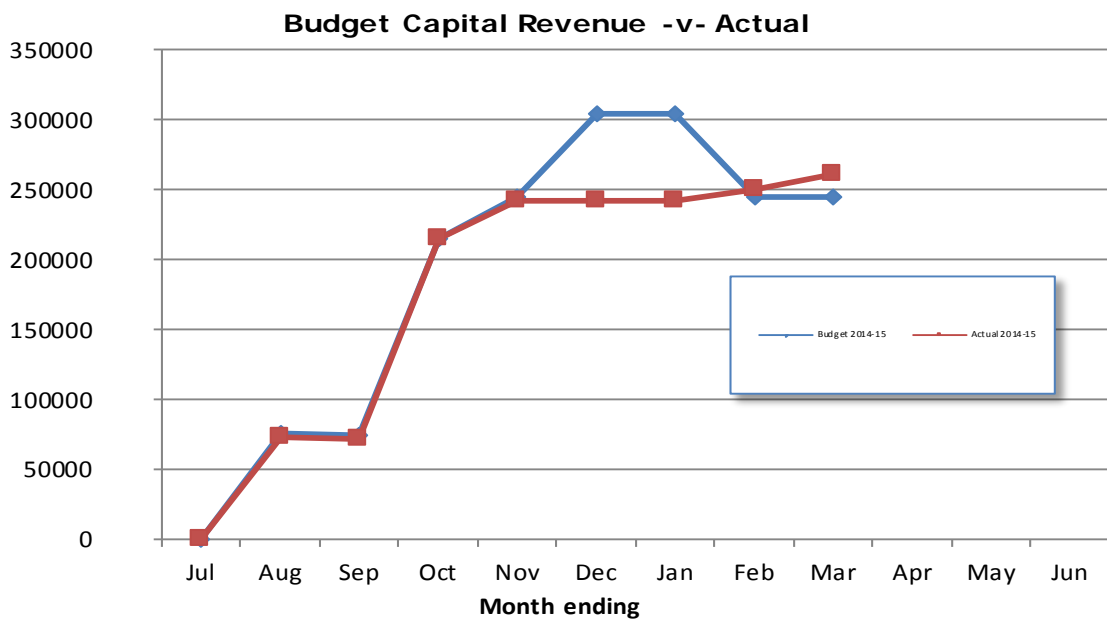
Comments/Notes - Operating Revenues

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 1 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

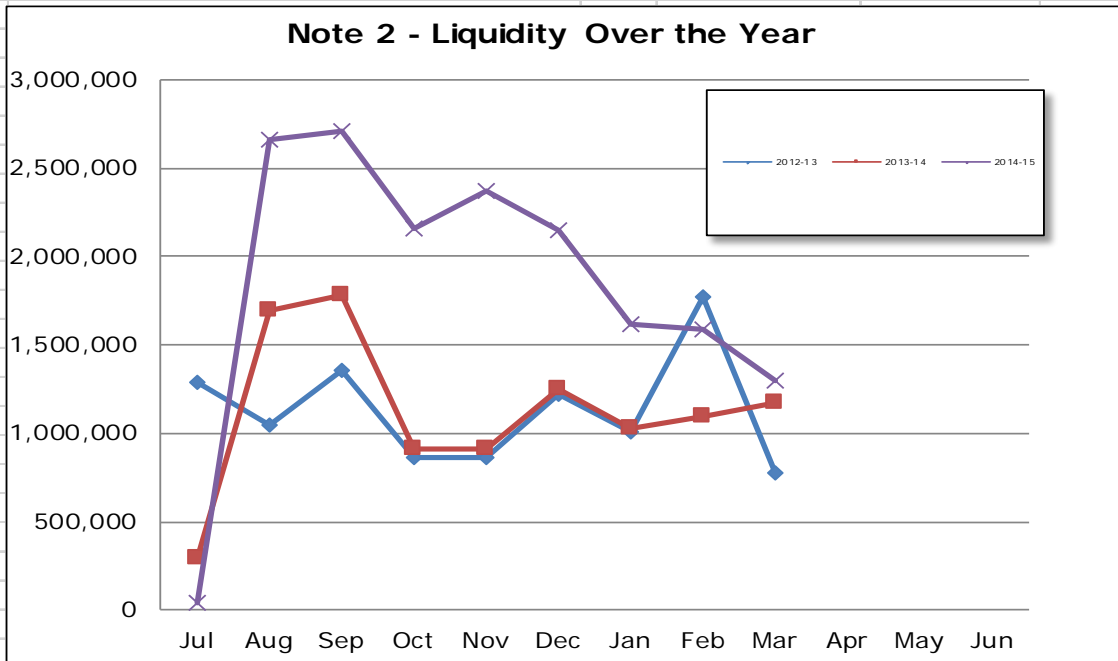


Comments/Notes - Capital Revenues

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 2: NET CURRENT FUNDING POSITION

	Note	Positive=Surplus (Negative=Deficit)		
		2014-15		
		This Period	Same Period 2013/14	Same Period 2012/13
		\$	\$	\$
Current Assets				
Cash Unrestricted		1,367,557	1,039,792	1,634,152
Cash Restricted		2,596,705	2,320,914	2,789,265
Receivables		987,211	957,402	572,621
Prepayments & Accruals		0	0	0
Inventories		11,009	25,988	29,202
		4,962,481	4,344,096	5,025,240
Less: Current Liabilities				
Payables and Provisions		(1,066,525)	(847,120)	(1,463,152)
		(1,066,525)	(847,120)	(1,463,152)
Less: Cash Restricted		(2,596,705)	(2,320,914)	(2,789,265)
Net Current Funding Position		1,299,251	1,176,062	772,823



Comments - Net Current Funding Position

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption - Closing Surplus	31/07/2014					246,913
	Opening Balance Adjustments	19/02/2015	Opening Surplus(Deficit)			(26,700)	220,213
	Budget Review as per report	19/02/2015	Budget Review			360	220,573
							220,573
							220,573
							220,573
							220,573
							220,573
							220,573
							220,573
							220,573
							220,573
							220,573
							220,573
							220,573
	Closing Funding Surplus (Deficit)			0	0	(26,340)	220,573

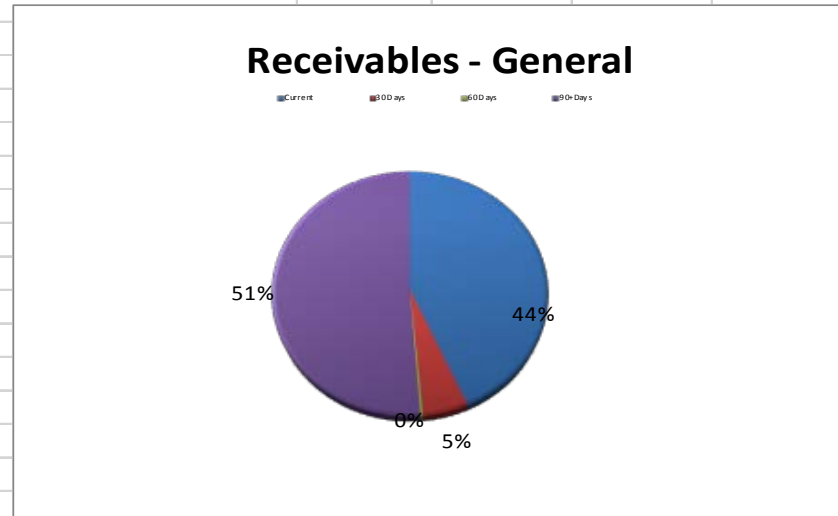
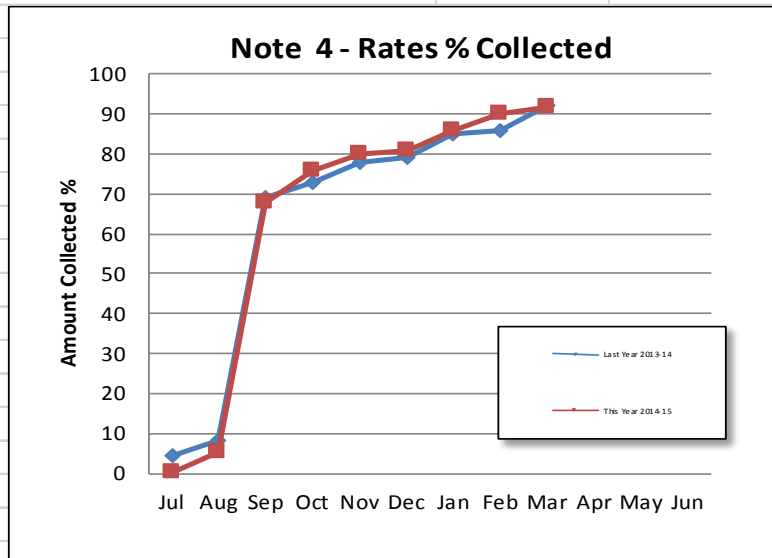
Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 4: RECEIVABLES

Receivables - Rates, Sewerage and Rubbish	Current 2014-15	Previous 2013-14
	\$	\$
Opening Arrears Previous Years	41,705	66,021
Rates, Sewerage & Rubbish Levied this year	1,925,127	1,814,654
Less Collections to date	(1,801,376)	(1,723,758)
Equals Current Outstanding	165,457	156,917
Net Rates Collectable	165,457	156,917
% Collected	91.59%	91.66%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	13,871	1,660	103	16,374
Total Outstanding				32,008

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates, Sewerage and Rubbish

Comments/Notes - Receivables General

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 5: Cash Backed Reserves

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Current Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$		\$	\$		\$	\$		\$
Plant and Vehicle Reserve	131,468	4,996	3,338	110,000	210,000	117,241	0	0	0	246,464	346,464	252,047
Housing Reserve	300,522	11,420	6,746	0	0	0	(63,431)	(63,431)	0	248,511	248,511	307,268
Furniture and Equipment Reserve	40,352	1,533	906	0	0	0	(35,000)	(35,000)	0	6,886	6,886	41,258
Drainage Reserve	50,511	1,919	0	0	0	0	(52,430)	(52,430)	(50,511)	0	0	0
Municipal Buildings & Facilities Reserve	51,589	1,960	1,158	30,000	30,000	0	0	0	0	83,550	83,550	52,747
Townscape and Footpath Reserve	238,830	9,076	5,361	0	0	0	0	(10,700)	0	247,905	237,205	244,191
Land Development Reserve	118,875	4,517	2,668	0	0	0	0	0	0	123,392	123,392	121,543
Sewerage and Drainage Scheme Reserve	156,791	5,958	4,653	52,430	52,430	50,511	(14,500)	(74,500)	0	200,679	140,679	211,955
Road and Bridge Infrastructure Reserve	34,438	1,309	773	10,000	10,000	0	(5,000)	(5,000)	0	40,747	40,747	35,211
Health & Aged Care Reserve	788,595	29,967	17,701	50,000	50,000	0	(196,340)	(196,340)	0	672,222	672,222	806,297
Community Bus Reserve	44,331	1,685	995	5,000	5,000	0	0	0	0	51,016	51,016	45,326
Bridge Construction Reserve	65,850	2,502	0	0	0	0	(68,352)	(68,352)	(65,850)	0	0	(0)
Staff Vehicle Reserve	17,241	655	0	0	0	0	(17,896)	(17,896)	(17,241)	(0)	(0)	(0)
Sport & Recreation Reserve	9,548	363	214	0	0	0	0	0	0	9,911	9,911	9,763
Rehabilitation & Refuse Reserve	28,482	1,082	639	5,000	5,000	0	0	0	0	34,565	34,565	29,122
Unspent Grants & Contributions	0	0	0	0	0	0	0	0	0	0	0	0
Saddleback Building Reserve	66,614	2,531	1,598	4,750	4,750	4,575	(25,900)	(25,900)	0	47,996	47,996	72,788
Saddleback Vehicle & Equipment Reserve	4,576	174	0	0	0	0	(4,750)	(4,750)	(4,575)	(0)	(0)	0
Caravan Park Reserve	54,805	2,083	2,708	68,352	68,352	65,850	0	0	0	125,239	125,239	123,363
Brookton Heritage/Museum Reserve	35,861	1,363	805	2,500	2,500	0	0	(8,500)	0	39,724	31,224	36,666
Kweda Hall Reserve	16,477	626	370	2,500	2,500	0	0	0	0	19,603	19,603	16,847
Aldersyde Hall Reserve	16,477	626	370	2,500	2,500	0	0	0	0	19,603	19,603	16,847
Railway Station Reserve	16,477	626	370	2,500	2,500	0	(12,000)	(12,000)	0	7,603	7,603	16,847
Madison Square Units Reserve	16,254	618	365	0	0	0	0	0	0	16,872	16,872	16,619
Cemetery Reserve	89,147	3,388	2,001	0	0	0	(42,750)	(42,750)	0	49,784	49,784	91,148
Water Harvesting Reserve	47,781	1,816	1,073	0	0	0	(10,000)	(16,300)	0	39,597	33,297	48,853
	2,441,892	92,792	54,813	345,532	445,532	238,177	(548,349)	(633,849)	(138,177)	2,331,867	2,346,367	2,596,705

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 6: CAPITAL DISPOSALS AND ACQUISITIONS

Original Budgeted Profit(Loss) of Asset Disposal			Disposals	Actual Profit(Loss) of Asset Disposal		
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)
\$	\$	\$		\$	\$	\$
40,771	47,000	6,229	CEO Vehicle	41,564	43,636	2,072
30,231	24,000	(6,231)	DCEO Vehicle	28,943	24,546	(4,397)
24,411	22,000	(2,411)	Shire Planner Vehicle			0
34,403	40,000	5,597	Tandem Truck			0
22,618	25,000	2,382	Works Supervisors Ute			0
4,292	10,000	5,708	Single Cab Utility			0
4,292	10,000	5,708	Single Cab Utility			0
19,154	23,000	3,846	Dual Cab Utility	22,852	19,090	(3,762)
8,000	8,800	800	Cherry Picker	8,411	8,000	(411)
0	0	0	Shade Sail Brookton Oval	15,832	0	(15,832)
0	0	0	Roller Blind	4,005	0	(4,005)
0	0	0	Xeon 2.4 Dual Server	1,581	0	(1,581)
0	0	0	Dishwasher H65	2,743	0	(2,743)
0	0	0	Water Tanks	5,331	5,909	578
188,172	209,800	21,628	Totals	131,262	101,181	(30,081)

Comments - Capital Disposal

	Summary Acquisitions	Adopted Budget		
		Budget	Actual	Variance
		\$	\$	\$
	Property, Plant & Equipment			
	Land and Buildings	1,152,484	245,352	907,132
	Plant & Equipment	441,000	148,674	292,326
	Furniture & Equipment	126,895	50,422	76,474
	Infrastructure			
	Roadworks & Bridge Works	854,986	556,179	298,807
	Parks & Gardens	9,000	6,376	2,624
	Sewerage & Drainage	24,500	14,460	10,040
	Totals	2,608,865	1,021,463	1,587,402

Comments - Capital Acquisitions

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 7: INFORMATION ON BORROWINGS

Particulars	Loan Purpose	Due Date	Term (yrs)	Rate (%)	Principal 1-Jul-14 \$	New Loans \$	Principal Repayments		Principal Outstanding		Interest Repayments	
							Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Self Supporting Loans												
*Loan 78 Senior Citizen's Homes	Construction of Mokine Cottages	17/06/2024	15	6.74	153,611	-	5,505	11,196	148,106	142,415	4,837	10,285
*Loan 79 Multifunctional Family Centre	Purchase of the Building	1/08/2020	15	5.82	53,939	-	7,047	7,047	46,892	46,892	1,599	3,097
*Loan 82 Country Club	Extension and Refurbishment of the Club House	15/11/2027	20	6.95	324,275	-	7,437	15,133	316,838	309,142	7,303	22,529
Governance												
Loan 75 Administration	Shire Office Renovations	3/08/2026	25	6.46	68,037	-	3,679	3,679	64,357	64,357	2,587	4,392
Education & Welfare												
Loan 80 Kalkarni Residency	Kalkarni Residence	1/02/2026	25	5.63	109,184	-	6,583	6,583	102,601	102,601	3,622	6,146
Housing												
Loan 80 Staff Housing	Staff Housing	1/02/2026	25	5.63	180,154	-	10,862	10,862	169,292	169,292	5,977	10,142
Community Amenities												
Loan 80 Sewerage	Sewerage Extension	1/02/2026	25	5.63	76,429	-	4,608	4,608	71,821	71,821	2,536	4,303
Transport												
Loan 80 Grader	New Grader	1/02/2026	25	5.63	180,154	-	10,862	10,862	169,292	169,292	5,977	10,142
Recreation and Culture												
Loan 81 Sport & Recreation	Recreation Plan	1/11/2027	20	6.95	806,383	-	18,495	37,633	787,888	768,751	21,364	56,020
					1,952,165	0	75,078	107,602	1,877,087	1,844,563	55,802	127,055

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 8: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
Municipal Cash at Bank - Operating Account	1.50%	214,469				214,469	Bendigo	
Municipal Cash at Bank - Cash Management Account	0.50-4.0%	1,212,493				1,212,493	Bendigo	
Trust Cash at Bank	1.50%			41,752		41,752	Bendigo	
(b) Term Deposits								
Reserves	3.00%		2,596,705			2,596,705	Bendigo	02/06/2015
Les McMullen Trust	4.00%			7,745		7,745	Bendigo	26/06/2015
(c) Investments								
Bendigo Bank Shares					5,000	5,000		
Total		1,426,962	2,596,705	49,497	5,000	4,078,164		

Comments/Notes - Investments

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 9: MAJOR VARIANCES

Comments/Reason for Variance

OPERATING REVENUE (EXCLUDING RATES)

Governance

Within variance threshold of \$10,000 or 10%

General Purpose Funding

Within variance threshold of \$10,000 or 10%

Law, Order and Public Safety

Within variance threshold of \$10,000 or 10%

Health

Within variance threshold of \$10,000 or 10%

Education and Welfare

The subsidy income for Kalkarni Aged Care Facility is less than budgeted expectation. There are a number of factors contributing to this but the main driver is the occupancy rate which is currently at 88% compared to a budgeted 97%.

Housing

Within variance threshold of \$10,000 or 10%

Community Amenities

Within variance threshold of \$10,000 or 10%

Recreation and Culture

The difference between the budgeted and actuals reflects the expectation of grants to complete projects at the WB Eva Pavillion, \$100k unfavourable and the receipt of \$30k Pool Grant which was not budgeted for.

Transport

This variance represents a timing difference. Regional Road Group grants (\$149k) still to be claimed. The next 40% installment was invoiced in April.

Economic Services

Within variance threshold of \$10,000 or 10%

Other Property and Services

This variance represents a lower than forecasted income for Private Works.

OPERATING EXPENSES

Governance

Within variance threshold of \$10,000 or 10%

General Purpose Funding

Within variance threshold of \$10,000 or 10%

Law, Order and Public Safety

Within variance threshold of \$10,000 or 10%

Health

Within variance threshold of \$10,000 or 10%

Education and Welfare

Within variance threshold of \$10,000 or 10%

Housing

Within variance threshold of \$10,000 or 10%

Community Amenities

Within variance threshold of \$10,000 or 10%

Recreation and Culture

The increase in costs against budget is being driven by depreciation. This reflects the impact of the fair valuation of buildings which was not known when the budget was adopted. In addition the disposal of the shade sail was not in the adopted budget (\$15k Unfavourable).

Transport

Within variance threshold of \$10,000 or 10%

Economic Services

Within variance threshold of \$10,000 or 10%

Other Property and Services

Within variance threshold of \$10,000 or 10%

Shire of Brookton
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2015

Note 10: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance For the Period 1 July 2014	Amount Received	Amount Paid	Closing Balance For the Period Ended 31 March 2015
	\$	\$	\$	\$
Housing Bonds	1,200	2,914	(2,500)	1,614
Other Bonds	4,790	12,250	(5,860)	11,180
Election Nomination Bonds	0	0	0	0
Rates Incentive Prize	200	0	(200)	0
Staff AFL Tipping	0	0	0	0
Les McMullen Sporting Grants	7,745	70	0	7,814
Gnulla Child Care Facility	3,073	0	0	3,073
Wildflower Show Funds	1,240	0	0	1,240
Kalkarni Resident's Accounts	5,411	0	0	5,411
Public Open Space Contributions	13,820	0	0	13,820
Developer Road Contributions	4,915	0	0	4,915
Unclaimed Money	310	120	0	430
Development Bonds	0	0	0	0
	42,703	15,354	(8,560)	49,497

Shire of Brookton
STATEMENT OF FINANCIAL ACTIVITY
Kalkarni Aged Care Facility
For the Period Ended 31 March 2015

Note 11: Kalkarni Aged Care Facility

	Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b) - (a) 9	Var. % (b) - (a) / (b) 9	Var.
Operating Revenue		\$	\$	\$	\$	%	
Fees & Charges		717,349	538,012	538,012	0	0.00%	
Grants & Subsidies		3,238,112	2,428,584	2,070,505	(358,079)	(14.74%)	▼
Reimbursements & Donations		250	188	0	(188)	(100.00%)	
Other Income		3,333	2,500	0	(2,500)	(100.00%)	
Total Revenue		3,959,044	2,969,283	2,608,516	(360,767)	(12.15%)	
Operating Expenses							
Building Maintenance		0	0	0	0	0.00%	
Interest Expenses		(6,146)	(4,610)	(3,622)	987	(21.42%)	
Insurance Expenses		(17,000)	(17,000)	(16,352)	648	(3.81%)	
Building Maintenance		(34,836)	(16,127)	(8,604)	7,523	(46.65%)	
Loss on Sale of Asset		0	0	(2,742)	(2,742)	0.00%	
Depreciation		(174,073)	(130,555)	(146,002)	(15,447)	11.83%	▲
ABC Administration Expenses		(19,589)	(14,691)	(13,890)	801	(5.45%)	
Contract Expenses		(3,775,218)	(2,831,414)	(2,730,058)	101,355	(3.58%)	▲
Total Expenses		(4,026,862)	(3,014,396)	(2,921,270)	93,126	3.09%	
Operating Surplus (Deficit)		(67,818)	(45,113)	(312,754)	(267,641)	-593%	
Excluding Non Cash Adjustments							
Add back Depreciation		174,073	130,555	146,002	15,447	11.83%	
Adjust (Profit)/Loss on Asset Disposal		0	0	(2,742)	(2,742)	0.00%	
Net Operating Surplus (Deficit)		106,255	85,441	(169,495)	(254,936)	(298.38%)	
Capital Revenues							
KBC Capital Income		161,331	120,998	123,499	2,500	2.07%	
Transfer from Reserves	5	196,340	0	0	0	0.00%	
Total		357,671	120,998	123,499	2,500	0	
Capital Expenses							
Land and Buildings	6	(41,150)	0	0	0	0.00%	
Plant and Equipment	6	0	0	0	0	0.00%	
Furniture and Equipment	6	(86,695)	(20,000)	(20,001)	(1)	0.00%	
Repayment of Debentures	7	(6,583)	(6,583)	(6,583)	0	0.00%	
Transfer to Reserves	5	(79,967)	(17,000)	(17,701)	(701)	4.13%	
Total		(214,394)	(43,583)	(44,285)	(702)	1.61%	
Net Capital		143,277	77,415	79,214	1,799	2.32%	
Closing Funding Surplus (Deficit)		249,532	162,857	(90,281)	(253,137)		

Shire of Brookton
STATEMENT OF FINANCIAL ACTIVITY
Brookton Caravan Park and Brookton Aquatic Centre
For the Period Ended 31 March 2015

	Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 9	Var. % (b)-(a)/(b) 9	Var.
Note 12 (a): Brookton Caravan Park							
Operating Revenue							
Caravan Park Fees		44,445	33,333	33,351	17	0.05%	
Total Revenue		44,445	33,333	33,351	17	0.05%	
Operating Expenses							
Brookton Caravan Park		(62,768)	(47,076)	(43,749)	3,327	0.00%	
Caravan Park Depreciation		(655)	(491)	(544)	(53)	10.79%	
Caravan Park Administration Expenses		(9,268)	(6,951)	(6,572)	379	0.00%	
Total		(72,690)	(54,518)	(50,864)	3,653	6.70%	
Operating Surplus (Deficit)		(28,246)	(21,184)	(17,514)	3,671	17%	
Excluding Non Cash Adjustments							
Add back Depreciation		655	491	544	53	10.79%	
Net Operating Surplus (Deficit)		(27,591)	(20,693)	(16,969)	3,724	(17.99%)	
Note 12 (b): Brookton Aquatic Centre							
Operating Revenue							
POOL Fees & Charges		12,540	9,405	8,169	(1,236)	0.00%	
POOL GRANTS & SUBSIDIES		0	0	30,000	30,000	0.00%	
Total Revenue		12,540	9,405	38,169	28,764	0	
Operating Expenses							
POOL Employee Costs		(900)	(375)	(381)	(6)	0.00%	
POOL General Operating Expenses		(91,355)	(68,516)	(69,732)	(1,216)	0.00%	
POOL Building Maintenance		(20,682)	(15,511)	(10,895)	4,617	0.00%	
POOL Depreciation		(10,230)	(7,672)	(18,523)	(10,850)	141.42%	
POOL Administration Expenses		(31,805)	(23,854)	(22,553)	1,301	(5.45%)	
Total		(154,972)	(115,929)	(122,083)	(6,154)	(5.31%)	
Operating Surplus (Deficit)		(142,432)	(106,524)	(83,914)	22,610	0%	
Excluding Non Cash Adjustments							
Add back Depreciation		10,230	7,672	18,523	10,850	0.00%	
Net Operating Surplus (Deficit)		(132,202)	(98,851)	(65,391)	33,460	0%	

Shire of Brookton
STATEMENT OF FINANCIAL ACTIVITY
Sewerage Programm by Nature and Type
For the Period Ended 31 March 2015

Note 12 Sewerage Operating Statement

	NOTE	2014/15 Adopted Budget \$	2014/15 YTD Budget \$	2014/15 YTD Actual \$	Variance YTD Budget vs YTD Actual \$
REVENUES FROM ORDINARY ACTIVITIES					
SEW Fees & Charges		1,356	1,356	452	904
SEWERAGE RATES CHARGES		129,589	129,589	129,274	316
		130,945	130,945	129,726	1,220
EXPENSES FROM ORDINARY ACTIVITIES					
Employee Costs		(21,041)	(15,781)	(4,945)	(10,836)
Materials and Contracts		(18,096)	(13,572)	(10,110)	(3,462)
Utilities		(5,950)	(4,463)	(4,406)	(57)
Depreciation		(16,361)	(12,271)	(12,497)	226
Interest Expenses		(4,303)	(3,227)	(2,536)	(691)
Insurance		(228)	(228)	(219)	(9)
General Operating Expenses		(24,084)	(18,063)	(3,472)	(14,591)
Allocation of Administration Expense		(4,423)	(4,423)	(4,000)	(423)
		(94,486)	(72,027)	(42,184)	(29,843)
		36,460	58,918	87,542	(28,623)
Non-Operating Grants, Subsidies & Contributions		-	-	-	-
Profit on Asset Disposals		-	-	-	-
Loss on Asset Disposals		-	-	-	-
NET RESULT		36,460	58,918	87,542	(28,623)

13.04.15.0 GOVERNANCE REPORT

13.04.15.01 COUNCIL POLICY – WHITE STREET PRECINCT

FILE REFERENCE:	P 2685
AUTHORS NAME AND POSITION:	K.T O'CONNOR Chief Executive Officer
NAME OF APPLICANT/RESPONDENT:	Shire of Brookton
DATE REPORT WRITTEN:	31 st March 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	No previous meeting reference.

SUMMARY

Council are requested to consider the adoption of a new Policy to guide the future development of the section of Reserve 43158 known as the White Street Precinct.

Background:

Following the last round of public advertising and invitation for feedback on the White Street Precinct Concept Plan, Council resolved "*That this item be deferred until such time as Council has formulated and adopted a Strategic Policy for the development of the White Street Precinct, which is aligned with the Vision and Mission of the Shire and the Aspirations of the community*".

Details:

Council was presented with a Discussion Paper at the Policy Development Workshop held on the 12th February 2015, which reviewed all the Shire and State Government strategies that were relevant to this issue and any documents that provided the communities views relating to the White Street Precinct Concept Plan.

Statutory and Legal Considerations:

There are no Statutory or Legal Considerations relevant to this report.

Policy Considerations:

There are no Policy Considerations relevant to this report.

Consultation:

There has been extensive community consultation on the White Street Precinct Concept Plan, commencing in March 2012 and concluding in October 2013. A summary of the consultation feedback was included in the February 2015 Discussion Paper.

Financial Implications:

There are no Financial Implications relative to this issue.

Strategic Community Plan (2013 – 2023)

Outcome 2.2: Attractive parks, gardens and open spaces

Strategy 2.1.2: *Provide effective management and maintenance of the Council's land and reserves.*

Strategy 2.2.1: *Manage and maintain the Council's parks, cemetery, gardens and open spaces at appropriate standards.*

Outcome 3.1: Assets and infrastructure that support long term community needs.

Outcome 3.3: Shire buildings and facilities that meet current and future community needs

Outcome 3.4: Appropriate development which is diverse in nature and protects local heritage.

Corporate Business Plan (2014-2018)

Activities and Services: (2014-15)

Develop a strategic policy for the development of the White Street Precinct.

Responsibility: CEO, Council and Planner

Officer's Comment:

The discussions at the February workshop largely got bogged down on what to and what not to include in this area as potential future land uses. The other constraint to providing a clear intent and direction through the policy was the issue of the communities' perception, that once they see a description or list of uses, then their expectation is that this is what will be developed.

The outcomes from the workshop was a general, non-committal statement that we "*Recognise and wishes to preserve its central location and the nature of a civic precinct*". It also went as far as providing a list of potential uses as follows:

Council will consider future provision of space for:

- *Park home accommodation*
- *Civic precinct around the Shire offices*
- *Public open space*
- *Men's Shed*
- *Community Service organisations*
- *Caravan park*
- *Landscaped street frontage*

Following consideration of the workshop outcomes by Management Staff and a review of the Management Order for the Reserve, it was felt that any sort of land

usage list may be a restricting factor considering the length of time associated with these types of developments and the need to be open to all opportunities.

It is recommended that the new policy (attachment 13.04.15.01A) acknowledges that the Reserve is vested in the Shire for a variety of land use purposes and as there is no specific direction in our Strategic Plans, it is appropriate that Council be open to consider any developments for this precinct that fit within the purposes stated in the Management Order.

Voting Requirements:

Simple majority

Officer's Recommendation:

That the attached (13.04.15.01A) White Street Precinct Policy be adopted by Council

Council Resolution

13.04.15.01

Moved Cr Crute Seconded Cr Allington

That the attached (13.04.15.01A) White Street Precinct Policy be adopted by Council

CARRIED 7 - 0

DRAFT

COUNCIL POLICY

Title:	White Street Precinct		
File No:			
Policy Origin:	Strategic Community Plan 2013-23 Goal 3: Built Environment & Infrastructure		
Delegations:			
Statutory Environment:			
Council Adoption:	Date:		Resolution #:
Last Amended:	Date:		Resolution #:
Review Date:	June		

Outcomes:

To provide a guiding statement of what Council intentions are in relation to the future developments on the subject precinct.

Objective:

1. To provide direction and guidance to the community and other interested parties
2. To enhance the landscaping and aesthetics of the Brookton Highway street frontage
3. To provide for developments and uses that maximise the benefits for current and future generations

Scope:

The subject precinct is located within Reserve 43158, which is zoned Recreation and is vested in the Shire under a Management Order for the purposes of recreation, health, tourism and civic and community purposes. The area is in the North East corner of the Reserve bounded by the Brookton Highway, White Street and Whittington Street. The precinct includes the existing developments of:

- the swimming pool and its surrounds;
- the redundant bowls club (building and greens – currently occupied by the Men's Shed);
- the redundant tennis club (building and courts);
- the redundant basketball courts (lighting)
- the redundant fire brigade training track (lighting and water pumping infrastructure)
- three senior citizens villas owned by the Brookton Senior Citizens Homes Inc.; and
- the shire offices and car park.

Policy Statement:

The Council is committed to achieving “*A built environment and infrastructure that supports a thriving community*” as detailed in the Strategic Community Plan.

Council will pursue the following outcomes identified under this Goal within the Strategic Community Plan:

- Assets and infrastructure that supports long term community needs
- Shire buildings and facilities that meet current and future community needs
- Appropriate development which is diverse in nature and protects local heritage.

Given the White Street Precincts strategic location adjacent to the Brookton Highway, on the Perth side of the town site, the area is considered to be a major element of the entrance statement for Brookton.

The enhancement of the landscaping and aesthetics of the precinct area, especially adjacent to the Brookton Highway, is considered a priority development. This may also include the upgrading, rationalisation of parking areas and the provision of a “Nature Play” area.

Council will develop a strategy to gradually de-commission or re-vitalise the redundant infrastructure that currently exists in the precinct area. The priority for this strategy will be those unused assets that would detract from any landscaping works that are proposed.

There are a number of community, sporting and cultural events/activities held on the Reserve and the precinct area could play an important part in complimenting these uses, e.g. the Old Time Motor Show.

Acknowledging that the Reserve is vested in the Shire for the purposes of recreation, health, tourism, civic and community uses and that there is no specific direction in our Strategic Plans, it is appropriate that Council be open to consider any developments for this precinct that fit within the purposes stated in the Management Order.

13.04.15.02 PROPOSED REPEAL LOCAL LAW 2015

FILE REFERENCE: ADM 0245

**AUTHORS NAME:
AND POSITION:** K.T O'CONNOR
Chief Executive Officer

**NAME OF APPLICANT/
RESPONDENT:** Shire of Brookton

DATE REPORT WRITTEN: 31st March 2015

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

PREVIOUS MEETING REFERENCE: No previous meeting reference.

SUMMARY

To allow the Presiding Person to:

- (1) give notice to the meeting of the intent to make a new Repeal local law 2015;
- (2) give notice of the purpose and effect of the proposed Repeal local law 2015;
- (3) for the Council to adopt the proposed Repeal local law 2015 for advertising purposes; and
- (4) to allow for advertising of the proposed Repeal local law 2015 for public comment.

Background:

The Shire of Brookton has a series of old by-laws, which are now superfluous or obsolete as a result of the introduction of the Local Government Act 1995 and/or other legislation. It is proposed that these old by-laws be repealed in accordance with section 3.12 of the Local Government Act 1995, as they no longer serve any functional purpose.

Details:

The majority of By-laws proposed to be repealed are those that were in existence prior to the introduction of the Local Government Act 1995 or other recent legislation, which are now defunct or obsolete.

The local laws to be repealed include:

By-Law	Gazettal Date	Reason for Repeal
Construction of Television Masts and Antennae	27 May 1960	The construction of a structure falls within the definition of 'development' and should be regulated under the provisions of the Shire's Town Planning Scheme.
Brookton District Swimming Pool	15 November 1960	Obsolete – More relevant provisions are provided under the Local Government

By-Law	Gazettal Date	Reason for Repeal
		Property local law.
Street Lawns and Gardens Draft Model No.11	19 June 1963	Obsolete – More relevant provisions are now provided under the proposed Thoroughfares local law.
Prevention of Damage to Streets Draft Model No.1	19 June 1963	Obsolete – Now regulated under the Local Government Act 1995.
Extractive Industries Draft Model No. 9	19 June 1963	Obsolete – More relevant provisions are provided under the proposed new Extractive Industries local law.
Standing Orders Draft Model No. 12	29 August 1963	Obsolete – Now regulated under the <i>Local Government Act 1995 & associated regulations.</i>
House Numbering	3 October 1963	Obsolete – More relevant provisions are now provided under the proposed Thoroughfares local law.
Control of Hawkers Draft Model No. 6	2 May 1972	Obsolete – More relevant provisions are now provided under the proposed new Thoroughfares local law.
Control of Vehicles Driven on Land which is under the Care, Control and Management of the Shire of Brookton	29 December 1972	Obsolete – More relevant provisions are provided under the proposed Local Government Property local law.
Use of Halls and Public Buildings	15 January 1982	Obsolete – More relevant provisions are provided under proposed new Local Government Property local law.
Removal and Disposal of Obstructing Animals or Vehicles	28 October 1994	Obsolete – More relevant provisions are provided under Section 3.25 and Schedule 3.1 of the Local Government Act 1995.

Statutory and Legal Considerations:

Local Government Act 1995

Section 3.12(2) of the Local Government Act 1995 and the Local Government (Functions and General) Regulations (Regulation 3) which states that for the purpose of Section 3.12(2) of the Local Government Act the person presiding at a council meeting is to give notice of the purpose of the local law by ensuring that the purpose and effect of the proposed local law is included in the agenda for that purpose and the minutes of the meeting of the council include the purpose and effect of the proposed local law.

Policy Considerations:

There are no policy implications relevant to this this item.

Consultation:

As required by section 3.12 the Local Government Act 1995, an advertisement is to be placed, in a state-wide newspaper, inviting the public to comment on the proposed local law, with submissions being open for a period of not less than 6 weeks (42 days).

The advertisement will be placed once Council has resolved its intent to make the local law.

In addition, copies of the proposed Repeal local law 2015, (gazettal copy), must be sent to the relevant Minister for comment (in this case the Minister for Local Government and Communities).

Financial Implications:

Advertising costs of approximately \$600 associated with state-wide advertising

Strategic Community Plan (2013 – 2023)

There are no strategic plan implications relevant to this item.

Corporate Business Plan (2014-2018)

There are no Corporate Business Plan implications relevant to this item.

Officer's Comment:

In making a new local law, the Shire must comply with the provisions of section 3.12 of the Act. The *Local Government (Functions and General) Regulations* (Regulation 3) states that for the purpose of Section 3.12(2) of the Act, the person presiding at a council meeting is to give notice of the purpose of the local law by ensuring that the purpose and effect of the proposed local law is included in the agenda for that purpose and the minutes of the meeting of the council include the purpose and effect of the proposed local law.

The purpose of the proposed Repeal local law 2015 (attachment 13.04.15.02A) is to provide for the repeal of defunct and obsolete local laws.

The effect of the proposed Repeal local law 2015 is more efficient and effective local government by removing outdated local laws from the public record.

Voting Requirements:

Simple Majority Required.

Officer's Recommendation:

That Council

- 1. adopt the proposed Shire of Brookton Repeal Local Law 2015, as contained in the attachment (13.04.15.02A) for advertising purposes;**
- 2. pursuant to section 3.12 of the Local Government Act 1995, give state wide public notice that it intends to make the Shire of Brookton Repeal Local Law 2015, as contained in the attachment;**
 - (a) the purpose of which is to provide for the repeal of defunct and obsolete local laws; and**
 - (b) the effect being more efficient and effective local government by removing outdated local laws from the public record.**
- 3. Send a copy of the proposed local law to the Minister for Local Government and Communities for comment.**

Council Resolution

13.04.15.02

Moved Cr Mills Seconded Cr Crute

That Council

- 1. adopt the proposed Shire of Brookton Repeal Local Law 2015, as contained in the attachment (13.04.15.02A) for advertising purposes;**
- 2. pursuant to section 3.12 of the Local Government Act 1995, give state wide public notice that it intends to make the Shire of Brookton Repeal Local Law 2015, as contained in the attachment;**
 - (a) the purpose of which is to provide for the repeal of defunct and obsolete local laws; and**
 - (b) the effect being more efficient and effective local government by removing outdated local laws from the public record.**
- 3. Send a copy of the proposed local law to the Minister for Local Government and Communities for comment.**

CARRIED 7- 0

ATTACHMENT 13.04.15.02A

LOCAL GOVERNMENT ACT 1995

SHIRE OF BROOKTON

REPEAL LOCAL LAW 2015

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Brookton resolved on [Insert Adoption Resolution date here] to adopt the following local law.

1 Citation

This local law is cited as the *Shire of Brookton Repeal Local Law 2015*.

2 Commencement

This local law will come into operation fourteen days after the day on which it is published in the *Government Gazette*.

3 Repeal

The following Local Laws are hereby repealed—

- (a) *Uniform By-laws for the Construction of Television Masts and Antennae* as published in the *Government Gazette* on 27 May 1960;
- (b) *By-laws for the Management of the Brookton District Swimming Pool* as published in the *Government Gazette* on 15 November 1960, and as amended and published in the *Government Gazette* on 24 December 1976, 2 June 1978, 22 July 1988, and 19 October 1989;
- (c) *Local Government Model By-laws (Street Lawns and Gardens) No. 11* as published in the *Government Gazette* on 19 June 1963;
- (d) *Local Government Model By-law (Prevention of Damage to Streets) No. 1* as published in the *Government Gazette* on 19 June 1963;
- (e) *Local Government Model By-laws (Extractive Industries) No. 9* as published in the *Government Gazette* on 19 June 1963;
- (f) *Local Government Model By-law (Standing Orders) No. 4* as published in the *Government Gazette* on 29 August 1963;
- (g) *By-laws relating to House Numbering* as published in the *Government Gazette* on 3 October 1963;
- (h) *Local Government Model By-laws (Control of Hawkers) No. 6* as published in the *Government Gazette* on 22 May 1972;
- (i) *By-law relating to the Control of Vehicles Driven on Land which is vested in or under the Care, Control or Management of the Shire of Brookton* as published in the *Government Gazette* on 29 December 1972;
- (j) *By-laws Relating to the Management and Use of Halls and Public Buildings* as published in the *Government Gazette* on 15 January 1982;
- (k) *By-laws Relating to Pest Plants* as published in the *Government Gazette* on 2 July 1982, and as amended and published in the *Government Gazette* on 23 February 1990; and
- (l) *By-laws Relating to Removal and Disposal of Obstructing Animals or Vehicles* as published in the *Government Gazette* on 28 October 1994;

Dated: [date].

The Common Seal of the Shire of Brookton was affixed by authority of a resolution of the Council in the presence of —

K WILKINSON, Shire President.

K T O'CONNOR, Chief Executive Officer.

13.04.15.03 COUNCIL POLICY – ECONOMIC DEVELOPMENT

FILE REFERENCE:	ADM0598; ADM0564
AUTHORS NAME AND POSITION:	Carina Whittington Community Services Manager
NAME OF APPLICANT/RESPONDENT:	Shire of Brookton
DATE REPORT WRITTEN:	9 April 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	No previous meeting reference.

SUMMARY

Council are requested to consider the adoption of a new policy to guide economic development activity and support within the Shire.

Background:

Economic development has been identified as a community, Council and regional priority for some time. It has been clearly prioritised by the community in successive consultations resulting in priority allocation within Council's plans and this year's budget allocation. Council is progressing toward an economic development plan, with the formation of a community reference group. Council determined the need for a strategic policy to provide a framework for that planning.

Details:

Council was presented with a discussion paper at the Policy Development Workshop held on the 12 February 2015 which included relevant information in existing local and regional documents. Draft wording of the policy was prepared and later presented to Council for review.

Statutory and Legal Considerations:

There are no Statutory or Legal Considerations relevant to this report.

Policy Considerations:

There are no policy considerations relevant to this report.

Consultation:

Staff have consulted peers and conducted desktop reviews of relevant regional plans and agencies in compiling the draft policy. Council has had significant input into the direction and formulation of the draft.

Financial Implications:

There are no financial implications relevant to this report.

Strategic Community Plan (2013 – 2023)

The Strategic Plan reflects the prominence of this policy area with Goal 4 Local Economy and Business being one of the five pillars of the plan. This goal includes a number of outcomes that support the overarching goal of ‘A strong and sustainable local economy’.

Corporate Business Plan (2014-2018)

Develop and implement an Economic Development Strategy

Responsibility: community Services

Officer’s Comment:

It is recommended that the new policy (Attachment 13.04.15.03A) be adopted and implemented.

Voting Requirements:

Simple majority.

Officer’s Recommendation:

That the attached (13.04.15.03A) Economic Development Policy be adopted by Council.

Council Resolution

13.04.15.03

Moved Cr Allington Seconded Cr Walker

That the attached (13.04.15.03A) Economic Development Policy be adopted by Council.

CARRIED 7- 0

ATTACHMENT 13.04.15.03A

STRATEGIC POLICY

Title:	Economic Development
Policy Owners:	Chief Executive Officer Community Services Manager
Policy Origin:	Strategic Community Plan 2013-23 Goal 4: A strong and sustainable local economy
File No:	ADM0598; ADM0564;
Statutory Environment:	<i>Local Government Act 1995</i>
Minute No of adoption of latest version:	13.04.15.03
Last Updated:	New
Review Date:	This policy should be reviewed in 12 months.

POLICY STATEMENT

The Shire of Brookton has a key role in the local and regional economy. The community has highlighted economic development as a priority and Council is committed to achieving “*A strong and sustainable local economy*” as detailed in the Strategic Community Plan.

Council will pursue the outcomes identified within the Strategic Community Plan:

- A diverse and strong economic base
- Appropriate infrastructure that supports sustainable economic development
- Viable businesses with opportunities for local employment
- Availability of land for housing and industrial development

Council recognises that agricultural activity is the key economic and social driver of the community. Council is committed to sustainable economic development and aims to continue to grow our economic base.

The Shire will need to be adaptive in its approach. We will be a regional leader and involve our citizens in the decision making process.

COUNCIL'S ROLE

The Shire will influence economic growth through advocacy, facilitation, planning, service provision and having the capacity and tools to enhance the local economy.

Council will provide a positive climate to encourage business development and will form strategic alliances with other local governments, community groups and local businesses.

Council will assist business by:

- Taking a facilitative approach with applications
- Providing statistical and general information
- Providing assistance and advice obtaining Government grants
- Providing links to business networks
- Supporting business and employment support programmes

A 'project of local significance' may warrant additional support as determined by the Chief Executive Officer. A project of local significance is one that:

- has a long-term commitment to the Shire
- will have significant flow on effects
- Will add diversity to the Shire's economic base
- Will add value to the existing economic base
- Will add services to the community.

Where a project is declared a project of local significance, the CEO may appoint a senior staff member as a liaison officer to assist navigation of the approvals processes.

The level of support offered will reflect the level of benefit the community may derive from the investment.

IMPLEMENTATION

- The policy will guide the development and implementation of a local Economic Development Plan.
- The policy will be publically available via the website, and will be provided to businesses seeking to invest in the area.
- All sections of the organisation will be made aware of the Policy and the priority placed on it.
- Council will measure, monitor and report on progress towards sustainable economic development.

RELATED CORPORATE DOCUMENTS

- Sub-regional Economic Development Plan
- Town Planning Scheme

14.04.15.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15.04.15.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING – ELECTED MEMBERS, OFFICERS

Nil

16.04.15.0 CONFIDENTIAL REPORT

Nil

17.04.15.0 NEXT MEETING

The next Ordinary meeting of Council will be on Thursday 18 May 2015 at 12.30 pm.

18.04.15.0 CLOSURE

There being no further business the Presiding Member closed the meeting at 12.50 pm.