



Shire of Brookton

Certified Building Application Checklist

Outbuilding over 10 m² in area

Required information	N/A	No	Yes
Certificate of design Compliance			
Builders Name, Address and Registration Number			
Owner/Builder Statutory Declaration x Number of Owners or appointed agent			
Owner-Builders/name/address/ Registration Number			
Application Form Signed by Builder			
Market Value of Total Works			
Consent of adjoining owner /court order to authorize encroachment/impairment of adjoining lands			
2 x Floor Plans			
2 x Elevations showing natural ground level, proposed FFL and FGL			
2 x Cross Sections showing footings, walls, eaves and roof details			
2 x Specifications			
2 x Signed Engineers details for footings, walls, retaining walls and structure as required			
All plans signed and certified by a structural engineer			
Copy of Planning Approval Certificate from Local Government Authority			
Heritage approval			
FESA approved Plans if over 500m ²			
Environmental Health Completed septic system application form with 2 x copies of plans if required			
Department of Environment and conservation			
Department of Water			
Water Corporation approved plans			
BCITF levies have been paid			
Deposit paid for footpath/kerbing damage etc. as required			
Power supplier			